



Village of Wagon Mound  
Special Meeting Agenda  
Thursday July 2, 2020  
6:00pm  
Presiding Mayor Laudente T. Quintana

**\* Indicates an action item**

**During this meeting the Mayor and Council may convene into Executive Session as allowed by Section, 10-15-1, H 1-10. NMSA 1978**

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- I. Call to Order and Pledge of Allegiance
- ✓ II. Roll Call: Mayor Laudente T. Quintana, Mayor Pro-Tem Andres Martinez, Councilor Adrian A. Clouthier, Councilor Timothy Cruz, Councilor Paul A. Miera.
- III. \*Approval of Agenda
- ✓ IV. Business Matters
  1. \*Discussion/Approval/Disapproval: Accepting resignation letter from Finance Clerk ✓  
✓ Monica Martinez and Eugene Armijo. ✓
  - ✓ 2. \*Discussion/Approval/Disapproval: Advertising for a full time Finance Clerk and a full time Utility Assistant.
  3. \*Discussion/Approval/Disapproval: Offer Monica Martinez a month to month contract.
  4. \*Discussion/Approval/Disapproval: Gary Sanchez's employment.
  - ✓ 5. \*Discussion/Approve/Disapproval: Resolution 2020-07. To enter into COOP Agreement with NMDOT Local Government Road Fund Program.
  - ✓ 6. \*Discussion/Approve/Disapproval: Resolution 2020-08. To request for Match Waiver with NMDOT Local Government Road Fund Program. **(First come, first served.)**
- V. Adjourn



I. Call to Order and Pledge of Allegiance

II. Roll call was taken by Municipal Clerk Kathleen Eggert. Mayor Laudente T. Quintana, Mayor Pro Tem Andres Martinez, Councilor Adrian A. Clouthier, Councilor Paul A. Miera, and Councilor Timothy Cruz were present.

III. \*Approval of Agenda

- Councilor Cruz asked why the item regarding employee insurance coverage is not on the agenda, and Mayor Pro Tem Martinez stated he was also wondering about this item because it was his understanding there had been enough time to have it ready for this meeting.
- Municipal Clerk Kathleen Eggert explained that a special meeting was going to be held for that item, but she had not followed protocol to remain in compliance with the Open Meetings Act because she had not posted the proposed changes. She stated it will need to be included on the July 14<sup>th</sup> meeting agenda.

**Motion to approve the agenda was made by Councilor Cruz, seconded by Mayor Pro Tem Martinez. (Vote 4-0) Motion carried and all in favor.**

IV. Business Matters

1. \*Discussion/Approval/Disapproval: Accepting resignation letter from Finance Clerk Monica Martinez and Eugene Armijo.

**Motion to adjourn to Executive Session as allowed by NMSA 1978 Section 10-15-1, H-1-10 was made by Mayor Pro Tem Martinez, seconded by Councilor Cruz. (Vote 4-0) Motion carried with all in favor.**

At 6:07pm Municipal Clerk Kathleen Eggert took roll call. Mayor Quintana, Mayor Pro Tem Martinez, Councilor Clouthier, Councilor Miera, and Councilor Cruz were present, and they convened into Executive Session.

**Motion to adjourn Executive Session and reconvene Regular Session was made by Mayor Pro Tem Martinez, seconded by Councilor Cruz. (Vote 4-0) Motion carried with all in favor.**

At 7:20pm Municipal Clerk Eggert took roll call. Mayor Quintana, Mayor Pro Tem Martinez, Councilor Clouthier, Councilor Miera, and Councilor Cruz were present, and the meeting reconvened to Regular Session.

**Motion to approve acceptance of resignation letters from Finance Clerk Monica Martinez and Utilities Assistant Eugene Armijo was made by Mayor Pro Tem Martinez, seconded by Councilor Cruz. (Vote 4-0) Motion carried with all in favor.**

2. \*Discussion/Approval/Disapproval: Advertising for a full time Finance Clerk and a full time Utility Assistant.

- Mayor Pro Tem Martinez stated he would like to see these positions posted as soon as possible.
- Municipal Clerk Eggert stated she will post them on Monday, and they need to remain open for 2 weeks. Then, interviews can be conducted followed by hiring.
- Mayor Pro Tem Martinez stated the new hires need to be approved by Council at a meeting, and a Special Meeting can be held for this purpose before the end of the month. He also requested Councilor Cruz be included in the interview process.
- Councilor Cruz stated he can attend as long as he is given a week or two notice to request time off work.

**Motion to approve advertising for a full time Finance Clerk and a full time Utility Assistant was made by Councilor Cruz, seconded by Councilor Clouthier. (Vote 4-0) Motion carried and all in favor.**

\*Discussion/Approval/Disapproval: Offer Monica Martinez a month to month contract.

- Municipal Clerk Eggert stated Monica has spoken with her, and she was not able to commit to a contract because she was uncertain of her schedule at her new job.
- Mayor Quintana recommended that this offer is no longer valid.

**Motion to disapprove offering Monica Martinez a month-to-month contract was made by Councilor Cruz, seconded by Councilor Miera. (Vote 4-0) Motion carried and all in favor.**

4. \*Discussion/Approval/Disapproval: Gary Sanchez's employment.

- Mayor Quintana and Councilor Cruz stated this item will need to be postponed.

**Motion to postpone a decision regarding Gary Sanchez's employment until the July 14<sup>th</sup> Regular Council Meeting was made by Mayor Pro Tem Martinez, seconded by Councilor Cruz. (Vote 4-0) Motion carried and all in favor.**

5. \*Discussion/Approval/Disapproval: Resolution 2020-07. To enter into COOP Agreement with NMDOT Local Government Road Fund Program.

- Mayor Quintana stated the Village has applied for funding to continue working sidewalk installation.
- Municipal Clerk Eggert stated she has received a form to indicate which streets will be included. She stated she will need input from the Council, and then it can be approved at July 14<sup>th</sup> meeting.
- Mayor Pro Tem Martinez stated the area on Ritch Ave by the church and Sofia Martinez's house needs to be included in the scope of work.

**Motion to approve Resolution 2020-07 to enter into COOP Agreement with NMDOT Local Government Road Fund Program was made by Mayor Pro Tem Martinez, seconded by Councilor Clouthier. (Vote 4-0) Motion carried with all in favor.**

6. \*Discussion/Approve/Disapproval: \*Resolution 2020-08. To request for Match Waiver with NMDOT Local Government Road Fund Program. **(First come, first served)**

- Mayor Quintana stated the Governing Body has draft copies of the resolution for their review, and waivers are approved on a first come, first served basis.

**Motion to approve Resolution 2020-08 requesting a match waiver from the NMDOT Local Government Fund Program was made by Councilor Cruz, seconded by Councilor Clouthier. (Vote 4-0) Motion carried with all in favor.**

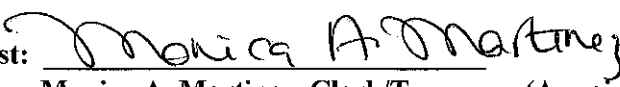
V. Adjourn

- Mayor Pro Tem Martinez stated that before the meeting adjourns, he would like to request viewing the invoice for the Caliche Rd project.
- Municipal Clerk Eggert stated she will have it available at the July 14<sup>th</sup> meeting.

**Motion to adjourn was made by Councilor Cruz, seconded by Councilor Miera. (Vote 4-0) Motion carried with all in favor. The meeting adjourned at 7:28PM.**

Approved and attested this 11th Day of August, 2020.

  
Andres Martinez, Mayor

Attest:   
Monica A. Martinez, Clerk/Treasurer (Appointed)  
(SEAL)

