



Village of Wagon Mound
 Commercial Application for Utility Services
 PO Box 87 - 600 Catron Avenue
 Telephone (575) 666-2408 - Fax (575) 666-9071
 Wagon Mound, New Mexico 87752
deputyclerk.wagonmound@gmail.com

Date of Application _____ Date of Occupancy _____ Owner Renter

Business Owner/Applicant Name _____

Business Name _____ Business Hours _____

Type of Business _____ Tax ID# _____

Service Address _____

Mailing Address _____

Driver License# _____ OR Social Security #(optional) _____

Business Ph# _____ Fax# _____ E-mail _____

Emergency Contact Name and Phone# _____

Have you ever had Residential or Commercial service with the Village of Wagon Mound: Yes No

If so, at what address: _____

For Renters, please provide the following:

Property Owner Name & Phone# _____

Property Owner Address _____

UTILITY CHARGES & BILLING CYCLE

Utility services including water, sewer, and solid waste are charged to all utility customers residing or operating in Village limits excepting customers with no sewer availability. Utility bills are mailed at the beginning of the month, and payment is due by the 15th.

UTILITY DEPOSITS

Utility deposits must be paid prior to initiating service. Water deposit fees include water, sewer, and solid waste. Natural gas customers shall incur an additional deposit.

Once the account is terminated, the customer is responsible for paying the full account balance with the next billing cycle. The customer may request to apply the deposit toward the final charges. When the terminated account is paid in full, any remaining deposit will be refunded to the customer, or the deposit may be transferred to a new account.

DELINQUENT ACCOUNTS

Charges become delinquent when left unpaid in excess of 45 days from the date incurred. The customer will be issued notice of delinquent charges, and services will be automatically shut-off if payment is not received by the specified date. In the event service is shut-off for non-payment and the customer does not respond to delinquent notices for an additional 45 days, the Village may terminate the account and apply the deposit to the outstanding balance. The customer will remain responsible for paying remaining account balance.

If any delinquent account is turned over to collection or attorney, or if suit is filed, all costs, expenses and attorney fees associated therewith, shall be added to the delinquent amount and collected as part of the delinquent account.

DENIAL OF SERVICE TO A CUSTOMER

Service may be refused to a customer when there remains an unpaid account for services previously provided. Also, the utility shall not be required to provide service to an applicant who uses an alias, trade name, business name, or the name of a relative or other person as a device to escape payment of an unpaid obligation. The Village of Wagon Mound may require payment of unpaid utility bills of any other person when a previous customer with an unpaid account remains an occupant or user of the customer.

TAMPERING WITH A WATER METER OR GAS METER

When utilities have been shut-off at any premises by request of owner or customer, for non-payment, or for any other cause, it shall be unlawful for any person again to connect such premises with utilities except by an authorized Village employee with approval from the Governing Body. No one except an authorized employee of the Village shall be permitted to remove or work on the meters or connections. If at any time the Village discovers a meter or other equipment used in furnishing water or gas service to the customer has been tampered with by anyone except an employee of the Village, it shall be considered sufficient cause for immediate discontinuation of service. No person, firm, organization, association or corporation shall deface, injure or destroy any pipe, meter, valve, hydrant or other property of the Village of Wagon Mound.

DEPOSIT FEES

	Water	Gas
Owner	\$100.00	\$50.00
Renter	\$100.00	\$100.00

Water Deposit _____

Gas Deposit _____

TOTAL DEPOSIT PAID _____

I hereby make application for utility service at the premises indicated above and in consideration thereof make the required deposit, which is to be refunded to me upon discontinuance of the services for any reason whatsoever, providing meters and any other necessary equipment furnished by the town are relinquished in good condition, subject to ordinary wear and tear, and provided that there are no unpaid charges on my account.

I agree to abide by such rules, regulations and polices that are currently enforced or may be established by the Village in the future governing rates, distribution or other phases of service.

I further agree to pay for services rendered in accordance with the schedule of rates as published and within the prescribed time limit.

I understand that if I fail to pay my bills promptly and within the time limit prescribed, the Village may request a deposit sufficient to guarantee payment of an average of 2 month's service.

I HAVE READ THE ENTIRE APPLICATION AND AGREE TO ABIDE BY THE ABOVE TERMS AND ALL RULES AND REGULATIONS ENFORCED BY THE VILLAGE OF WAGON MOUND.

Applicant's Signature _____ Date _____

Office Use Only

ATTACH COPY OF ID, COPY OF PAYMENT, AND COPY OF RECEIPT

Account # _____ Deposit Amount _____ Check/CC# _____ Receipt# _____

Meter # _____ Previous Reading _____ Current Reading _____ Trash Bin# _____

Cashier's Signature _____ Date _____