



Village of Wagon Mound
Special Meeting Agenda

Thursday, July 27, 2023 – 1:00PM

Presiding Mayor Andres Martinez

* - Indicates an action item

During this meeting the Mayor and Council may convene into Executive Session
as allowed by Section, 10-15-1, H 1-10. NMSA 1978

- I. Call to Order and Pledge of Allegiance
- II. Roll Call: Mayor Andres Martinez, Mayor Pro Tem Eldie R. Cruz, Councilor Paul A. Miera, Councilor Gabriel J. Maestas, and Councilor Claudia M. Martinez.
- III. *Approval of Agenda
- IV. Business Matters
 - 1.*Discussion/Approval/Disapproval: Review of Schedule of Adjustments and adoption of Resolution 2023-06 – Fourth Quarter Budget Adjustments.
 - 2.*Discussion/Approval/Disapproval: Review of June 30, 2023 Quarterly Report and adoption of Resolution 2023-07 – 2022-2023 Fourth Quarter Report.
 - 3.*Discussion/Approval/Disapproval: Review of FY24 operating budget and adoption of Resolution 2023-08 – 2023-2024 Fiscal Operating Budget.
 - ~~4.*Discussion/Approval/Disapproval: Adoption of Resolution 2023-09 – Request for Match Waiver for New Mexico Department of Transportation Local Government Road Fund Program.~~
 - 5.*Discussion/Approval/Disapproval: Approval of grader rental to level rodeo arena ground utilizing New Mexico Recreation & Quality of Life funds.
- V. Adjourn



I. Call to Order and Pledge of Allegiance

II. Roll Call was taken by Clerk Treasurer Amber Alcon. Mayor Andres Martinez, Mayor Pro Tem Eldie R. Cruz, Councilor Gabriel J. Maestas, and Councilor Claudia M. Martinez were present. Councilor Paul A. Miera was absent.

III. *Approval of Agenda

- Deputy Clerk Colleen Engelhardt requested Item #4 under Business Matters be removed from the agenda. She stated when she was preparing the agenda, she received an email stating the match waiver resolutions were due. She stated she was mistaken because this is for a program for which the Village is not receiving funding this year.

Motion to approve the agenda was made by Councilor C Martinez, seconded by Mayor Pro Tem Cruz. (Vote 3-0) Motion carried with all in favor.

IV. Business Matters

1.*Discussion/Approval/Disapproval: Review of Schedule of Adjustments and adoption of Resolution 2023-06 – Fourth Quarter Budget Adjustments.

- Clerk Treasurer Amber Alcon referred to the budget document she printed for the governing body to review, and she explained how to interpret the data shown. She stated any line that has a value in parentheses will be adjusted balances. She stated adjustments are only processed on revenues and expenditures, but adjustments are not made to assets or liabilities.
- Deputy Clerk Colleen Engelhardt stated it is allowed to make adjustments with each quarterly report, but given the circumstances Amber chose to wait for the Fourth Quarter.
- Amber referred to the Supplies-Other expenditure line in the General Fund. She stated this is the line the kitchen equipment for the new Senior Center was expended from, but it should have been expended from the line for the grant allocated for these items. She stated she will need to make this adjustment. She also referred to a letter from the Village's Budget Analyst stating in October the state changed the way the GRT funds are distributed to the Village's account. She stated it was confusing and some of those line items were moved. Amber stated for the new fiscal year she has corrected the way she is entering these values.
- Mayor Pro Tem Cruz asked about the LEPF fund, and Amber stated it shows a balance of \$6,135.14. She stated approximately \$3K will roll over because it was approved for the purchase of the FireKing Safe, but it was not paid until it was received in July. She stated the remaining balance will be reverted back to the state.

Motion to approve Resolution 2023-06 – Fourth Quarter Budget Adjustments was made by Councilor C Martinez, seconded by Councilor Maestas. (Vote 3-0) Motion carried with all in favor.

2.*Discussion/Approval/Disapproval: Review of June 30, 2023 Quarterly Report and adoption of Resolution 2023-07 – 2022-2023 Fourth Quarter Report.

- Clerk Treasurer Amber Alcon referred to the Fourth Quarter Report, and she stated the Year-to-Date column includes everything from July 1, 2022 through June 30, 2023. She stated this report shows the exact amounts that will be submitted.

- Councilor C Martinez clarified that these are the amounts that start July 1, and Amber stated yes. Colleen clarified that the Fourth Quarter Adjustments resulted in these numbers which were both the final amounts for FY23 and the starting amounts for FY24, and Amber stated yes.
- Mayor Pro Tem Cruz asked if there were any increases for FY24, and Amber stated no because Council approved the interim budget as the same budget from FY23. She stated increases were made in last year's budget. She stated she will need to process an adjustment for the PERA percentages because she had forgotten that they went up this year.
- Councilor C Martinez asked if there is a way to apply funds that are being reverted, such as the LEPPF, toward the cost of the audit. She stated the school has been approved to do this, and Amber stated that is a good question.

Motion to approve Resolution 2023-07 – 2022-2023 Fourth Quarter Report was made by Mayor Pro Tem Cruz, seconded by Councilor C Martinez. (Vote 3-0) Motion carried with all in favor.

3.*Discussion/Approval/Disapproval: Review of FY24 operating budget and adoption of Resolution 2023-08 – 2023-2024 Fiscal Operating Budget.

- Clerk Treasurer Amber Alcon stated the interim operating budget was previously approved by Council, and she referred to the report showing the amounts that will be entered for FY24. She stated they will all remain the same.

Motion to approve Resolution 2023-08 – 2023-2024 Fiscal Operating Budget was made by Councilor C Martinez, seconded by Councilor Maestas. (Vote 3-0) Motion carried with all in favor.

~~4.*Discussion/Approval/Disapproval: Adoption of Resolution 2023-09 — Request for Match Waiver for New Mexico Department of Transportation Local Government Road Fund Program.~~

5.*Discussion/Approval/Disapproval: Approval of grader rental to level rodeo arena ground utilizing New Mexico Recreation & Quality of Life funds.

- Mayor Martinez stated he's been trying to find a grader to finish the rodeo grounds. He stated he contacted several rental places in Albuquerque, Santa Fe, Raton, Springer and Las Vegas. He stated many did not have a grader available, but he stated one place in Albuquerque quoted \$3,500 for a week plus \$2,400 for transporting both ways. The Mayor stated he is recommending Rocky Road Gravel out of Las Vegas because they have quoted \$3,500 for the week with no cost for transporting.
- Deputy Clerk Colleen Engelhardt stated the Village's grader is not currently operational, and the part that needs to be replaced is no longer manufactured. Mayor Martinez stated he has a lead on a shop in Colorado that may be able to rebuild it, but it won't be done in time to use it at the rodeo grounds. The Mayor stated Mora County was going to lend a grader to the Village, but it was also not functioning properly. Clerk Treasurer Amber Alcon stated the County was willing to let the Village borrow their operational grader, but the operator volunteering for the Village was not available.
- Community resident Brad Christmas stated he became aware of the Village's need for a grader about 30 minutes earlier. He stated he owns two road graders, and he is willing to take a look at the work needed. He stated he believes he could do a partial donation with the Village only covering the cost of fuel. He stated Mayor Pro Tem Cruz had contacted him last week regarding a scraper, and he stated it is currently needing repairs. He stated he is a licensed contractor.
- Mayor Martinez stated Rocky Road will be delivering the grader this afternoon, and the operator will be running it Friday through Sunday. The Mayor stated he did not know Mr. Christmas had a grader otherwise he would have contacted him.

- Mr. Christmas stated he owns a variety of equipment, and he'd be glad to help the Village if there's a need in the future.
- Mayor Martinez stated the work isn't done at the rodeo grounds, and the Village may have a need on this project.
- Mayor Pro Tem Cruz asked about the status of the scraper, and Mr. Christmas stated he is waiting on a few parts to be delivered so it should be operational within seven to ten days.
- Mayor Martinez stated he appreciates the offer, and he stated he will contact Mr. Christmas if anything else is needed for this project.

Motion to approve the rental of a grader from Rocky Road Gravel was made by Mayor Pro Tem Cruz, seconded by Councilor Maestas. (Vote 3-0) Motion carried with all in favor.

V. Adjourn

Motion to adjourn was made by Councilor C Martinez, seconded by Councilor Maestas. (Vote 3-0) Motion carried with all in favor. The meeting adjourned at 1:23PM.

Approved and attested this 8th Day of August, 2023.



Andres Martinez, Mayor

Attest: 

Amber L. Alcon, Clerk Treasurer



(SEAL)