



I. Call to Order and Pledge of Allegiance

- Mayor Pro Tem Cruz waited for Councilors to arrive to establish a quorum, and he called the meeting to order at 6:13PM.

II. Roll Call was taken by Clerk Treasurer Amber Anguiano. Mayor Pro Tem Eldie R. Cruz, Councilor Claudia M., and Councilor F. Luis Lopez were present. Mayor Martinez Andres Martinez and Councilor Corey E. Muniz were absent.

III. *Approval of Agenda

**Motion to approve the agenda was made by Councilor Lopez, seconded by Councilor C Martinez.
(Vote 3-0) Motion carried with all in favor.**

IV. *Approval of Minutes for:

A. Regular Meeting Minutes April 14, 2026

**Motion to approve the agenda was made by Councilor C Martinez, seconded by Councilor Lopez.
(Vote 3-0) Motion carried with all in favor.**

V. Public Input: Please sign in if you would like to participate (limited to 3 minutes per person)

- None

VI. Comments or Concerns of Council

- Mayor Pro Tem Cruz asked if Dr. Kate Ziegler had contacted the Village. Deputy Clerk Colleen Engelhardt stated she had not heard from her recently, but she will reach out to her. The Mayor Pro Tem stated she has information regarding water testing at Santa Clara Springs.
- Colleen stated, for the record, Council has achieved a voting quorum with the three councilors in attendance because when the Mayor Pro Tem fills in for the Mayor, he is still a voting member.

VII. Business Matters

1. *Discussion/Approval/Disapproval: Public Input and prioritizing projects for Village of Wagon Mound 2028-2032 Infrastructure Capital Improvement Plans (ICIP).
 - Deputy Clerk Colleen Engelhardt stated the Infrastructure Capital Improvement Plan (ICIP) is a planning tool that establishes a list of infrastructure improvement projects the community has prioritized. She stated the plan is updated every year, it is a five-year projection, and this plan will include projects for FY2028-2032. She stated projects are prioritized first by the year and then ranked within each year.
 - Colleen stated the current ICIP for FY2027-2031 includes 8 projects spread over 3 years. She stated the natural gas line replacement project was added last year and made the top priority because the Village gas system has approximately 1½ mile stretch of PVC line that runs along the Frontage Rd, and the Pipeline Safety Board is requiring it be replaced as soon as possible because PVC is no longer an acceptable material for natural gas. Colleen stated the Utilities Superintendent asked her to share his desire to keep this project as a top priority.
 - Colleen read through the remaining FY27-31 project list, and explained them:
 - Water System Improvements – 1st Phase completed a few years ago with Phase 2 and 3 remaining which include replacing all the water lines, meters, and meter cans and then also replacing the water storage tank.
 - Utilities Heavy Equipment Purchase – Purchase new sewer jetter and hydrovac. Village has to pay either Maxwell or Springer to bring their jetter every time there is a sewer line blockage, and the hydrovac allows for safer, more precise trenching especially around gas lines.
 - Wastewater Improvements – Replace all sewer lines and update infrastructure.

- Deputy Clerk Colleen Engelhardt stated Senior Centers are required to have their own ICIP, and she stated through her mistake the Village did not submit a Senior Center ICIP last year. She stated the new system was initiated while she was out last fall, and she mistakenly left the projects in draft status. She stated there were two projects – purchase and equip vehicles and fencing. She stated the Village is awaiting approval, but we are in the process of requesting the Congressionally Directed Spending USDA funds awarded to the Village in 2022 to purchase the vehicles, and the Village already has most of the materials needed for the fencing project.
- Colleen recommended keeping the vehicle purchase on the plan until the purchase is made, and then it can be removed as a completed project. She asked about the fencing and potentially adding any other projects.
 - Mayor Pro Tem Cruz suggested landscaping, and Clerk Treasurer Amber Anguiano agreed. She also suggested a storage unit.
 - Colleen suggested any IT needs such as computers etc, and Amber stated the Village will likely have to purchase a software package for them to use. Councilor C Martinez stated they will likely need menu planning software. Colleen stated the project title can be "IT Upgrades" to include software, computers, etc. She asked about an appropriate amount for this project, and further discussion determined the project be listed at \$200K.
 - Colleen stated it seems the landscaping could be combined with the fencing so the project. Amber stated outdoor patio furniture would be good to have, and they also need space for extra supplies and filing. Councilor C Martinez suggested a carport for the new vehicles, and perhaps the storage could be combined with it.
 - Mayor Pro Tem Cruz suggested the landscaping, fencing and patio furniture could be listed as a "Grounds Improvement" project. Colleen suggested the Storage Unit and Carport could be combined in a separate project, and she asked about the costs for these projects. She suggested it would not be unreasonable for \$150K at Grounds Improvements, and Amber thought \$75K seems reasonable for the Carport and Storage Unit.
- After a discussion of ranking, Colleen summarized the project list:
 - 2028 – 1) IT Upgrades - \$200K
 - 2) Storage Unit & Carport - \$75K
 - 3) Grounds Improvements - \$150K
 - 4) Purchase Vehicles - \$225K

Motion to approve the Wagon Mound Senior Center 2028-2032 ICIP as stated was made by Councilor C Martinez, seconded by Councilor Lopez. (Vote 3-0) Motion carried with all in favor.

4. *Discussion/Approval/Disapproval: Resolution No. 2026-03 – Adopting the FY 2028- 2032 Infrastructure Capital Improvement Plan for Wagon Mound Senior Center.

Motion to approve Resolution No. 2026-03 was made by Councilor Lopez, seconded by Councilor C Martinez. (Vote 3-0) Motion carried with all in favor.

5. *Discussion/Approval/Disapproval: Second water meter at Santa Clara Parish.

- Deputy Clerk Colleen Engelhardt stated the Village has discovered a second active water meter at the Santa Clara Parish. She stated the Utilities staff were out in the field and noticed something they had not noticed previously as it does not look like a meter can and it is covered by grass and dirt. Upon checking, she stated, they discovered a very old but active water meter. She stated they were able to determine that the meter they have been aware of and read monthly services the building, and this second meter services the outdoor spigot. She stated the Utilities Superintendent was never aware of this meter existing, and the meter itself was so old it was not a brand/style with which he is familiar. Colleen stated the utilities staff decided to change out the meter so we know it is functioning properly, and we can begin tracking usage. She stated the new meter was installed on April 30th, and a read was taken today showing a usage of 2,220 gal in approximately 2 weeks.
- Colleen stated the ordinance asserts that a customer may have more than one meter, but each meter is billed separately. She stated the base rate allows for commercial users is 10,000 gal, and any usage over the base rate is billed in step increases. Colleen stated she asked Utilities staff if the plumbing could be re-routed so both indoor and outdoor fixtures could be serviced by one meter

✓III. Monthly Reports

A. *Approval Item –Approval of Vouchers (payment to vendors)

- Clerk Treasurer Amber Anguiano stated in addition to the regular bills, payments were issued to:
 - Employee per diems: Gary Sanchez, Elias Armijo, Rita Armijo and herself were all scheduled for trainings. She stated Rita was unable to attend, and the check issued to her as been returned and cancelled.
 - TextMyGov: Issued first payment for setup of the service. In final stages of setup and the initial text will be sent out soon.

Motion to approve April vouchers was made by Councilor C Martinez, seconded by Councilor Lopez. (Vote 3-0) Motion carried with all in favor.

B. Utility Delinquent List – Deputy Clerk

- Active Accounts: 8 letters sent; delinquent total of \$782.17 with payments received totaling \$983.18
 - #202300 – Actual payment was received after the due date because initial check payment was left in the drop box on the night payment was due which is in accordance with the ordinance because it was received prior to 9AM on the morning following the due date. Deputy Clerk stated she was remiss in identifying a faint “VOID” stamp in the “Pay to the Order Of” line. The Clerk Treasurer did catch this at the time of making the deposit at the end of the day so the customer was given more time to issue valid payment which was received the next day.
- Inactive Accounts: 4 letters sent with delinquent total of \$676.04, and payments received total \$26.23.
 - #A20000 – Service was closed, but account has a remaining balance. Just the delinquent portion was paid this month leaving an unpaid balance of \$47.84. Once this is paid the account will closed.

E. Mora County Sheriff's Office Report

- Acting Sergeant Coca requested to be moved up on the agenda because he just received a call:
 - Eric Padilla was just appointed Undersheriff, and he brings years of experience having retired from the Las Vegas Police Department with a depth of knowledge and experience with grants.
 - Currently hiring to fill two vacant deputy positions.
 - Will be working throughout the county running DWI check points and saturation patrols as well as assisting Toas County Sheriffs Office with the bike rally over Memorial Day weekend.
 - April – 137 calls for service in Mora County
 - Emailed Village staff an updated Mora County Fire Restrictions notice that was issued today.
 - MCSO is hoping both the Wagon Mound Fire Station improvements and the updates to the MCSO Substation are finished before Bean Day.

C. Utility Superintendent – Utility Superintendent

- Absent due to medical leave request
- Deputy Clerk Colleen Engelhardt stated the Pipeline Safety Bureau is currently conducting the Distribution Integrity Management Plan (DIMP) inspection, and it is going well.
- Colleen stated at the March meeting, Council had approved a quote from Inland Potable in the amount of \$3,550 to perform repairs, clean and inspect the water tank. She stated they have not been professional, and they continue pushing back the date they're available. She stated Gary, Elias and she have all reached out to them to confirm a date, and the last communication from them was that their crew needs a two-week break so they'll get in touch with us when they're available. Colleen stated Rubicon contacted the Village yesterday to let us know they'll be in this area next Fri, and they can get us on the schedule. She stated Gary asked them for a quote, and it will be a little more expensive at \$4,400. Colleen stated it is too late to be included on the agenda for approval. She stated she confirmed with the Clerk Treasurer, given the unique circumstances and timing, to be able to present this to Council during the May Utilities Report, hire Rubison to perform the work and then approve the payment at the June meeting. Council recognized the semi-emergency situation given that the float cable has been non-functioning for a few months, and it needs to be repaired. Mayor Pro Tem stated the work needs to be done. He stated the PO with Inland needs to be cancelled, and they need to be informed of the cancellation.

- Colleen stated the Fire Station and Substation Improvements projects have been included in the ICIP for a couple of years now, and the Village has received some funding for both locations - \$25K for a water tank at the Substation and \$50K for renovations at the Main Station. She stated the Main Station Improvements project was increased to \$1M to include upgrading the HVAC, replacing the roof and installing floor drains in the bays to wash the trucks indoors.
- The Fire Chief stated discussions had already taken place about seeking funding for the Substation water tank from a different source, and he was not aware of the Village receiving funds for this project even though he attends every meeting.
 - Colleen stated any misunderstandings are unfortunate, but these funds have been discussed at meetings.
 - The Fire chief stated he thought things were going to get fixed up, but he was not aware it was for a tank. He stated the Fire Department had asked Elias to look into the cost of a water tank, and the cheapest one that meets requirements will run upwards of \$30K.
 - Colleen stated the purchase can be submitted to utilize the \$25K Capital Outlay funds with the balance being paid out of the Fire Fund. She stated the quotes will just need to be presented to Council for approval, and Amber stated it will also need to be approved through the Fire Marshal's Office. She stated the FD will need to submit the quotes to ensure it is the equipment they want. Colleen stated she can also look at how the legislation was written to see how specific it was written. She stated the expenditure(s) must comply with the language of the legislation, and sometimes it is very specific while other times the language is more open.
- Clerk Treasurer Amber Anguiano stated she submitted the Fire Fund FY27 budget and carry over request, and this is a requirement to continue receiving state funding.

H. Bean Day Association – President

- Bean Day Association (BDA) President Robert Garcia Jr stated the bands have been finalized, and they'll be announcing them on Facebook as well as posting fliers.
- BDA President stated donations are starting to come in, and they are selling advertisement space. He stated the rodeo contractor has requested a few things be done to the arena, and he stated they'll also want the Fire Department to assist with the grounds. Clerk Treasurer Amber Anguiano requested the Village be made aware of the requests sooner than later to avoid last minute rush, and Robert stated he'll get with her next week.
- Robert stated the Association received five computers as a donation which is helping with planning, advertising, etc.
- BDA President acknowledged the hard work off the participating Association staff. He stated they are really moving forward and bringing things together.

IX. Old Business

- None

XI. Mayor's Report

- On behalf of the Mayor, Clerk Treasurer reported:
 - Summer Seasonal Part-Time Hiring – For the indoor/office position two applications were received, one high school student and one college student, and it was decided to split the position's hours in half and hire both. She stated Larae Romero Vasquez will work M-Th 8AM-noon and Olivia Rodriguez will work T-F noon-4:30PM once school is done for the year. For the outdoor positions, Willfred Sanchez will work M-Th 8AM-4:30PM and Ben Armijo Jr will work T-F 8AM-4:30AM starting after graduation.
 - Fire Station Improvements – Work has progressed, but they still need to finish up a few things, and from there they will install the new flooring at the Community Center. She stated the kitchen floor has already been ripped out.
 - MCSO Substation Flooring – Dream Catcher Construction will be providing a quote for installing the flooring materials.