



I. Call to Order and Pledge of Allegiance

II. Roll Call: Mayor Andres Martinez, Mayor Pro Tem Eldie R. Cruz, Councilor Claudia M. Martinez and Councilor Gabriel D. Maestas were present. Councilor Paul A. Miera was absent.

III. *Approval of Agenda

Motion to approve the agenda was made by Councilor C Martinez, seconded by Mayor Pro Tem Cruz. (Vote 3-0) Motion carried with all in favor.

IV. *Approval of Minutes for:

A. Regular Meeting Minutes June 10, 2025

Motion to approve the June 10, 2025 meeting minutes was made by Mayor Pro Tem Cruz, seconded by Councilor Maestas. (Vote 3-0) Motion carried with all in favor.

V. Public Input: Please sign in if you would like to participate (limited to 3 minutes per person)

- None

VI. Comments or Concerns of Council

- None

VII. Business Matters

1. *Discussion/Approval/Disapproval: Resolution 2025-07 – Fourth Quarter Budget Adjustments.

- Clerk Treasurer Amber Anguiano presented Council with a spreadsheet showing the budget line items. She stated FY25 is the last fiscal year that just ended, and the FY26 interim budget is the projected amount of what will be used as the operating budget in the new year. She stated all line items highlighted green were adjusted, items highlighted yellow are need to be addressed due to typo errors, and orange items need to be reviewed to determine if those line items need to be incorporated in the FY26 budget.
 - Amber noted the "Elected Salaries" approved amount from FY25 was \$6,480.00, and this year she accidentally added an extra zero so those mistakes will be corrected before submitting.
- Deputy Clerk Colleen Engelhardt asked to clarify that the "Difference" column indicates the amount of the adjustment to the FY25 budget. Amber stated yes, and gave the example that when more revenue is brought in than initially projected, the adjustment has to be done to reflect the actual amount. Amber stated for the interim budget she increased all expenditure items by 5%, and for revenue items she stated she made small increases from the FY25 final amounts.

Motion to approve Resolution 2025-07 was made by Councilor C Martinez, seconded by Councilor Maestas. (Vote 3-0) Motion carried with all in favor.

2. *Discussion/Approval/Disapproval: Resolution 2025-08 – 2024-2025 Fourth Quarter Report.

- Clerk Treasurer Amber Anguiano referred to the spreadsheet which shows the FY25 fourth quarter balances, and she stated the resolution is needed to submit the final report for FY25.

Motion to approve Resolution 2025-08 was made by Mayor Pro Tem Cruz, seconded by Councilor C Martinez. (Vote 3-0) Motion carried with all in favor.

3. *Discussion/Approval/Disapproval: Resolution 2025-09 – 2025-2026 Fiscal Operating Budget.

- Clerk Treasurer Amber Anguiano again referred to the same spreadsheet. She stated the interim budget will become the final FY26 operating budget along with the corrections indicated in yellow and orange.
- Councilor Maestas asked if Council will need to re-approve after the corrections are made, and Amber stated once the resolutions are approved she will be able to submit the final budget. Then, she stated, additional adjustments may be made throughout the fiscal year. She stated the Village has already received approval on the interim budget from the State. Then, she stated she'll submit the fourth quarter

adjustments and report to close out FY25. She stated she'll also submit the final FY26 budget, and the Village will receive the approval letter from the State in September.

Motion to approve Resolution 2025-09 was made by Councilor C Martinez, seconded by Councilor Maestas. (Vote 3-0) Motion carried with all in favor.

4. *Discussion/Approval/Disapproval: Public Input and prioritizing projects for Village of Wagon Mound 2027-2031 Infrastructure Capital Improvement Plans (ICIP).

- Deputy Clerk Colleen Engelhardt stated the ICIP is a 5-year planning tool for government agencies to prioritize projects for which to seek funding in the future. She stated this is an opportunity to hear input from the community and for the governing body to discuss. She clarified that the ICIP is not actually going after funding, but it is a plan to guide future funding requests. Colleen presented the previous year's ICIP summary to guide the discussion.
- Citizen Irene Rosa asked how will the Governing Body know what the citizens want, and the Mayor stated it is up to individuals to attend the meeting to provide input. She referenced the sums of money that have gone into the new senior center and rodeo grounds, and she stated others ask her why Railroad Ave looks so poorly and why the break in the sidewalk has never been repaired. Mayor Martinez responded stating the senior center and rodeo grounds projects were funded through grants, and Railroad Ave is a state road so it is up to them to fix it. The Mayor stated the Wagon Mound DOT foreman has informed him that the DOT is seeking funding to re-pave the entire stretch of that road. He stated it's not that the Village is not trying, but it takes time for projects to develop and funding to become available.
- Deputy Clerk Colleen Engelhardt stated all the improvements that have happened in the Village in recent years have been grant funded. She stated year after year the number one priority is the water system so it makes sense that a citizen may wonder why this project hasn't been addressed. She stated she has learned that the projects entities pursue are largely impacted by the funding sources available. She stated, for example, over the last few years recreation funds have been readily available through the Build Back Better and Inflation Reduction Acts, and the requirements for those funds were in line with goals for the rodeo grounds. She stated a few years ago there was a lot of talk about millions of dollars being made available for water system projects. She stated that money has funneled down through the state and is now being offered in the form of a loan rather than a grant. Colleen stated it is intimidating for the Village to get into a \$4M debt.
 - Mayor Pro Tem Cruz asked if the Village has ever tried working with the Water Trust Board. Colleen stated they are the entity managing the water loans. She stated she just received an email today with the process for applying for the loan which involves submitting a Notice of Interest providing basic project information due by July 31st, then we are required to attend an applicant training, with the final application due by September 11th. But, she stated, it will still require the Village going into a \$4M debt.
- Councilor Maestas asked if the Village has a specific plan or design for the water system, and he wondered if the Village would have a better chance at being awarded funding with a plan in place.
 - Colleen stated there is a project plan in place, and in 2018 most of Phase 1 was completed with CDBG funds, a federal grant. She stated this phase included boring under the railroad and replacing lines on the north side of town. Colleen stated this was prioritized because of the cost involved with boring, and it replaced some old lines that contained asbestos. She stated the remaining planned phases do not have designs in place, but Phase 2 will replace most of the service lines throughout the Village. Utilities Superintendent Gary Sanchez stated Phase 3 will require boring under the railroad near the middle crossing, replace lines on the south end of town, and bringing the service line all the way back to create a loop rather than dead-ending, and Phase 4 will replace the storage tank.
 - Mayor Martinez stated a large amount of the funding being requested is for engineering designs. Colleen stated the funding sources always have specific requirements, and the engineer is hired to ensure those standards and requirements are met.
 - Clerk Treasurer Amber Anguiano stated this is why it is important to understand and have accurate projections for project costs. She stated when the Village has met with our legislators to seek funding, they want to know we are serious, and we understand needs of the project. She stated the Village may need to seek funding by phase rather than the full \$4M all at once.
 - Councilor Maestas asked if any other project on the ICIP plan has any planning or design, and Colleen stated no. He also addressed Citizen Rosa's concerns regarding citizen involvement, and he stated he understands the frustration of community members not wanting to participate even though they are stakeholders in the outcome of these projects. He stated he would like to see the allocation of time

and resources toward the planning and design process for all of the ICIP projects in order to be more successful when seeking funding.

- Colleen stated they have learned in trainings that often times the successful approach is to first seek funding for the plan to be developed. She stated it is difficult to go after funding for just the design not knowing if the actual project will be funded in the future. However, she stated, if the Village could get the design portion for the remaining phases of the water system project funded through grants, then taking a loan for the construction is less daunting.
- Colleen stated the Village received Capital Outlay funding for FY26 for both the main fire station and the substation, and she referenced the Fire Chief. Fire Chief Cruz stated the substation project request no longer needs to be \$3M because the funding received will be sufficient to purchase a water storage tank rather than running a water line under the interstate. He also clarified that a new main fire station building is no longer needed, but the current building needs upgrades including a drain in the floor for the ability to wash the trucks indoors over the winter. He stated there also needs to be remodeling and clearing out of old stuff.
- Colleen suggested adding the PVC natural gas line replacement project along the Frontage road. The Mayor stated he would like to see this project prioritized, and Gary stated it will cost at least \$1M to hire a company to complete the work. Mayor Martinez stated he is recommending the gas line be the first project followed by the water system improvements and then the wastewater improvements.
- Colleen also suggested adding a sewer jetter purchase. She stated the Village's sewer jetter is broken with the repairs being costly, but we need to regularly clear roots out of sewer lines especially during rainy periods.
- Gary stated he would like to include the purchase of a hydrovac machine. He described how it is used, and stated it will make unearthing lines easier and much safer with little to no possibility of damaging lines. After a brief discussion, the Mayor recommended adding both pieces of equipment as the third project for 2027 in the amount of \$250,000 and bumping the wastewater project to the fourth priority.
- Mayor Martinez recommended removing the following projects from the ICIP: land acquisition, constructing a new fire station, fire substation improvements and the rodeo grounds improvements. Colleen stated projects can be bumped down in their priority ranking, or they can be removed. The Mayor stated he believes it is time to put resources into infrastructure projects.
 - Councilor C Martinez asked the Fire Chief if the \$50K FY26 award will be sufficient to complete the improvements needed at the Main Fire Station, and the Fire Chief suggested the upgrades needed will run around \$500K.
 - Colleen stated rather than removing the project, the title could be changed from "Build New Fire Station" to "Fire Station Improvements."
- Reviewing the remaining projects on the previous year's list, the Mayor stated he is not currently too concerned about recreational improvements, but the solid waste transfer station needs improvement.
 - Councilor Maestas asked about the work needed, and the Mayor stated the walls of the ramp in the dumping area need to be re-done, canopies need to be installed over each dumpster, and it needs a small office/storage shed.
 - Mayor Martinez recommended ranking the 2028 projects as follows: Fire Station Upgrades at \$500K, Rebuild Solid Waste Transfer Station and Street Improvements.
- Colleen summarized the project ranking developed over the course of the discussion:
 - 2027: 1) Replace PVC Natural Gas Lines - \$1M; 2) Water System Improvements (\$4M); 3) Utilities Heavy Equipment Purchase (\$250K); 4) Wastewater system Improvements (\$5M)
 - 2028: 1) Fire Station Upgrades (\$500K); 2) Rebuild Solid Waste Transfer Station (\$1M); Street Improvements (on going)
 - 2029: 1) Improvements of Municipal Buildings

Motion to approve the Village of Wagon Mound 2027-2031 ICIP as summarized was made by Mayor Pro Tem Cruz, seconded by Councilor Maestas. (Vote 3-0) Motion carried with all in favor.

5. *Discussion/Approval/Disapproval: Resolution No. 2025-10 – Adopting the FY 2027- 2031 Infrastructure Capital Improvement Plan(ICIP).

- Mayor Martinez stated this resolution will approve the ICIP plan discussed in item #1.

Motion to approve Resolution 2025-10 was made by Councilor Maestas, seconded by Mayor Pro Tem Cruz. (Vote 3-0) Motion carried with all in favor.

6. *Discussion/Approval/Disapproval: Renew Contract of Lease with El Centro Family Health.

- Clerk Treasurer Amber Anguiano stated this is the annual lease renewal with El Centro to operate a health clinic in the Village building. She stated no changes were made to it from last year.
- Councilor Maestas asked if the exterminator had serviced the building. Amber stated the Village does have an exterminator on contract, and he was there recently.

Motion to approve renewing Contract of Lease with El Centro Family Health was made by Mayor Pro Tem Cruz, seconded by Councilor Maestas. (Vote 3-0) Motion carried with all in favor.

7. *Discussion/Approval/Disapproval: Quote to complete stucco repair work on municipal buildings utilizing Capital Outlay funds.

- Mayor Martinez stated after Red Eagle Construction completed the stucco work on the north and east side of the building as well as the wall in front of the health clinic building. He stated he asked for these quotes to complete the work on the south and west walls of Village Hall as well as the to complete the wall around the property where the health clinic is located. He stated the grant still has funds available, and he stated he is recommending this work to ensure the entire building and wall are repaired and protected.
- Deputy Clerk Colleen Engelhardt stated the Village Hall south and west walls quote is in the amount of \$20K, and the estimate for the remainder of the wall is \$4K. She stated a total of \$24K will be applied toward the grant funds if approved.
- Councilor Maestas asked about the remaining funds in this grant, and Colleen stated there will be approximately \$17K. Mayor Martinez stated he would like to utilize the remaining funds to paint the interior of the health center and remodel the kitchen in the old Senior Center building.

Motion to approve Red Eagle Constructions quotes to complete stucco repairs on municipal buildings using Capital Outlay funds was made by Mayor Pro Tem Cruz, seconded by Councilor Maestas. (Vote 3-0) Motion carried with all in favor.

8. *Discussion/Approval/Disapproval: Purchase replacement fire hydrant (re-approval).

- Deputy Clerk Colleen Engelhardt stated this item was on the June agenda, and it was approved. However, she stated there may have been a misunderstanding that the purchase would be applied to the NMDOT grant funding the paving project. She stated DOT funds may only be applied to streets and sidewalks, and they cannot be applied toward the purchase of Village infrastructure. She stated the purchase of \$4,125 will be paid with Village funds.
- Utilities Superintendent Gary Sanchez stated the hydrant was moved when the sidewalk was installed, and it was first installed backward. He stated the seal broke when they repositioned it, and now it has a substantial leak. Colleen stated the Village was told it was an old hydrant and seals eventually give out or break so it is the Village's responsibility to replace it.

Motion to approve purchasing replacement fire hydrant using Village funds was made by Councilor C Martinez, seconded by Councilor Maestas. (Vote 3-0) Motion carried with all in favor.

9. *Discussion/Approval/Disapproval: Applications for Separation of Utility Charges.

- Deputy Clerk Colleen Engelhardt stated this request is for account #112800. She stated the customer owns two properties in town, and this is not the primary residence. Colleen stated the customer is requesting to have the solid waste charges removed from this account because the home is only used for visitors and any trash will be thrown via the customer's primary account.

Motion to approve the Application for Separation of Utility Charges for Account #112800 was made by Mayor Pro Tem Cruz, seconded by Councilor Maestas. (Vote 3-0) Motion carried with all in favor.

10. *Discussion/Approval/Disapproval: Review employee evaluations and approval of pay increases.

- Mayor Martinez recommended convening into Executive Session to discuss limited personnel matters as allowed by Section 10-15-1, H-2 NMSA 1978.

Motion to convene into Executive Session was made by Councilor Maestas, seconded by Mayor Pro Tem Cruz. (Vote 3-0) Motion carried and all in favor. Maestas = yes; Cruz = yes; C Martinez = yes; Miera = absent

At 7:12PM the meeting convened into executive session.

Motion to adjourn Executive Session and reconvene Regular Session was made by Mayor Pro Tem Cruz, seconded by Councilor Maestas. (Vote 3-0) Motion carried and all in favor.

Maestas = yes; Cruz = yes; C Martinez = yes; Miera = absent.

At 7:21PM, the Regular Session reconvened. Mayor Martinez stated only limited personnel matters were discussed during Executive Session, and no action was taken.

- Mayor Martinez recommended pay increases for employees, Elias Armijo and Jena Schutz, in the amount of \$2 per hour for each of them bringing their individual hourly pay rate to \$17 per hour.

Motion to approve the Mayor's recommendations for employee pay increases was made by Councilor C Martinez, seconded by Mayor Pro Tem Cruz. (Vote 3-0) Motion carried with all in favor.

VIII. Monthly Reports

A. *Approval Item – Approval of Vouchers (payment to vendors) Clerk Treasurer

- Clerk Treasurer Amber Anguiano stated in addition to regular monthly payments, payments were also issued for previous approved items such as to Red Eagle for the stucco work, and she stated several grant approved items were purchased with the Elite card.

Motion to approve the June payment vouchers was made by Councilor C Martinez, seconded by Councilor Maestas. (Vote 3-0) Motion carried with all in favor.

B. Utility Delinquent List – Deputy Clerk

- Active – 12 letters sent with delinquent total of \$875.72 with payments received totaling \$1,219.90 with all accounts paid on time.
 - Acct #A15003 – Customer did not inform Village of moving out, and only became aware of the vacancy when property manager authorized a new tenant move-in. Working with the property owner, the customer's account was closed as of the day the Village became aware, the deposit was applied toward the balance, and property manager agreed to pay remaining balance.
- Inactive – 4 letters sent with delinquency total of \$947.41
 - Acct #107130 – Received payment of \$15.00 toward paying down balance owed.

C. Utility Superintendent – Utility Superintendent

- Water – Chlorine residual is as 0.45mg/L
- Wastewater – The Ground Water Quality Bureau conducted an inspection of the lagoons, and they received a good assessment.
- Natural Gas – Will begin replacing gas meters at all the housing units within the next week or two.

D. MVD Reports – MVD Manager

- June – Total Income was \$13,055.69 with a total transaction count of 71 with 7 exams.
- The MVD Municipal Oversight Coordinator will be conducting a site visit audit this week.

E. Mora County Sheriff's Office Report

- Undersheriff Romero stated MCSO now has two cadets attending the academy. He also stated next weekend is the Mora Fiestas and all manpower will be stationed in Mora unless called elsewhere in the county as needed.

F. Housing Authority – Northern Regional Housing Authority

- Absent

G. Wagon Mound Fire Department – Fire Chief

- Fire Chief Cruz stated their FY26 Fire Fund request has been awarded in the amount of \$195K with \$53 the Substation. He stated the first distribution will be received in August.
- The Fire Chief stated the Annual Fire Service Conference will be held in Ruidoso from September 25-28. He stated he made a reservation using his personal credit card to ensure he had a room at the hotel where the conference is being held. He stated he will provide the confirmation number to get it transferred to the Village credit card.

- Fire Chief Cruz stated he needs an Emergency Response Plan for the new Senior Center facility. He stated he also needs to conduct a training with staff to ensure they understand how and when to use different fire extinguishers depending on the kind of fire. He stated the FD needs to know the layout of the building and where shut-offs are located.
 - Mayor Martinez stated there was some instruction with the hood fire suppression system when the State Fire Marshal conducted his inspection.
 - The Mayor suggested the Fire Chief meet with the Utilities Superintendent to access the building.
 - Councilor Maestas suggested the FD be given a spare key to the building given that it has the programmable lock, and the Mayor agreed.
 - Mayor Martinez stated the building is monitored by a company out of Albuquerque, and they will contact 911 when the alarm is triggered.
 - Mayor Martinez suggested scheduling a training meeting on a Friday to meet at the Senior Center with Village staff and Senior Center staff.
 - The Fire Chief stated he would like to go walk through the building before the training so he knows the layout. He stated he will look at his work schedule to determine a good time, and the Mayor stated it will need to be in the afternoon to work around the Center's schedule.
- Fire Chief Cruz stated the Bean Day Association has held meetings at the fire station, and no one has informed him of the meeting dates. He asked if the Village had been notified. He stated he has decided he is going to change the locks on the station to limit the number of people with keys to it.

H. Bean Day Association – President

- None

IX. Old Business

- None

X. Mayor's Report

- The Mayor reported the new Senior Center building is now open and operations are going well, and they are getting a good turn out of seniors in attendance. He stated the employees and seniors are very happy with the new space.
- Mayor Martinez reported they are offering firewood free of charge in Mora, but it needs to be blocked down into smaller pieces. He stated there are thousands of chords, it is not wood from the wildfire, and anyone interested can contact him for directions.
- The Mayor stated the loader repairs are complete, and they went to Raton to haul it back. He stated it is running really well now.

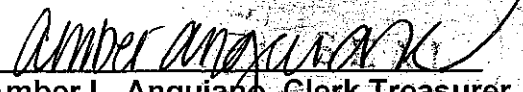
XII. Adjourn

Motion to adjourn was made by Councilor C Martinez, seconded by Councilor Maestas. (Vote 3-0)
Motion carried with all in favor. The meeting adjourned at 7:42PM.

Approved and attested this 12th Day of August 2025.


 Andres Martinez, Mayor

Attest:


 Amber L. Anguiano, Clerk Treasurer
 (SEAL)