



I. Call to Order and Pledge of Allegiance

II. Roll Call was taken by Clerk Treasurer Amber Anguiano. Mayor Andres Martinez, Mayor Pro Tem Eldie R. Cruz, Councilor Claudia M. Martinez, Councilor Paul A. Miera and Councilor Gabriel D. Maestas were present.

III. *Approval of Agenda

Motion to approve the agenda was made by Councilor Maestas, seconded by Councilor Miera. (Vote 4-0) Motion carried with all in favor.

IV. *Approval of Minutes for:

A. Regular Meeting Minutes October 14, 2025

Motion to approve the minutes for the October 14, 2025 meeting was made by Councilor Maestas, seconded by Councilor C Martinez. (Vote 4-0) Motion carried with all in favor.

V. Public Input: Please sign in if you would like to participate (limited to 3 minutes per person)

- None

VI. Comments or Concerns of Council

- Councilor Maestas inquired about communicating with the State regarding the Senior Center operations contract, and Mayor Martinez stated he will be discussing this under the Mayor's report.

VII. Business Matters

1. *Discussion/Approval/Disapproval: Harris Technology Services quote to renew Fortinet Forticare Service Agreement.

- Clerk Treasurer Amber Anguino stated this is the service the Village uses to protect the server and data. She stated last year the renewal was under \$500, and she stated Harris Tech is working on a quote for this year's renewal. She stated it does not meet the threshold to require Council approval, but she included it on the agenda to ensure Council is aware of the service renewal.

Motion to approve renewing the Fortinet Forticare Service Agreement through Harris Technology was made by Councilor C Martinez, seconded by Mayor Pro Tem Cruz. (Vote 4-0) Motion carried with all in favor.

2. *Discussion/Approval/Disapproval: Renew contract with White Sands Drug & Alcohol Compliance.

- Clerk Treasurer Amber Anguiano stated the services provided by White Sands Drug & Alcohol Compliance are needed to ensure the Village meets PRC compliance requirements. She stated they conduct pre-employment and random drug and alcohol screenings as well as maintaining the Village's Drug & Alcohol policy to ensure it meets PRC standards. She stated this contract is renewed on an annual basis. She stated nothing is changing with the contract so it will be exactly the same as last year's contract.

Motion to approve renewing the White Sands Drug & Alcohol Compliance contract was made by Councilor Maestas, seconded by C Martinez. (Vote 4-0) Motion carried with all in favor.

3. *Discussion/Approval/Disapproval: Request for Separation of Utilities Charges Application.

- Mayor Martinez stated the customer is requesting the solid waste charges be removed from their monthly bill because they are typically only in town over the weekend, and they will take their trash with them.

Motion to approve request for Separation of Utilities Charges for Account #200101 was made by Mayor Pro Tem Cruz, seconded by Councilor Miera. (Vote 4-0) Motion carried with all in favor.

4. *Discussion/Approval/Disapproval: Utilities Superintendent updating natural gas qualifications.
- Utilities Superintendent Gary Sanchez stated he needs to update nine natural gas qualifications before they expire. He stated these are hands-on qualifications, and the certifier operates in Artesia so he will be gone overnight.

Motion to approve Utilities Superintendent updating natural gas qualifications was made by Councilor Maestas, seconded by Councilor C Martinez. (Vote 4-0) Motion carried with all in favor.

5. *Discussion/Approval/Disapproval: Clothing allowance for Village staff.

- Mayor Martinez stated he is recommending giving a \$500 clothing allowance to Village staff. He stated he believes this will be sufficient for Utilities staff to replace any worn-out items.

Motion to approve a \$500 clothing allowance for all Village Staff was made by Councilor C Martinez, seconded by Councilor Miera. (Vote 4-0) Motion carried with all in favor.

6. *Discussion/Approval/Disapproval: Wagon Mound Fire Department Purchase Requisitions.

- Fire Chief Timothy Cruz stated he is in the process of getting a quote for replacing all bunker gear. He stated the per person cost is \$3,175 for a total of \$38,100 to update gear head-to-toe for 12 individuals. He stated he has until the end of the month to provide them with a purchase order, and then they will send someone out to take measurements to ensure the gear fits properly.
- Clerk Treasurer Amber Anguiano stated the request provided for this meeting came from Security Hardware Solutions LLC in the amount of \$6,250.86 to replace the fire station locks and keys. Fire Chief stated they are also trying to move forward on this item as well. She stated this is the only request that was provided to be included on the agenda, and it will be the only request reviewed for approval.
- Mayor Martinez asked about the status of purchasing new radios, and the Fire Chief stated he's waiting for the Sales Rep to meet with them to provide an assessment of what they will need to ensure better reception. He stated it will be in the range of \$50K.

Motion to approve the WMFD Purchase Requisition to Security Hardware Solutions LLC in the amount of \$6,250.86 was recommended was made by Councilor Maestas, seconded by Mayor Pro Tem Cruz. (Vote 4-0) Motion carried with all in favor.

/III. Monthly Reports

A. *Approval Item – Approval of Vouchers (payment to vendors) Clerk Treasurer

- Clerk Treasurer Amber Anguiano stated in addition to the regular monthly bills, the following payments were also issued: per diem was paid to herself for attending the IPRA conference in Albuquerque and the Clerk's Institute in Ruidoso; payment was issued to NMML for the conference; annual dues were paid to NENMEDD; the deductible payment and the final payment for work performed were issued to Belfor; partial payment was issued to the auditors, Fiero & Fiero after they conducted field work; and mileage was paid to Fire Chief Cruz for attending a conference in Ruidoso.

Motion to approve the October Vouchers was made by Councilor C Martinez, seconded by Mayor Pro Tem Cruz. (Vote 4-0) Motion carried with all in favor.

B. Utility Delinquent List – Deputy Clerk

- Absent – Mayor Martinez stated the Deputy Clerk is in Washington helping with family matters.

C. Utility Superintendent – Utility Superintendent

- Natural Gas – Working with Utilities Assistant to create a weekly schedule to address all gas system matters including regular testing, reports, and surveillance as required by the PRC.
- Water – Chlorine = 0.23mg/L, and as it gets colder they will make adjustments to lower the chlorine rate. Working on replacing the fence around the Springs, and they are currently about halfway through. They're hoping to be done by the end of the month.
 - Mayor Martinez stated a news story reported high levels of heavy metal contaminants in wells and water supply in Mora County. He stated the Village has received calls with concerns, and he stated the Village's water supply is a different system than what was covered in the news story. He stated

the Village's water is tested regularly, and it meets all standards so there are no concerns with Village water.

D. MVD Reports – MVD Manager

- October – 58 Transactions for a total revenue of \$8,439.39 with no exams given.

E. Mora County Sheriff's Office Report

- Sheriff Padilla stated he has not attended a Council meeting for some time because he had assigned keeping the Village informed of MCSO activity to Undersheriff Romero. The Sheriff stated due to unfortunate circumstances, Mr. Romero is no longer employed by MCSO, and he introduced the new Undersheriff, Andrea Gutierrez. He stated she will now be the point of contact for the Village.
- Sheriff Padilla confirmed the Mayor's statement, and he reiterated that the Village water supply is clean and healthy as it has a different source than Mora County water supply. He stated the County is working with hydrologists and engineers to evaluate the circumstances. He invited anyone interested to join the County Commission meeting tomorrow morning at 9AM either virtually by Zoom or in-person at the Mora VFW. He stated the contaminants can be lethal over a lifetime of consumption. He encouraged anyone in the Mora area to contact them so they can be provided with bottled water.
- Mayor Pro Tem Cruz asked if the Flock cameras have picked up any activity recently. Sheriff Padilla stated they have proven to be very useful in several incidents, including recently when a Wagon Mound resident's truck was stolen.
- Mayor Martinez requested the Sheriff ensure Deputies are coming to Wagon Mound at least 3 times per week, if not more, per the Memo of Understanding and the funding the Village allocates to MCSO. The Sheriff stated the new Undersheriff will be brought up to speed on the agreement between the two entities, and the services provided will not change. He stated they are in the process of creating a new schedule with 10-hour shifts with staggered 4 days on/3 days off, which will allow for coverage 7 days per week. He stated this will likely allow for an even greater presence in Wagon Mound.
- Sheriff Padilla stated they received donations to provide Thanksgiving dinner baskets, and he asked for contact information for anyone the Village may be aware of needing assistance.

F. Housing Authority – Northern Regional Housing Authority

- Absent

G. Wagon Mound Fire Department – Fire Chief

- Fire Chief Timoty Cruz stated Sandoval's Auto Repair has been working on the fire vehicles, and he'll be coming back to fix the thermostat on truck IA-1. He stated his vehicle needs an oil change, and he just needs to know the process to get that done.
- The Fire Chief reported that when they respond to calls, they are taking trucks out of both the main station and the substation per the request of the State Fire Marshal's Office.
- Mayor Martinez stated he met with the manager from O'Reilly's in Raton, and he has provided the application to the Clerk Treasurer for her review to enter into a contract with them which will result in receiving discounts on parts. He stated parts would be ordered by and paid through the Village, but Sandoval's would be able to do the work.

H. Bean Day Association – President

- Absent

IX. Old Business

- None

X. Mayor's Report

- Mayor Martinez stated the Village is hosting the Senior Center Grand Opening on Fri, Nov 21st, and invitations have been sent to all the state officials and agencies that have helped in getting the new Center established. He stated it is open to all community members as well. The Mayor stated the hood fan over the oven recently seized and stopped working. He stated the electrician came out

today and was able to locate a part that will be shipped here tomorrow. He authorized purchasing the part and the work to replace it because he feels the issue needs to be addressed immediately. He stated approval of the payment will need to go on next month's agenda.

- Regarding Senior Center operations, Mayor Martinez stated the Village has been attempting communications with Colfax County Senior Citizens, Inc (CCSCI) as well as the various State agencies affiliated with Senior Center operations.
 - Clerk Treasurer Amber Anguiano stated after she was contacted by the CCSCI Executive Director in September, she reached out to the State, and she did not receive much guidance other than referring her to Neil Segotta, the Director for AAA. She stated both she and the Mayor have tried contacting him multiple times, and neither received a response from Mr. Segotta. She stated the RFP submission was due on Nov 14th, and she finally received a call from Mr. Segotta on that same day. She stated she informed him that she hadn't heard anything from CCSCI Executive Director. She stated Mr. Segotta called her back a few moments later to let her know the Executive Director had sent her an email, but Amber stated she never received anything. Amber stated the Mayor submitted a letter to the ALTSD Cabinet Secretary informing her of the circumstances and seeking guidance on how to proceed in a way to avoid an interruption of service. Amber stated the Village's auditor has expressed concern that the Village is not in a financial position to take over operations of the Senior Center given the expenses that will be incurred beyond the funding provided. Amber stated the Cabinet Secretary's assistant responded confirming receipt of the letter, and that they will be scheduling a meeting. However, Amber stated they have not heard anything back on a meeting date yet. She stated the Village did not submit an RFP.
 - Councilor Maestas asked when the current contract expires, and Amber stated it expires June 30, 2026. However, she stated it is her understanding that if no one else applies to operate the WMSC, then the current operator, CCSCI, will not be allowed to terminate the contract.
- Councilor Miera asked about the status of the recent election for the Councilor positions. Mayor Pro Tem Cruz stated the County Clerk told him she referred it to the Secretary of State, and it will need to go through a recount. Mayor Martinez stated the recount will occur on Thursday, and those results will go back to the Secretary of State for review.
- Mayor Martinez recommended convening into executive session as allowed by NMSA 1978 Section 10-15-1 H-7 to discuss pending litigation regarding Estate of Romero v. Village of Wagon Mound Fire Department Case #D101-CV-203-00320.

Motion to convene into executive session was made by Mayor Pro Tem Cruz, seconded by Councilor Miera. (Vote 4-0) Motion carried with all in favor.

ROLL CALL: Mayor Pro Tem Cruz – yes; Councilor C Martinez – yes; Councilor Miera – yes; Councilor Maestas – yes

- At 6:43PM the Governing Body entered into executive session.
- At 7:00PM Mayor Martinez recommended closing executive session and reconvening regular session.

Motion to close executive session and reconvene regular session was made by Councilor Maestas, seconded by Mayor Pro Tem Cruz. (Vote 4-0) Motion carried with all in favor.

ROLL CALL: Mayor Pro Tem Cruz – yes; Councilor C Martinez – yes; Councilor Miera – yes; Councilor Maestas – yes

- Mayor Martinez stated only matters regarding the Estate of Romero v. Village of Wagon Mound Fire Department case were discussed during closed session and no actions were taken.

<II. Adjourn

Motion to adjourn was made by Councilor C Martinez, seconded by Councilor Miera. (Vote 4-0) Motion carried with all in favor. The meeting adjourned at 7:08PM.

Approved and attested this 9th Day of December 2025.


Andres Martinez, Mayor

Attest: 
Amber L. Anguiano, Clerk Treasurer
(SEAL)