



Village of Wagon Mound  
Regular Meeting Agenda

**Tuesday, October 18, 2022 - 6:00PM**

Presiding Mayor – Andres Martinez

\* - Indicates an action item

**During this meeting the Mayor and Council may convene into Executive Session  
as allowed by Section, 10-15-1, H 1-10. NMSA 1978**

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- I. Call to Order and Pledge of Allegiance
- II. Roll Call: Mayor Andres Martinez, Mayor Pro Tem Eldie R. Cruz, Councilor Adrian A. Clouthier, Councilor Claudia M. Martinez, and Councilor Paul A. Miera,
- III. \*Approval of Agenda
- IV. \*Approval of Minutes for:
  - A. Regular Meeting Minutes September 13, 2022
- V. Public Input: Please sign in if you would like to participate (limited to 3 minutes per person)
- VI. Comments or Concerns of Council
- VII. Public Hearing: Enacting an ordinance to protect Village municipal source water and water facilities in accordance with NMSA 1978 3-27-3.
- VIII. Business Matters
  - 1. \*Discussion/Approval/Disapproval: Review and acceptance of FY21 Annual Audit completed by Southwest Accounting Solutions.
  - 2. \*Discussion/Approval/Disapproval: Adoption of Resolution #2022-15 approving the FY21 audit.
  - 3. \*Discussion/Approval/Disapproval: Payment to Southwest Accounting Solutions for FY21 audit services.
  - 4. \*Discussion/Approval/Disapproval: Publish intent to adopt ordinance to protect the Village's source water.
  - 5. \*Discussion/Approval/Disapproval: Review updates to Procurement Policy and adoption of Resolution #2022-16 approving Procurement Policies and Procedures.
  - 6. \*Discussion/Approval/Disapproval: Adoption of Resolution #2022-17 approving purchase of 2022 Toyota Tacoma from Toyota of Santa Fe.
  - 7. \*Discussion/Approval/Disapproval: Adoption of Resolution #2022-18 approving lease of 2022 Toyota Highlander from Toyota of Santa Fe.

8. \*Discussion/Approval/Disapproval: Review and acceptance of purchases from the utilities fund:
  - a) Baker Utility Supply – Water meters and parts for installing water and sewer hookups
  - b) Sandoval's Auto & Truck Repair – 2007 Ford Ranger general repairs and replace bed
  - c) Big R – Gates for parks and utility cart
  - d) Hunt Tractor & Equipment – Hang-on Forks for Backhoe
9. \*Discussion/Approval/Disapproval: Authorizing Clerk Treasurer Amber Alcon to attend IIMC Clerks Certification Institute from October 23-28, 2022 and Councilor Claudia Martinez to attend the Infrastructure Finance Conference from October 26-28.
10. \*Discussion/Approval/Disapproval: Approval of hiring Tommy Armijo to fill Utilities Assistant position.
11. \*Discussion/Approval/Disapproval: Review employee evaluations and approval of pay increases for Utilities Superintendent, Clerk Treasurer/MVD Manager, Deputy Clerk, and MVD Clerk/Administrative Assistant.

#### IX. Monthly Reports

- A. \*Approval Item –Approval of Vouchers (payment to vendors) Clerk Treasurer Amber Alcon
- B. Utility Delinquent List – Deputy Clerk, Colleen Engelhardt
- C. Utility Superintendent – Utility Superintendent, Gary Sanchez
- D. MVD Reports – MVD Manager, Amber Alcon
- E. Mora County Sheriff's Office Report
- F. Housing Authority – Northern Regional Housing Authority
- G. Wagon Mound Fire Department – Fire Chief
- H. Bean Day Association – President, Luis Lopez

#### X. Old Business

#### XI. Mayor's Report

#### XII. Adjourn