



Village of Wagon Mound
Regular Meeting Agenda
Tuesday, May 18th, 2021
6:00 pm

Presiding Mayor Andres Martinez

SEE INFO ON REVERSE FOR ZOOM MEETING ATTENDANCE

*** - Indicates an action item**

**During this meeting the Mayor and Council may convene into Executive Session
as allowed by Section, 10-15-1, H 1-10. NMSA 1978**

- I. Call to Order and Pledge of Allegiance
- II. Roll Call: Mayor Andres Martinez, Mayor Pro Tem Timothy Cruz, Councilor Adrian A. Clouthier, Councilor Paul A. Miera, Councilor F. Luis Lopez.
- III. *Approval of Agenda
- IV. *Approval of Minutes for:
 - A. Regular Meeting Minutes April 20, 2021
- V. Public Input: Please sign in if you would like to participate (limited to 3 minutes per person)
- VI. Comments or Concerns of Council
- VII. Public Hearing – Repeal and Amend Ordinances 150, 308, and 409 to create new policies relating to dogs running loose in Village limits.
- VIII. Business Matters
 1. *Discussion/Approval/Disapproval: Review and acceptance of FY20 Annual Audit completed by Southwest Accounting Solutions.
 2. *Discussion/Approval/Disapproval: Adoption of Resolution 2021-03 approving the FY20 audit.
 3. *Discussion/Approval/Disapproval: Adoption of Resolution 2021-04 Third Quarter Budget Adjustment.
 4. *Discussion/Approval/Disapproval: Review and acceptance of FY22 Interim Budget.
 5. *Discussion/Approval/Disapproval: Review and adoption of Ordinance No. 2021-03.
 6. *Discussion/Approval/Disapproval: Republish intent to repeal and amend dog ordinance Nos. 150, 308, and 409.
 7. *Discussion/Approval/Disapproval: Publish intent to amend Joint Utility Ordinance 2021-01.

8. *Discussion/Approval/Disapproval: Review and approval of Joint Powers Agreement with Mora County Sheriff's Office.
9. *Discussion/Approval/Disapproval: Review and approval of Memo of Understanding with Mora County Sheriff's Office.
10. *Discussion/Approval/Disapproval: Review and approval of training for Mora County Sheriff using Law Enforcement Protection Fund.
11. *Discussion/Approval/Disapproval: Review and approval of purchase of laptops using Law Enforcement Protection Fund for use by Mora County Sheriff's Office.
12. *Discussion/Approval/Disapproval: Review and approval of payment to JK & Associates to create the Village natural gas utility DIMP plan.
13. *Discussion/Approval/Disapproval: Review and approval of purchase of parts for the water utility from Baker Utility Supply.

IX. Monthly Reports

- A. *Approval Item –Approval of Vouchers (payment to vendors) Clerk Treasurer- Monica Martinez
- B. Utility Delinquent List – Deputy Clerk, Colleen Engelhardt
- C. Utility Superintendent – Utility Superintendent, Gary Sanchez
- D. MVD Reports – MVD Manager, Amber Alcon
- E. Mora County Sheriff's Office Report
- F. Housing Authority – Director, Theresa Carmody
- G. Fire Chief – Robert Mondragon
- H. Bean Day Association – President, Luis Lopez

X. Old Business

XI. Mayor's Report

XII. Adjourn

THIS MEETING WILL BE OPEN TO BOTH IN-PERSON AND ZOOM ATTENDANCE. TO PARTICIPATE VIA ZOOM, PLEASE FOLLOW THE DIRECTIONS BELOW.

MEETING ID: 863 5921 2492

PASSCODE: 466208

PLEASE CONNECT STARTING AT 5:45PM SO THE MEETING CAN BEGIN AT 6:00PM

- TO CONNECT USING A CELL PHONE OR LANDLINE: DIAL 1-346-248-7799 - WHEN PROMPTED, ENTER THE MEETING ID AND PASSCODE
- TO CONNECT USING A COMPUTER OR TABLET: FOLLOW ONE OF TWO OPTIONS:
 - 1) CONTACT VILLAGE HALL (575-666-2408 or deputyclerkwagonmound@gmail.com) AND PROVIDE US WITH YOUR EMAIL ADDRESS. WE WILL SEND YOU AN EMAIL WITH A LINK TO ACCESS THE MEETING. ON MAY 18th, CLICK ON THE LINK AND ENTER THE MEETING ID AND PASSCODE WHEN PROMPTED.
 - OR-----
 - 2) ON MAY 18th, GO TO www.zoom.com, CLICK ON JOIN A MEETING, AND ENTER THE MEETING ID AND PASSCODE WHEN PROMPTED.



I. Call to Order and Pledge of Allegiance

II. Roll Call was taken by Clerk Treasurer Monica Martinez. Mayor Martinez, Mayor Pro Tem Cruz, Councilor Clouthier, Councilor Miera, and Councilor Lopez were present.

III. *Approval of Agenda

Motion to approve the amended agenda was made by Councilor Clouthier, seconded by Councilor Lopez. (Vote 4-0) Motion carried with all in favor.

IV. *Approval of Minutes for:

A. Regular Meeting Minutes May 18, 2021

Motion to approve the amended agenda was made by Councilor Clouthier, seconded by Councilor Lopez. (Vote 4-0) Motion carried with all in favor.

V. Public Input: Please sign in if you would like to participate (limited to 3 minutes per person)

- Citizen Norma Jean Vasquez stated her cat was shot with a BB gun again, and she asked if it is possible for the Village and/or the school to host a Hunter's Safety course for youth.
- Mayor Martinez stated he will contact the Game and Fish office to inquire if it is possible to schedule a course for the summer. However, he stated, he is not certain what their policies are with COVID.

VI. Comments or Concerns of Council

- None

VII. Public Hearing – Repeal and Amend Ordinances 150, 308, and 409 to create new policies relating to dogs running loose in Village limits.

- Deputy Clerk Colleen Engelhardt stated the Village has been working through the process of creating an ordinance to address different dog issues. She stated the draft presented at the April meeting was not approved, and it was redrafted to identify the cost as a one-time fee, and it was reduced from \$20.00 to \$10.00. She read through the redrafted ordinance, and she stated the purpose of this Public Hearing is to get input from the public regarding the draft ordinance, and she asked for input.
- Mayor Martinez stated he believes the ordinance will put something in place for the Village because Mora County does not have a current dog ordinance.
- Colleen stated in reading the State statutes, she learned a municipality is required to verify rabies vaccination should they choose to implement a dog licensing program. She stated this specific language is not written in the ordinance, but it is implied through the State statute. She also stated the Village can amend the ordinance at a later date to include the specific language.

VIII. Business Matters

1. *Discussion/Approval/Disapproval: Review and acceptance of FY20 Annual Audit completed by Southwest Accounting Solutions.

- Geoff Mamerow of Southwest Accounting Solutions presented to Council the FY20 audit. He stated the Village received an unmodified opinion, which is the opinion you want to have. He stated as of June 30, 2020 the Village had \$783K in cash with \$552K in governmental funds and \$220K in business funds. He stated the Village does not have any negative net balances, and there is quite a bit invested in the capital assets. Geoff asked for an update on the new Senior Center project. The Mayor explained the project is at least 80% complete and is on target to be completed over the summer. Geoff stated, ideally the project will be finished by June 30th or as soon as possible because it is the only concern

regarding capital assets. He stated the project can be removed from the Construction in Progress list if everything except the painting can be completed by June 30th. He stated he will touch base on the project status the next time he is in Wagon Mound.

- Geoff then reviewed the balance sheet which breaks down the governmental funds as of June 30, 2020. He stated most of them fall under the General Fund which has a total of \$391K. He stated this balance covers over a year's worth of expenditures which is a good position, and he stated the governmental funds all look good.
- Geoff stated the proprietary funds total \$220K, and this is the combined utilities fund. He stated the Village did have an operating loss in the joint utility fund, but the cash basis turned a small profit. He stated his assessment is the Utility Fund is not hemorrhaging money, but he stated the Village always needs to have a back-up plan for an emergency.
- Geoff addressed the one finding the Village received. He stated there were some cash receipts that were not deposited into the bank on a timely basis during a specific period near the year end. He stated the individual who became responsible for the deposits at that time may not have known how to process them. He stated he does not foresee this finding occurring in the future because the issue has been addressed. Geoff stated there were a few component unit findings from the Housing Authority. He stated he is required to include them in his audit as a component of the Village, but the Housing Authority has a separate auditor who will speak to the Housing Board about them.
- Geoff stated the Village did a really great job, and everyone should be proud for doing so well.

Motion to approve acceptance of the FY20 annual audit completed by Southwest Accounting Solutions was made by Councilor Clouthier, seconded by Councilor Miera. (Vote 4-0) Motion carried with all in favor.

2. *Discussion/Approval/Disapproval: Adoption of Resolution 2021-03 approving the FY20 audit.

- Clerk Treasurer Monica Martinez stated this is a required resolution to approving the FY20 audit.

Motion to approve adoption of Resolution 2021-03 approving the FY20 audit was made by Councilor Clouthier, seconded by Councilor Lopez. (Vote 4-0) Motion carried with all in favor.

3. *Discussion/Approval/Disapproval: Adoption of Resolution 2021-04 Third Quarter Budget Adjustment.

- Clerk Treasurer Monica Martinez stated she has already submitted the Third Quarter Budget. She stated she needed to make adjustments in some funds, and they will not be accepted without Council's approval.
- Monica stated most of the adjustments are due to the maintenance, repairs, and supplies that have been needed for utilities. She stated since the adjustments are within the same fund, and therefore, they will not impact the audit.

Motion to approve adoption of Resolution 2021-04 approving the Third Quarter Budget Adjustments was made by Councilor Miera, seconded by Councilor Lopez. (Vote 4-0) Motion carried with all in favor.

4. *Discussion/Approval/Disapproval: Review and acceptance of FY22 Interim Budget.

- Clerk Treasurer Monica Martinez presented the budget submitted for FY21 to Council. She stated she is recommending increasing the employee salaries line item from \$70K to \$80K because the Deputy Clerk's salary will be switched from the Utility Fund to the General Fund. Monica referred to the other line items that required adjustments during FY21 because actual expenditures exceeded the budget. She stated she does not believe these items need to be increased for the FY22 budget because this year's expenditures included long-overdue maintenance and equipment purchases from both the Utility and General Funds. She stated the Village will not have these expenses next year, and she recommended leaving the line items at the same amount for the FY22 budget. She asked the Governing Body for any recommendations, and the Council agreed the budget looked good.

Motion to approve acceptance of FY22 Interim Budget was made by Councilor Clouthier, seconded by Councilor Lopez. (Vote 4-0) Motion carried with all in favor.

5. *Discussion/Approval/Disapproval: Review and adoption of Ordinance No. 2021-03.

- Deputy Clerk Colleen Engelhardt stated this is the Dog Regulations & Licensing Ordinance for which the Public Hearing was held. She stated the Council may approve the proposed ordinance as it was published knowing that it may be amended in the future. Or, she stated, it can be disapproved, and the Council can approve any desired changes for republishing.
- Colleen stated she would like to voice her opinion both as a Village employee and citizen. She stated as a citizen her concern with the proposed ordinance is that it does not allow for any way to enforce holding citizens accountable. She stated she believes, without an Animal Control Officer or shelter accommodations, the penalties will be the best option the Village has to create an effective ordinance at this time. She stated she is not opposed to the registration and licensing. However, she stated, her concern as an employee is the Village will be investing \$200 to \$300 to purchase the tags and create a database, and there is no language in the ordinance to enforce dog owners to obtain the license. She stated she believes the most effective part of the proposed ordinance is the fines.
- Admin Assistant Amber Alcon stated there are already many people making claims of “that isn’t my dog.” She stated only some community members will be proactive in registering their dogs, while others will continue claiming their dogs do not belong to them to avoid being held accountable.
- Councilor Miera asked what if dogs running loose in town become so out of hand that someone decides to shoot them, and Colleen stated there are State statutes that address shooting animals.
- Colleen suggested the Village could pass the current proposed ordinance and initiate the licensing program. Then, she stated, the ordinance could be amended in the future to include a fine for dog owners that have not registered their animals.
 - Mayor Pro Tem Cruz asked what will make them pay fines. Colleen stated fined would be imposed by law enforcement and would go through the court system.
- Mayor Martinez asked the Council for their thoughts, and Council Miera stated there are community members that cannot walk or even drive safely around town. Colleen stated the penalties address dogs running loose and dogs attacking humans and other animals. Citizen Norma Jean Vasquez stated the penalties could be approved now, and the registration program could be wait until there is an ability to enforce it. Colleen explained that is possible, but it will require Council to disapprove the current proposed draft and approve another proposed draft for it to be approved at the June meeting. Norma Jean stated it may be better to wait on the registration program.
- Mayor Martinez recommended disapproving proposed Ordinance No 2021-03.

Motion to disapprove adoption of Ordinance No. 2021-03 was made by Councilor Miera, seconded by Councilor Clouthier. (Vote 4-0) Motion carried with all in favor.

6. *Discussion/Approval/Disapproval: Republish intent to repeal and amend dog ordinance Nos. 150, 308, and 409.

- Deputy Clerk Colleen Engelhardt stated to understand Council’s intentions for the redraft, she would like to recap the discussion. She asked for confirmation that the Council would like to remove Section 2 – Registration and Licensing. She stated the redraft of the proposed ordinance will include Section 1 – Imposition of Penalties, and the previous Section 3 – Spaying & Neutering will become Section 2.
- Mayor Pro Tem Cruz asked who will be responsible for identifying who owns a dog found running loose. He stated the dog could easily be returned to the owner’s property before law enforcement arrives.
- Citizen Norma Jean Vasquez stated we can’t just leave things the way they are currently, and Mayor Pro Tem Cruz stated people will find a way around the ordinance.
- Colleen stated the missing pieces are not having an animal control officer allocated in Mora County, and there is no facility to house dogs that are caught. She stated this would eliminate the ability to claim “it’s not my dog” because then the dog would be considered stray or feral, and the animal control officer would take the animal to impound. She stated the Village is trying to come up with something knowing we do not have these enforcement pieces.
- Mayor Pro Tem Cruz stated it takes Mora County Sheriff’s Office (MCSO) doing their job. He stated when they are in town and see a dog running loose, they need to follow through and enforce the ordinance.

- Citizen Phillip Trujillo stated this is the value of the licensing is to be able to identify the owner, and Citizen Margaret Trujillo stated a dog without a tag automatically indicates it is a stray.
- Mayor Martinez stated this is, potentially, where Tina with the Animal Coalition in Las Vegas could play a role, and Clerk Treasurer Monica Martinez asked who will be responsible for paying this cost. Colleen stated MCSO has encouraged the Village to establish and pay for a contract with the Animal Coalition for them to receive animals from the Village. She stated MCSO believes with the Village taking the initiative, it will encourage the County to follow suit.
- Mayor Martinez stated MCSO has stated they have cross-commissioned San Miguel County's Animal Control Officer to operate in Mora County as well, but it does not appear that has happened. He stated now they are stating the Village should take the lead on something that is the County's responsibility. He stated Mora County should be taking the lead, but he stated the Village needs to start somewhere. He stated the penalties are a start, and it puts something on the books for MCSO to enforce. He stated, at some point, it may become necessary for the Village to amend the ordinance to include the registration program as things develop.
- Mayor Pro Tem Cruz stated the Village will need to ensure MCSO is present in town monitoring for loose dogs.
- Mayor Martinez stated he has been made aware of a MCSO Deputy interested in living in Wagon Mound, and he would patrol this area. He stated the Village will need to work with the Housing Authority to determine how quickly the Deputy can be assigned a unit because the Deputy is ready to move in ASAP. He stated in previous circumstances, he believes Housing offered the unit at a reduced cost because the officer will be available to help with Housing issues as well. Mayor Pro Tem Cruz stated he will look into the options with Housing.
- Sheriff Espinoza stated the Deputy will be available to work 8 hours per day, but the Village and Housing will have the benefit of the Deputy's presence 7 days a week.
- Mayor Martinez recommended redrafting and republishing the Dog Ordinance to only include Section 1 – Imposition of Penalties and Section 2 – Spaying & Neutering.

Motion to republish intent to repeal and amend dog ordinances Nos. 150, 308, and 409 disapprove following the Mayor's recommendations was made by Councilor Couthier, seconded by Councilor Miera. (Vote 4-0) Motion carried with all in favor.

7. *Discussion/Approval/Disapproval: Publish intent to amend Joint Utility Ordinance 2021-01.

- Deputy Clerk Colleen Engelhardt stated the Joint Utility Ordinance includes Village and customer responsibilities as well as rates for water, sewer, and solid waste. She stated the ordinance requires rates to be reviewed no less than bi-annually, and this process is initiating the two-year review. She stated utilities require a lot of money to operate properly, and the FY21 expenditures greatly exceed those in FY20. Colleen stated the Village's annual budget shows that the Village recognizes our anticipated revenue from utilities is at least \$40K less than what our projected expenditures will be. She stated this is why our Budget Analyst, the DFA and other agencies recommend the need to increase rates. She stated funding sources view this budget shortfall as a community unwilling to take care of ourselves, and therefore, why would they be willing to grant or loan money when we do not take steps to increase our rates to manage the financial losses seen year after year. Colleen stated the Village's operational costs including everything from parts, to chlorine tabs, to testing, etc increase each year, and she stated the Village will continue to see greater losses without taking action to increase rates.
- Colleen stated she contacted Springer, Maxwell, and Roy to compare their water rates. She explained that each municipality uses slightly different rate schedules. She stated she took each municipality's rates and calculated them to determine the cost of a monthly usage of 8,000 because the Village currently charges the base rate of \$17.25 for up to 8,000 gallons. Colleen reported that a resident in Springer using 8,000 gallons will be charged \$31.50 for water, \$25.75 in Roy, and \$31.00 in Maxwell.
- Mayor Martinez stated Wagon Mound is far below rates in other communities. He stated if the Village does not take action, we will really be in the red. He stated he is recommending rate increases of \$25.00 for water, \$20.00 for sewer, and \$17.00 for solid waste, and in total these increases will amount to a customer paying about \$13.00 more each month than the current rates. The Mayor suggested

decreasing the volumetric charges in half for customers using over the base usage of 8,000 gallons, and he stated he is recommending this change to help reduce the cost for customers with leaks.

- Colleen stated it also reduces costs for residents using over 8,000 gallons in a month, for example, customers with lawns, gardens, and trees.
- The Mayor asked the Council for input, and all agreed the increases are necessary.
- The Mayor recommended the following rate changes:
 - Residential
 - Water = \$25 for base usage to 8,000 gal; Volumetrics = decrease to \$1.50 per 1,000 gal for usage between 8,001 to 16,000; \$1.75 between 16,001 to 24,000; \$2.00 between 24,001 to 32,000; and \$3.00 for 32,001 or more.
 - Sewer = \$20
 - Solid Waste = \$17 per can
 - Commercial
 - Water = \$25 for base usage to 10,000 gal
 - Solid Waste = \$25 per can

Motion to publish intent to repeal and amend Joint Utility Ordinance 2021-01 with the Mayor's recommendations was made by Councilor Miera, seconded by Councilor Clouthier. (Vote 4-0)
Motion carried with all in favor.

8. *Discussion/Approval/Disapproval: Review and approval of Joint Powers Agreement with Mora County Sheriff's Office.
- Mayor Martinez stated this is a renewal of the same JPA with Mora County Sheriff's Office that has been in place for the last few years, but it has been updated to expire on June 30, 2022.
 - Mayor Pro Tem Cruz asked about what can be done to ensure MCSO actually provides law enforcement services in the Village.
 - Mayor Martinez stated they have been in town more regularly, and they were in town 3 or 4 days last week. The Clerk's office staff stated they have been issuing tickets, helping mitigate issues in the community, and they have been providing driving tests for the MVD.
 - Mayor Martinez stated they are currently operating a day shift only from 8AM-4PM. He stated they had two people in academy, and they graduated last week. He stated they will now have better coverage for scheduling.
 - Deputy Clerk Colleen Engelhardt noted 4A states the "allocation of manpower and resources will be at the discretion of the MCSO."

Motion to approve the Joint Powers Agreement with Mora County Sheriff's Office was made by Councilor Clouthier, seconded by Councilor Lopez. (Vote 4-0) Motion carried with all in favor.

9. *Discussion/Approval/Disapproval: Review and approval of Memo of Understanding with Mora County Sheriff's Office.
- Mayor Martinez stated this document is an agreement for the use of the Village's Marshall's Office. He stated MCSO is interested in upgrading the office to make it functional for their deputies.
 - Deputy Clerk Colleen Engelhardt stated the Village's LEPF funds may be used to purchase new equipment for the office because it will belong to the Village.

Motion to approve the Memo of Understanding with Mora County Sheriff's Office was made by Councilor Miera, seconded by Councilor Clouthier. (Vote 4-0) Motion carried with all in favor.

10. *Discussion/Approval/Disapproval: Review and approval of training for Mora County Sheriff using Law Enforcement Protection Fund.
- Mayor Martinez stated the Sheriff will be attending a training in Aztec and is requesting the cost be paid from the LEPF fund.
- Motion to approve utilizing LEPF for the cost of the training for the Mora County Sheriff was made by Councilor Lopez, seconded by Councilor Clouthier. (Vote 4-0) Motion carried with all in favor.**

11. *Discussion/Approval/Disapproval: Review and approval of purchase of laptops using Law Enforcement Protection Fund for use by Mora County Sheriff's Office.

- Mayor Martinez stated MCSO has acquired several vehicles from the State Police, and they are needing to install laptops in them.
- Clerk Treasurer Monica Martinez stated there are three quotes, and they have selected the least expensive option.

Motion to approve utilizing LEPF for the purchase laptops to be used by the Mora County Sheriff's Office was made by Councilor Clouthier, seconded by Councilor Lopez. (Vote 4-0) Motion carried with all in favor.

12. *Discussion/Approval/Disapproval: Review and approval of payment to JK & Associates to create the Village natural gas utility DIMP plan.

- Utility Superintendent Gary Sanchez stated the DIMP plan is required by the PRC, and it is the Distribution Integrity Management Plan. He stated the PRC will be back in late August for another audit, and they will be checking to ensure we have this plan in place.

Motion to approve payment to JK & Associates for creating the Village natural gas utility DIMP plan was made by Councilor Miera, seconded by Councilor Clouthier. (Vote 4-0) Motion carried with all in favor.

13. *Discussion/Approval/Disapproval: Review and approval of purchase of parts for the water utility from Baker Utility Supply.

- Utility Superintendent Gary Sanchez stated these are all parts the Village should have on-hand to repair leaky meters, line breaks, etc.
- Mayor Martinez stated this will allow the staff to address issues immediately rather than needing to travel to Springer or Las Vegas when an emergency arises, and Councilor Miera stated it is cheaper to buy in bulk as well.

Motion to approve the purchase of parts for the water utility from Baker Utility Supply was made by Councilor Lopez, seconded by Councilor Clouthier. (Vote 4-0) Motion carried with all in favor.

IX. Monthly Reports

A. *Approval Item –Approval of Vouchers (payment to vendors) Clerk Treasurer- Monica Martinez

- Clerk Treasurer Monica Martinez stated Highlands Construction was issued payment in the amount of \$30K, and she has already submitted a request for reimbursement which should arrive this month. She stated payment was also issued in the amount of \$5,125.29 for the loan for the sewer lagoon improvement project from several years ago. She stated this is an annual payment, and it will be made every April. Monica stated the remaining vouchers are regular monthly payments.

Motion to approve the monthly vouchers for April 2021 was made by was made by Councilor Clouthier, seconded by Councilor Lopez. (Vote 4-0) Motion carried with all in favor.

B. Utility Delinquent List – Deputy Clerk, Colleen Engelhardt

- April – 9 active account letters were sent totaling \$1,531.30 in delinquency, and payments received totaled \$1,830.40.
- May – 14 active account letters sent totaling \$1,173.03 in delinquency. Payments are due on Mon, May 24th, and 2 payments have been received as of today totaling \$210.75.

C. Utility Superintendent – Utility Superintendent, Gary Sanchez

- Water – Chlorine residual is 0.33mg/L, he's waiting on the NM Drinking Water Bureau to release the annual test results, and they'll begin reading meters next Monday afternoon.
- Waste Water – discovered a tear in the liner of sewer lagoon pond #2, and he's working with NM Rural Water Association for assistance with the repair. Gary stated he will be purchasing a few repair kits from SW Liners, and Rural Water will help him with the repair. Then, he'll have a kit or two on-hand to repair future tears on his own.
- Natural Gas – the DIMP plan is now complete and in place.

D. MVD Reports – MVD Manager, Amber Alcon

- April – MVD transactions processed totaled \$7,206.35, and the MVD distribution to the Village for February transactions totaled \$2001.00.

E. Mora County Sheriff's Office Report

- Sheriff Espinoza congratulated Deputies Robert Herrera and Joey Romero for successful completion of Southwestern Academy, and they are now certified.
- The Sheriff stated MCSO will now be operating a two shift schedule from 8AM-4PM and 4PM-12AM, and this is now possible with the new Deputies and the State Police providing dispatch.
- Sheriff Espinoza stated his Deputy is very interested in finding housing in Wagon Mound, which will be a great opportunity for the community.
- The Sheriff stated over the last two weeks he and the Deputies have been completing their trainings which require renewal every three years. He stated the trainings are complete and Deputies will be patrolling again.

F. Housing Authority – Director, Theresa Carmody

- Absent

G. Fire Chief – Robert Mondragon

- Absent
- Assistant Fire Chief Cruz asked about the process for obtaining the credit card to make purchases on Fridays now that the office is closed Fridays. Mayor Martinez asked if there is a trusted individual who could pick-up the card before 5:30PM on Thursday. Assistant Fire Chief Cruz stated he'll discuss with the Chief to make arrangements. Clerk Treasurer Monica Martinez stated whoever comes for the card will need to have a Purchase Requisition signed by the Chief or Assistant Chief listing the items to be purchased.

H. Bean Day Association – President, Luis Lopez

- None

X. Old Business

- Senior Center – The Mayor stated he met with the architect, the contractor, and the sub-contractor installing the glass. He stated the architect had been giving the contractor and sub-contractors a hard time, and the Mayor reported it was made clear the Village will no longer tolerate his actions that are causing problems, and the Village will be moving forward to complete this project. The Mayor stated the contractor reported he has all the tile for the kitchen and most of it for the bathrooms. He stated they have the toilets, partitions, and door frames. Mayor Martinez stated the painting needs to be done before the items can be installed.

XI. Mayor's Report

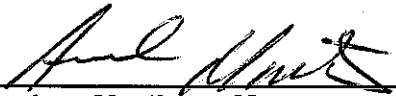
- Mayor Martinez reported he has initiated cleaning up at the rodeo grounds. He stated there are several fire hydrants that will be taken to be sold as scrap metal, and he asked Councilor Lopez if the Bean Day Association has use for the old bleachers. Councilor Lopez stated they will be taking apart the bleachers to use the lumber while the metal can be reused or scrapped. The Mayor stated the Utilities staff has leveled out the two big piles of dirt at the rodeo grounds, and they will begin moving the vehicles from the alley to the leveled area. The Mayor stated he would like to clean up the alley and install a carport for a place to park the vehicles and equipment. He stated he has assigned collecting and organizing the old vehicles' titles to the MVD Agent, and she has most of them in place. In July, he stated, he would like to have an auction or sale to move the vehicles, and Clerk Treasurer Martinez stated we will need to know the value of each vehicle in order to gain approval through the DFA. Mayor Martinez stated once the Village's vehicles are addressed and the alleyway is clean, he would like to start addressing private property clean-up and illegal dumping. The Mayor stated illegal dumping at the cemetery needs to be addressed.

- The Mayor reported the Utility Superintendent hauled the backhoe to Raton to be repaired.
- Mayor Martinez stated two people were hired through HelpNM to work over the summer line trimming and cleaning throughout the Village. He stated they are being paid through the HelpNM program so there will be no cost to the Village. He stated when this program is finished, one of the workers can be hired for an additional six months with the Village paying 25% of his wages, and the program will pay the remaining 75%.

XI. Adjourn

**Motion to adjourn was made by Councilor Clouthier, seconded by Councilor Lopez. (Vote 4-0)
Motion carried and all in favor. The meeting adjourned at 8:04PMPM.**

Approved and attested this 8th Day of June, 2021.



Andres Martinez, Mayor

Attest: 

Monica A. Martinez, Clerk Treasurer
(SEAL)

