



Village of Wagon Mound
Regular Meeting Agenda
Tuesday, February 21, 2023 - 6:00PM
Presiding Mayor – Andres Martinez

SEE INFO ON REVERSE FOR ZOOM MEETING ATTENDANCE

* - Indicates an action item

During this meeting the Mayor and Council may convene into Executive Session
as allowed by Section, 10-15-1, H 1-10. NMSA 1978

- I. Call to Order and Pledge of Allegiance
- II. Roll Call: Mayor Andres Martinez, Mayor Pro Tem Eldie R. Cruz, Councilor Adrian A. Clouthier, Councilor Claudia M. Martinez, and Councilor Paul A. Miera.
- III. *Approval of Agenda
- IV. *Approval of Minutes for:
 - A. Regular Meeting Minutes January 10, 2023
- V. Public Input: Please sign in if you would like to participate (limited to 3 minutes per person)
- VI. Comments or Concerns of Council
- VII. Business Matters
 1. *Discussion/Approval/Disapproval: Adoption of Ordinance #2023-01 – Protecting the Municipal Water Supply.
 2. *Discussion/Approval/Disapproval: Identify project and adoption of Resolution 2023-03 Authorizing the Submittal of an Application for the FY24 New Mexico Department of Transportation Local Government Road Fund Coop Program.
 3. *Discussion/Approval/Disapproval: Adoption of Resolution # 2023-04 – Applying for NMDOT 2023 Annual Hardship Sale to purchase automotive and/or road equipment.
 4. *Discussion/Approval/Disapproval: Review and accept payment to Sandoval's Auto & Truck to repair the Ford F250.
 5. *Discussion/Approval/Disapproval: Review and approve quotes from Sandoval's Auto & Truck for repairs to:
 - A) F250 – Replacing upper and lower ball joints on front end
 - B) Welder – Replacing amperage and voltage dials
 6. *Discussion/Approval/Disapproval: Review and accept purchase of trash pump from Harbor Freight for the sewer utility.

7. *Discussion/Approval/Disapproval: Review and accept purchases for the Fire Department using Fire Protection funds:
 - A) eDarley.com - Booster hose and viper nozzles
 - B) Waterway of New Mexico – Annual pump testing
8. *Discussion/Approval/Disapproval: Review and approve Purchase Requisition from Mora County Sheriff's Office to IPS Tactical to purchase uniforms using Law Enforcement Protection funds.
9. *Discussion/Approval/Disapproval: Review and approve termination of Utilities Assistant Tommy Armijo.

VIII. Monthly Reports

- A. *Approval Item –Approval of Vouchers (payment to vendors) Clerk Treasurer Amber Alcon
- B. Utility Delinquent List – Deputy Clerk, Colleen Engelhardt
- C. Utility Superintendent – Utility Superintendent, Gary Sanchez
- D. MVD Reports – MVD Manager, Amber Alcon
- E. Mora County Sheriff's Office Report
- F. Housing Authority – Northern Regional Housing Authority
- G. Wagon Mound Fire Department – Fire Chief
- H. Bean Day Association – President, Luis Lopez

IX. Old Business

X. Mayor's Report

XI. Adjourn

THIS MEETING WILL BE AVIALABLE TO IN-PERSON AND ZOOM ATTENDANCE. TO PARTICIPATE VIA ZOOM, PLEASE FOLLOW THE DIRECTIONS BELOW.

MEETING ID: 859 3617 5908

PASSCODE: 745935

PLEASE CONNECT STARTING AT 5:45PM SO THE MEETING CAN BEGIN AT 6:00PM

- TO CONNECT USING A CELL PHONE OR LANDLINE: DIAL 1-346-248-7799 - WHEN PROMPTED, ENTER THE MEETING ID AND PASSCODE
- TO CONNECT USING A COMPUTER OR TABLET: FOLLOW ONE OF TWO OPTIONS:
 - 1) CONTACT VILLAGE HALL (575-666-2408 or deputyclerkwagonmound@gmail.com) AND PROVIDE US WITH YOUR EMAIL ADDRESS. WE WILL SEND YOU AN EMAIL WITH A LINK TO ACCESS THE MEETING. ON FEBRUARY 21st, CLICK ON THE LINK AND ENTER THE MEETING ID AND PASSCODE WHEN PROMPTED.
 - OR-----
 - 2) ON FEBRUARY 21st, GO TO www.zoom.com, CLICK ON JOIN A MEETING, AND ENTER THE MEETING ID AND PASSCODE WHEN PROMPTED.



I. Call to Order and Pledge of Allegiance

II. Roll Call: Mayor Andres Martinez and Mayor Pro Tem Eldie R. Cruz were present in-person, Councilor Claudia M. Martinez and Councilor Paul A. Miera were present via phone, and Councilor Adrian A. Clouthier was absent.

III. *Approval of Agenda

Motion to approve the agenda was made by Mayor Pro Tem Cruz, second by Councilor C Martinez (Vote 3-0) Motion carried with all in favor.

ROLL CALL: Cruz = Yes; Martinez = Yes; Miera = Yes

IV. *Approval of Minutes for:

A. Regular Meeting Minutes January 10, 2023

Motion to approve the January 10, 2023 Regular Meeting Minutes was made by Mayor Pro Tem Cruz, second by Councilor C Martinez (Vote 3-0) Motion carried with all in favor.

ROLL CALL: Cruz = Yes; Martinez = Yes; Miera = Yes

V. Public Input: Please sign in if you would like to participate (limited to 3 minutes per person)

- None

VI. Comments or Concerns of Council

None

VII. Business Matters

1. *Discussion/Approval/Disapproval: Adoption of Ordinance #2023-01 – Protecting the Municipal Water Supply.

- Mayor Martinez stated the Village is considering this ordinance in an effort to protect the Village's municipal water supply, the Santa Clara Springs.
- Deputy Clerk Colleen Engelhardt stated the proposed ordinance has been posted for two weeks as required, and she read the entire ordinance aloud.
- Mayor Martinez opened the discussion for public input:
 - Mora County resident Don Schutz expressed his concerns with the proposed ordinance. He explained the area protecting the Springs covers portions of his land including where his home is located. He stated this could prevent him from drilling a well, and he was concerned with how the language could be interpreted in the future. He stated he understands the Village's intentions for protecting the Springs, but he asked the Council to recognize and work with his concerns by altering the boundaries of the protected area.
 - Attorney Gary Alsup spoke on behalf of his client, Irene Daniels of Daniels Ranches Inc. He stated the Daniels own the land where the Springs are located, and they also recognize the Village's intentions for protecting the water supply. He stated his client is a cattle rancher, and they have concerns the ordinance could be interpreted to prohibit ranching operations. He stated cattle have grazed this land for many years and have not been cause for concern of impacting the water quality of the Springs. He proposed including a statement in the ordinance to acknowledge cattle operations at standard stocking rates are acceptable.
- Council discussed the public input. The Mayor stated he feels the suggestions are reasonable, and he stated the Village wants to be good neighbors. He recommended tabling the approval of this

ordinance until the March meeting which will allow time to amend the proposed first draft to include both landowners' requests and re-post the second draft for two weeks.

Motion to approve tabling the adoption of Ordinance #2023-01 until the March meeting was made by Mayor Pro Tem Cruz, second by Councilor Miera (Vote 3-0) Motion carried with all in favor.

ROLL CALL: Cruz = Yes; Martinez = Yes; Miera = Yes

2. *Discussion/Approval/Disapproval: Identify project and adoption of Resolution 2023-03 Authorizing the Submittal of an Application for the FY24 New Mexico Department of Transportation Local Government Road Fund Coop Program.

- Deputy Clerk Colleen Engelhardt stated the Village has applied for funding through the Coop Program for several years in a row, and currently has two years of funding to apply toward the S Catron Sidewalk Project. She stated last year, Coop funding was utilized to create the design plans for the project, and the current funding may not be sufficient to complete the length of sidewalk from the northern-most S Catron housing unit to the entrance of the Rodeo Grounds due to the needs of the project – retaining wall in front of housing units, moving a fire hydrant, and paving the driveway entrance to the Senior Center.
- Mayor Martinez stated he would like to apply for FY24 Coop funding to complete the S Catron Sidewalk project, and potentially fund paving the southern terminus of S Catron leading into the rodeo grounds.

Motion to approve Resolution 2023-03 Authorizing the Submittal of an Application for the FY24 New Mexico Department of Transportation Local Government Road Fund Coop Program for the S Catron Sidewalk Project was made by Councilor Miera , second by Mayor Pro Tem Cruz (Vote 3-0) Motion carried with all in favor.

ROLL CALL: Cruz = Yes; Martinez = Yes; Miera = Yes

3. *Discussion/Approval/Disapproval: Adoption of Resolution # 2023-04 – Applying for NMDOT 2023 Annual Hardship Sale to purchase automotive and/or road equipment.

Motion to approve the Adoption of Resolution # 2023-04 – Applying for NMDOT 2023 Annual Hardship Sale to purchase automotive and/or road equipment was made by Councilor Miera , second by Mayor Pro Tem Cruz (Vote 3-0) Motion carried with all in favor.

Councilor C Martinez left the meeting after voting on Business Matter #3

4. *Discussion/Approval/Disapproval: Review and accept payment to Sandoval's Auto & Truck to repair the Ford F250.

- Mayor Martinez stated the F250 started having problems with being sluggish, and it began smoking. The Mayor stated he approved these repairs due to the emergency need to have the F250 operating. He stated the invoice also includes the cost of the trailer jack and installation on the wood chipper because Sandoval forgot to include it on the wood chipper invoice.

Motion to approve accepting payment to Sandoval's Auto & Truck to repair the Ford F250 was made by Mayor Pro Tem Cruz, second by Councilor Miera (Vote 2-0) Motion carried with all in favor.

ROLL CALL: Cruz = Yes; Miera = Yes

5. *Discussion/Approval/Disapproval: Review and approve quotes from Sandoval's Auto & Truck for repairs to:

- A) F250 – Replacing upper and lower ball joints on front end
- B) Welder – Replacing amperage and voltage dials

- Mayor Martinez stated the upper and lower ball joints on the front end of the F250 are needing to be replaced, and Sandoval has quoted the repair at \$3,353.54. He also stated the welder needs repairs, and the cost will be \$839.68 to replace the selector switch and rheostat.

Motion to approve quotes from Sandoval's Auto & Truck for repairs to the F250 and the welder was made by Mayor Pro Tem Cruz, second by Councilor Miera (Vote 2-0) Motion carried with all in favor.

ROLL CALL: Cruz = Yes; Miera = Yes

6. *Discussion/Approval/Disapproval: Review and accept purchase of trash pump from Harbor Freight for the sewer utility.
- Mayor Martinez stated the pump used to drain the vault for the sewer lagoons sprinkler system was failing, and he authorized the purchase as an emergency so the Utilities Superintendent could perform the work.

Motion to approve acceptance of the purchase of trash pump from Harbor Freight for the sewer utility was made by Councilor Miera, second by Mayor Pro Tem Cruz (Vote 2-0) Motion carried with all in favor.

ROLL CALL: Cruz = Yes; Miera = Yes

7. *Discussion/Approval/Disapproval: Review and accept purchases for the Fire Department using Fire Protection funds:

- A) eDarley.com - Booster hose and viper nozzles
- B) Waterway of New Mexico – Annual pump testing
- Deputy Clerk Colleen Engelhardt explained the hose and nozzles had been approved at a prior meeting, but the price changed at the time the order was placed so the new price of \$1,779.85 needs to be approved. She also stated the nozzles have been received, but the hose has been placed on back order until June.
- Clerk Treasurer Amber Alcon stated the Waterway invoice is for annual pump testing that was performed in January, and invoice was just recently received.

Motion to approve and accept purchases for the Fire Department using Fire Protection funds was made by Councilor Miera, second by Mayor Pro Tem Cruz (Vote 2-0) Motion carried with all in favor.

ROLL CALL: Cruz = Yes; Miera = Yes

8. *Discussion/Approval/Disapproval: Review and approve Purchase Requisition from Mora County Sheriff's Office to IPS Tactical to purchase uniforms using Law Enforcement Protection funds.

- Undersheriff Romero stated this request is for shirts, pants and patches for the Deputies because they currently only have one uniform, and they have to wash it every night.

Motion to approve Purchase Requisition to purchase uniforms from IPS Tactical to purchase uniforms using Law Enforcement Protection funds was made by Councilor Miera, seconded by Mayor Pro Tem Cruz (Vote 2-0) Motion carried with all in favor.

ROLL CALL: Cruz = Yes; Miera = Yes

9. *Discussion/Approval/Disapproval: Review and approve termination of Utilities Assistant Tommy Armijo.

- Mayor Martinez stated he terminated Mr. Armijo on February 8th due to failure to appear at work that morning without informing anyone and failure to attend classes to obtain his GED. Additionally, the Mayor stated a verbal warning had been issued on November 21st with regards to smoking in Village vehicles and buildings, but the Ford Ranger, Mr. Armijo's assigned vehicle continues to smell strongly of smoke. The Mayor referred the Councilors to the termination letter issued to Mr. Armijo.

Motion to approve termination of Utilities Assistant Tommy Armijo was made by Councilor Miera, second by Mayor Pro Tem Cruz (Vote 2-0) Motion carried with all in favor.

ROLL CALL: Cruz = Yes; Miera = Yes

VIII. Monthly Reports

- A. *Approval Item –Approval of Vouchers (payment to vendors) Clerk Treasurer Amber Alcon

- Clerk Treasurer Amber Alcon reported payments issued in January were for regular monthly bills. She also stated the check has been issued to purchase the Toyota Highlander. She stated the Village will need to process paperwork to properly register and license the vehicle once the title is received.

Motion to approve the February vouchers was made by Mayor Pro Tem Cruz, second by Councilor Miera (Vote 2-0) Motion carried with all in favor.

ROLL CALL: Cruz = Yes; Miera = Yes

B. Utility Delinquent List – Deputy Clerk, Colleen Engelhardt

- Active Accounts – 8 letters sent with a total delinquent balance of \$738.08, and payments received total \$899.63.
- Inactive Accounts – 15 letters sent with a total delinquent balance of \$2,069.16, and no payments were received.

C. Utility Superintendent – Utility Superintendent, Gary Sanchez

- Water – residual chlorine is 0.26mgL, and he'll be submitting the Consumer Confidence Report by the end of the month
- Wastewater – NMED will be conducting a site visit next week for the Discharge Permit renewal process
- Natural Gas – nothing to report

D. MVD Reports – MVD Manager, Amber Alcon

- 41 transactions were processed in January for a total of \$1,364.92
- The testing kiosk was not functioning properly, and IT sent a tech out to replace the motherboard so it is now working again.

E. Mora County Sheriff's Office Report

- Undersheriff Romero reported they have hired a new Deputy, Ryan Olguin; and they are working toward getting him into one of the Wagon Mound Housing units. He stated they will be sending Deputy Coca to a training for investigating and reconstructing vehicle accidents. Undersheriff Romero stated they are waiting to hear back from Flock, but the process is underway.

F. Housing Authority – Northern Regional Housing Authority

- Absent

G. Wagon Mound Fire Department – Fire Chief

- Absent

H. Bean Day Association – President, Luis Lopez

- Absent

IX. Old Business

- None

X. Mayor's Report

- Mayor Martinez reported all of the kitchen equipment approved for purchase at the December meeting has been delivered, and it is currently being stored in the Maintenance Shop. The Mayor reported the Village is continuing to work with the architect and the contractor to reach an agreement to address the problem with installing the grease duct for the hood in the kitchen as well as closing out the project. He stated the new garage door facing Long St has been installed, and the automatic opener has been working well.

XI. Adjourn

Motion to approve adjournment was made by Mayor Pro Tem Cruz, second by Councilor Miera. (Vote carried with all in favor.) Motion carried with all in favor. The meeting adjourned at 7:13PM.

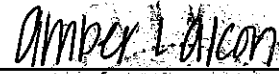
ROLL CALL: Cruz = Yes; Miera = Yes

Approved and attested this 14th Day of March 2023.



Andres Martinez, Mayor

Attest:



Amber L. Alcon, Clerk-Treasurer
(SEAL)

