



Village of Wagon Mound  
Regular Meeting Agenda  
Tuesday, July 12, 2022 - 6:00PM  
Presiding Mayor – Andres Martinez

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\* - Indicates an action item

During this meeting the Mayor and Council may convene into Executive Session  
as allowed by Section, 10-15-1, H 1-10. NMSA 1978

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- I. Call to Order and Pledge of Allegiance
- II. Roll Call: Mayor Andres Martinez, Mayor Pro Tem Eldie R. Cruz, Councilor Adrian A. Clouthier, Councilor Claudia M. Martinez, and Councilor Paul A. Miera,
- III. \*Approval of Agenda
- IV. \*Approval of Minutes for:
  - A. Regular Meeting Minutes June 14, 2022
  - B. Special Meeting Minutes June 28, 2022
- V. Public Input: Please sign in if you would like to participate (limited to 3 minutes per person)
- VI. Comments or Concerns of Council
- VII. Public Hearing: Amending Joint Utility Ordinance #2022-01 to address water usage concerns for water haulers, Wagon Mound Public Schools, and Wagon Mound Housing Authority.
- VIII. Business Matters
  1. \*Discussion/Approval/Disapproval: Publish intent to adopt an ordinance repealing and amending Ordinance #2022-01 addressing amendments to water usage and rates.
  2. \*Discussion/Approval/Disapproval: Adoption of Resolution #2022-07 imposing a moratorium on water hauler water sales.
  3. \*Discussion/Approval/Disapproval: Adoption of Resolution #2022-08 increasing the convenience fee for all credit and debit card transactions.
  4. \*Discussion/Approval/Disapproval: Approval of contracts for temporary hires for summer help.
  5. \*Discussion/Approval/Disapproval: Selection and approval of quote for fencing materials to fence park properties.
  6. \*Discussion/Approval/Disapproval: Approval of Fire Department's requests to purchase motor oil for vehicle maintenance using Fire Protection funds.
  7. \*Discussion/Approval/Disapproval: Review Application for Separation of Utility Charges.

IX. Monthly Reports

- A. \*Approval Item –Approval of Vouchers (payment to vendors) Clerk Treasurer Amber Alcon
- B. Utility Delinquent List – Deputy Clerk, Colleen Engelhardt
- C. Utility Superintendent – Utility Superintendent, Gary Sanchez
- D. MVD Reports – MVD Manager, Amber Alcon
- E. Mora County Sheriff's Office Report
- F. Housing Authority – Northern Regional Housing Authority
- G. Wagon Mound Fire Department – Fire Chief
- H. Bean Day Association – President, Luis Lopez

X. Old Business

XI. Mayor's Report

XII. Adjourn



AMENDED

I. Call to Order and Pledge of Allegiance

II. Roll Call was taken by Clerk Treasure Amber Alcon. Mayor Andres Martinez, Mayor Pro Tem Eldie R. Cruz, Councilor Adrian A. Clouthier, and Councilor Paul A. Miera were present. Councilor Claudia M. Martinez was absent.

III. \*Approval of Agenda

**Motion to approve the agenda was made by Mayor Pro Tem Cruz, second by Councilor Clouthier. (Vote 3-0) Motion carried with all in favor.**

IV. \*Approval of Minutes for:

A. Regular Meeting Minutes June 14, 2022

B. Special Meeting Minutes June 28, 2022

**Motion to approve the agenda was made by Mayor Pro Tem Cruz, second by Councilor Clouthier. (Vote 3-0) Motion carried with all in favor.**

V. Public Input: Please sign in if you would like to participate (limited to 3 minutes per person)

- Phillip Trujillo is concerned about mosquitos. Mayor Martinez stated that the Village is looking into contracting somebody to do a mosquito pesticide spray.

VI. Comments or Concerns of Council

Mayor Pro Tem Cruz Stated if we can approach the Highway Department to look into adding rumble strips on Hwy 120 by the Wagon Mound Schools to slow people down.

- Clerk Treasure Amber Alcon Stated that it was a good idea because it is a school zone.
- Mayor Pro Tem Cruz also asked if we are going to participate in Capital Outlay
  - Mayor Martinez and Amber stated that we are going to participate.
  - Deputy Clerk Colleen Engelhardt stated ICIP is a plan on how the Village is going to move forward with spending money. Capital Outlay and the DOT are the main funding sources that the Village has sought funding from.
  - Mayor Martinez stated that the Village did apply for four million dollars to fix the whole water system.
- Councilor Miera stated he wants speed bumps by his house near the stop sign to slow people down.
  - Mayor Martinez said he wants to put more speed bumps around the town.

VII. Public Hearing: Amending Joint Utility Ordinance #2022-01 to address water usage concerns for water haulers, Wagon Mound Public Schools, and Wagon Mound Housing Authority.

- Colleen stated the water usage is a concern because of the gravel pit operation that has been going on.
  - Mayor Martinez stated that he wants to hold the usage of the water haulers until the operation is done or stopped so we can conserve the water.
  - Colleen states that the Wagon Mound Public Schools has high water usage.
  - Colleen also stated that the master meters at the Wagon Mound Housing Authority do not work.
  - Utilities Superintendent Gary Sanchez stated that the master meters need to be replaced.

- Gary also stated that we would be able to replace the master meters ourselves to same money.
  - Colleen Stated that it would be a good idea to put a cap limit on the water usage and if they go over the cap it would be a higher rate of payment.
    - Mayor Pro Tem agreed that it would be a good idea to put a limit on the water usage until the gravel pit operation is over so we can consume our water.
- Mayor Martinez suggested to postpone this until we can put the new meters in to get a better understanding of how much water is going through.

## VIII. Business Matters

1. \*Discussion/Approval/Disapproval: Publish intent to adopt an ordinance repealing and amending Ordinance #2022-01 addressing amendments to water usage and rates.

- Mayor Martinez recommends amending the joint utility ordinance to impose a moratorium on water hauler usage. He stated no new water haulers will be accepted and current water haulers will have a limit of 10,000 gallons per month.

**Motion to approve publish intent to adopt an ordinance repealing and amending Ordinance #2022-01 addressing amendments to water hauler usage and rates was made by Councilor Miera, second by Councilor Clouthier. (Vote 3-0) Motion carried with all in favor.**

2. \*Discussion/Approval/Disapproval: Adoption of Resolution #2022-07 imposing a moratorium on water hauler water sales.

**Motion to disapprove Adoption of Resolution #2022-07 imposing a moratorium on water hauler water sales was made by Mayor Pro Tem Cruz, second by Councilor Miera. (Vote 3-0) Motion carried with all in favor.**

3. \*Discussion/Approval/Disapproval: Adoption of Resolution #2022-08 increasing the convenience fee for all credit and debit card transactions.

- The reason for the fee is because the bank is increasing the fee for the Village.
- The new fee will go up from \$1.50 to \$2.00 for all credit and debit card transactions.

**Motion to approve Adoption of Resolution #2022-08 increasing the convenience fee for all credit and debit card transactions was made by Mayor Pro Tem Cruz, second by Councilor Miera. (Vote 3-0) Motion carried with all in favor.**

4. \*Discussion/Approval/Disapproval: Approval of contracts for temporary hires for summer help.

- Colleen stated that the two new contract employees are Tommy Armijo and Thaddeus Moreno. They are both hired through the village funds at \$11.50 a hour.
- Amber stated that they were supposed to get hired through New Mexico help, but for right now it is temporary that they are contracted through the village.
- Mayor Martinez suggested to use DVR to see if they are willing to pay for Thaddeus Moreno's employment.
  - Amber said she would look into the DVR help.

**Motion to approve Approval of contracts for temporary hires for summer help was made by Councilor Clouthier, second by Mayor Pro Tem Cruz. (Vote 3-0) Motion carried with all in favor.**

5. \*Discussion/Approval/Disapproval: Selection and approval of quote for fencing materials to fence park properties.

- Mayor Martinez stated they are looking to use cattle panel and pipe to do the fence and we will put the fence up ourselves. Doing it ourselves will cost less than having a contractor come and put it up. Both parks will be fenced and there will be gates to walk in and out.
- The three quotes were looked at and we will be getting the supplies from Tractor Supply (cattle panel) and Neds (pipes).

**Motion to approve Selection and approval of quote for fencing materials to fence park properties was made by Councilor Miera, second by Councilor Clouthier. (Vote 3-0) Motion carried with all in favor.**

3. \*Discussion/Approval/Disapproval: Approval of Fire Department's requests to purchase motor oil for vehicle maintenance using Fire Protection funds.

- Amber stated that it was for oil changes on fire trucks.

**Motion to approve Approval of Fire Department's requests to purchase motor oil for vehicle maintenance using Fire Protection funds was made by Mayor Pro Tem Cruz, second by Councilor Miera. (Vote 3-0) Motion carried with all in favor.**

7. \*Discussion/Approval/Disapproval: Review Application for Separation of Utility Charges.

- Colleen stated that there are no water or sewer plumbed into the property. The applicant is requesting to have solid waste service separated from water and sewer services, but it is up to the Council to approve or disapprove the request.

**Motion to approve Review Application for Separation of Utility Charges was made by Mayor Pro Tem Cruz, second by Councilor Miera. (Vote 3-0) Motion carried with all in favor.**

## VIII. Monthly Reports

A. \*Approval Item –Approval of Vouchers (payment to vendors) Clerk Treasurer Amber Alcon

- Clerk Treasurer Amber Alcon stated most checks cut are regular monthly payments, with the exception of paying our architect and our contractor and they were high payments.

**Motion to approve the vouchers (payment to vendors) agenda was made by Councilor Miera, seconded by Mayor Pro Tem Cruz. (Vote 3-0) Motion carried with all in favor.**

B. Utility Delinquent List – Deputy Clerk, Colleen Engelhardt

- June Active Accounts- 13 letters sent with a total delinquency of \$1,152.18 and a due date of June 22<sup>nd</sup>. Payments received total \$1,389.28, and all were received on time.
- June Inactive Accounts- Account #114900 is new for inactive accounts, solid waste charges need to get paid off to reopen account. Account #201100 will need to be paid off before opening solid waste account.

C. Utility Superintendent – Utility Superintendent, Gary Sanchez

- Gary stated that him and utilities assistant have installed a atl. valve, adjusted at 31.5 feet. Cleaned up at the springs. Gary need to pick up some bottles for DBT 2 for drinking water in Albuquerque. Also installed new gas meter at the new Senior Center. In the next couple weeks they will do a maps and leak survey for PRC master meter system for the housing.

D. MVD Reports – MVD Manager, Amber Alcon

- June- Total transaction amount was \$4941.06. Amber stated that for the month of June it was a little slower than usual.

E. Mora County Sheriff's Office Report

- Absent

F. Housing Authority – Northern Regional Housing Authority

- Absent

G. Wagon Mound Fire Department – Fire Chief

- Absent

H. Bean Day Association – President, Luis Lopez

- Absent

## IX. Old Business

- Mayor Martinez stated he went by the New Senior Center and everything has been installed on the roof, he stated the new Senior Center is about 95% done. Once it is done we will get the Certificate of Occupancy, we will be buying all new equipment for the Senior Center from

Federal money that we got. Hoping to have it done by the end of July but not open it until after Labor Day.

- o Colleen stated that we are waiting for signs (restroom, mechanical room), a mat for the vestibule, and track lighting for the dining room.

λ. Mayor's Report

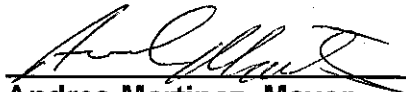
- The Mayor stated that himself and Gary have been measuring the flow rates daily in the morning and in the afternoon out at the Springs so we can have records of it.


XII. Adjourn

Motion to approve adjournment was made by Councilor Clouthier, seconded by Councilor Miera. (Vote 3-0) Motion carried with all in favor. The meeting adjourned at 7:44PM.

ROLL CALL: Clouthier = Yes; Cruz = Yes; Miera = Yes

Approved and attested this 12<sup>th</sup> Day of July 2022.

  
\_\_\_\_\_  
Andres Martinez, Mayor

Attest:   
\_\_\_\_\_  
Amber L. Alcon, Clerk Treasurer  
(SEAL)

