



I. Call to Order and Pledge of Allegiance

- II. Roll Call was taken by Clerk Treasurer Amber Anguiano. Mayor Andres Martinez, Mayor Pro Tem Eldie R. Cruz, Councilor F. Luis Lopez, and Councilor Corey E. Muniz were present. Councilor Claudia M. Martinez was absent.

III. *Approval of Agenda

Motion to approve the agenda was made by Mayor Pro Tem Cruz, seconded by Councilor Muniz. (Vote 3-0) Motion carried with all in favor.

IV. *Approval of Minutes for:

A. Regular Meeting Minutes July 14, 2026

Motion to approve the July 14, 2026 Regular Meeting Minutes was made by Councilor Lopez, seconded by Councilor Muniz. (Vote 3-0) Motion carried with all in favor.

V. Public Input: Please sign in if you would like to participate (limited to 3 minutes per person)

- Citizen Irene Rosa stated she is speaking on behalf of others in the community that won't come to the meeting, and she asked if "Children Playing" signs can be posted in a few different locations because she stated there are some kids that play near the street. She stated there are many drivers that drive too fast throughout the Village.

VI. Comments or Concerns of Council

- None

VII. Business Matters

1. *Discussion/Approval/Disapproval: Review and select quote for passenger van and meal delivery truck for Wagon Mound Senior Center utilizing USDA Rural Development funds.
 - Mayor Martinez stated there are three quotes for the same vehicles – Power Ford, Chalmers Ford and Rich Ford. The Mayor stated he is recommending the Power Ford quote, which combined for both vehicles, is approximately \$17K less than the other two quotes. He stated this will allow more funds available for other items the Senior Center needs.
 - Deputy Clerk Colleen Engelhardt stated the Power Ford quote for the F150 Meal Delivery Truck is \$65,371, and the Transit 15-passenger van is \$64,770 for a combined total of \$130,141. She stated this would leave a remainder of about \$34K on the grant. Colleen stated the F150 is a 2024, but it is brand new with 24 miles. She stated the Sales Representative stated it had been a government order that was never picked-up so they have it at a great price.
 - Colleen stated she is preparing a letter to USDA to inform them of Council's selection. She stated it is her understanding that approval of this letter will allow the Village to issue a purchase order and proceed with purchasing the vehicles. She stated the grant agreement requires additional actions and reporting, but the Village should be able to purchase the vehicles soon.

Motion to approve the Power Ford quotes for a passenger van and meal delivery truck was made by Councilor Muniz, seconded by Mayor Pro Tem Cruz. (Vote 3-0) Motion carried with all in favor.

2. *Discussion/Approval/Disapproval: Post notice seeking proposals for rental of municipal buildings at 602 Catron Ave and 716 Railroad Ave.

- Deputy Clerk Colleen Engelhardt stated 602 Catron Ave is the old Senior Center building next to Village Hall, and 716 Railroad Ave is the old Vorenberg/Bachan building. She stated both buildings are close to being ready to be accessible for new use, but both need some work. She stated at 602 Catron Ave needs infrastructure work including steam cleaning the kitchen equipment and reinstalling

it. She stated, currently, there is only one meter for this building and the El Centro building so a new meter will need to be installed, and there must be leak somewhere along the lines because monthly usage has remained at 12,000-14,000 gallons. Colleen stated 716 Railroad Ave needs to be cleared out and cleaned, and the Village needs to turn on utilities to access the condition.

- Colleen stated this agenda item is for Council to approve or disapprove the posting of a notice seeking proposals from the public expressing their interest in renting these spaces. She stated the request wouldn't necessarily be for a business plan, but it would give people an opportunity to share with the Village their ideas and intentions. She stated this would ultimately be a way for individuals to "put their name in the hat" to potentially be selected for a rental agreement and/or for how they believe the space could best be used. Colleen stated after a length of time, the proposals submitted will be reviewed and selected by Council based on what best suits the community.
- Citizen Irene Rosa asked if the Village would ever consider selling the building, and Mayor Martinez stated not at the time being because the Village has equipment stored there. Ms. Rosa clarified that she was asking for some point in the future, and the Mayor stated not while he's Mayor.
- Colleen stated she believes these buildings are real opportunities for the Village to help build and grow an economy but also to strengthen our community. She stated the Village will generate a revenue stream by collecting rent, and businesses will generate more GRT revenue. However, she stated she feels it is important to evaluate each proposal on the basis of what the concept brings to our community and how it helps build community while also generating revenue.

Motion to approve posting a notice seeking proposals for rental of 602 Catron Ave and 716 Railroad Ave for two months was made by Mayor Pro Tem Cruz, seconded by Councilor Lopez. (Vote 3-0)
Motion carried with all in favor.

3. *Discussion/Approval/Disapproval: Water main line repairs.

- Mayor Martinez stated the heavy rainstorm last Wednesday eroded a big hole below the dam exposing approximately 30 feet of the Village water main line which will need to be backfilled. He stated the Village will be working with the landowner, Mrs. Daniels, who will provide the sand, and Jonathan Arthur who will provide the hauling as well as any topsoil needed. The Mayor stated Arthur does not have a truck small enough to get to the hole. Mayor Martinez stated Arthur will contract with another company, he'll pay them, and they he'll charge the Village what he paid. The Mayor stated the Utilities Staff will meet them tomorrow morning with the backhoe and skid steer to spread and compact the sand as it's delivered.
- The Mayor stated the Daniels' water line running from the dam burst, and the valve broke so the water is continuously running. He stated they were helping divert the flow of water today to avoid any more erosion or potential damage to the Village line. Utilities Superintendent Gary Sanchez estimated the flow is running about 300-400 gallons per minute.
- Mayor Martinez stated he does not have any estimates or invoices to review, but he guessed that it would not be more than \$3K-\$4K because they will need to haul at least 10 loads. He stated this is an emergency because if the exposed pipe were to be damaged, the Village would be without water.
- Mayor Pro Tem Cruz asked about the possibility of an emergency funding source that could reimburse the costs, and the Mayor stated he was not certain. Clerk Treasurer Amber Anguiano stated she isn't sure how insurance would view the circumstances because the broken pipe is the landowner's not the Village's.

Motion to approve the water main line repairs as an emergency response was made by Councilor Lopez, seconded by Councilor Muniz. (Vote 3-0) Motion carried with all in favor.

4. *Discussion/Approval/Disapproval: Purchase or lease a dump trailer.

- Mayor Martinez presented the quotes from Jackssons at \$13K, Sandia Trailers at \$12,650 and Trailers Plus at \$11,660, and stated he and the Clerk Treasurer had discussed leasing the trailer. He stated they are all 16ft x 7ft heavy duty trailers with a tarp included. He stated this will allow the Village to haul anything ourselves rather than pay someone else to haul, and he stated we could be hauling the sand to repair the water line.

- Councilor Lopez agreed that it makes sense to own the equipment, and to not have to pay someone else to haul.
- After reviewing the quotes with Council, the Mayor recommended the quote from Jackssons, and Mayor Pro Tem Cruz stated this quote has the most detailed description.

Motion to approve leasing a dump trailer from Jackssons for \$13,000 was made by Mayor Pro Tem Cruz, seconded by Councilor Lopez. (Vote 3-0) Motion carried with all in favor.

5. *Discussion/Approval/Disapproval: Prepare rodeo arena – plowing and delivery of sand.

- Mayor Martinez stated Joey May provided a quote for plowing and discing the arena in the amount of \$1,150.43, and a second quote for delivery of 8 loads of unwashed sand in the amount of \$3,408.67 with a combined cost of \$4,559.10 to prepare the rodeo arena for the Bean Day rodeo.

Motion to approve the quotes from May Industries to prepare the rodeo arena was made by Councilor Lopez, seconded by Mayor Pro Tem Cruz. (Vote 3-0) Motion carried with all in favor.

6. *Discussion/Approval/Disapproval: Application for Separation of Utility Charges.

- Deputy Clerk Colleen Engelhardt stated this customer is requesting the removal of solid waste fees from Acct#115500, and she stated she has shared with the customer options for having services shut-off as well as this request process. Colleen stated this is the second time the customer has submitted the request with the first having been submitted in 2019 for the reasons that they do not live in Wagon Mound, they take trash with them when they visit, and the Village has not collected their trash in years. Colleen stated the first request was denied, and there was no specific reason given in the meeting minutes for that determination.
- Colleen stated the customer has explained that they like to keep the water service on to be available any time family may be traveling and wants to stop through. She stated the current request states they have not lived in Wagon Mound for 40 years, they have kept utilities on for when they do come to town approximately 3 or 4 times a year, and trash has not been collected once during this time.

Motion to approve removing solid waste fees from Account #115500 was made by Mayor Pro Tem Cruz, seconded by Councilor Lopez. (Vote 3-0) Motion carried with all in favor.

7. *Discussion/Approval/Disapproval: Purchase Requests for Wagon Mound Senior Center.

- Clerk Treasurer Amber Anguiano stated the Village finally got the bank account situated for the Senior Center, and she is now able to pay bills directly from it. She stated there are two Ben E. King invoices from the first order placed on July 1st and the second order placed on August 4th. She stated the Oliver invoice is for the to-go trays and plastic to seal them for homebound delivery meals. Amber stated 800 trays were ordered, and this should last about eight months. She stated all three invoices total \$7,347.50.

Motion to approve WMSC Purchase Requests were made by Mayor Pro Tem Cruz, seconded by Councilor Muniz. (Vote 3-0) Motion carried with all in favor.

III. Monthly Reports

A. *Approval Item –Approval of Vouchers (payment to vendors)

- Clerk Treasurer Amber Anguiano explained the Village does not have many payments in July due to the change over of the fiscal year. She stated the payments showing on the report reflect any monthly bills that must get paid. She stated there are payments to the Wells Fargo Elite card, and those are payments that required reimbursement from grant funds that expired on June 30th. She stated there are payments from the Law Enforcement fund that were purchases for the Substation renovations.

Motion to approve the July Vouchers was made by Councilor Lopez, seconded by Councilor Muniz. (Vote 3-0) Motion carried with all in favor.

B. Utility Delinquent List – Deputy Clerk

- July Active Accounts – 14 letters sent with delinquent total of \$1,036.77, payments received total \$1,589.72, and all payments received on time.
- July Inactive Accounts – 6 accounts with 3 letters sent for delinquent total of \$649.81 and no payments received.

C. Utility Superintendent – Utility Superintendent

- Water – working on water main line repairs as reported by the Mayor.
- Will be very busy cutting, mowing and cleaning the town before Bean Day. Suggested people move vehicles when the guys are out to reduce potential for cracked windows.

D. MVD Reports – MVD Manager

- July – 69 transactions for total of \$8,701.18. MVD operations have now shifted to an appointment only schedule until the operations with housing and the Senior Center become better established.
- Mayor Martinez stated the State conducted an audit of the Village's MVD. He stated Amber received a high score and positive feedback, and he thanked her for all her hard work.

E. Mora County Sheriff's Office Report

- Absent

F. Housing Authority – Wagon Mound Housing Authority

- Clerk Treasurer Amber Anguiano stated everything is going okay, but it is a lot to figure out. She stated she wants to reach out to Springer and Pecos for Executive Director job descriptions. She stated she is still working through gaining access to the bank account, but she stated the Village is able to deposit rent payments into the account. She stated the Village doesn't have access to the funds so we are still in limbo with having housing employees start until that process is sorted out. She stated the bank is requiring Village to get confirmation from the IRS that this is an actual business, and this has been a hang up because the IRS is recommending the Village approach it differently. She stated the Village is doing the best we can, and she knows it will continue to improve over time.
- Mayor Martinez requested the tenants be notified that their yards will be mowed before Bean Day so cars will need to be moved.
- The Mayor stated, for the time being, the Utilities Superintendent has been responding to repairs upon tenants' requests. He stated the Village is doing our part to the best of our abilities.

G. Wagon Mound Fire Department – Fire Chief

- Fire Chief Timothy Cruz stated the Department has responded to several fires over the last week and a half. He stated one of them was on the UU Bar Ranch, and they were out there without assistance for a week. He stated they will be seeking reimbursement from Foresty for their efforts. He stated four fires started near Charette in one day. He stated they will need to work with UU Bar staff to learn how to access the land because they had a difficult time responding.
 - The Chief stated they had to purchase oil from the 66 Station because indicator lights came on while responding to this fire, and they charges will appear in the next bill.
- The Fire Chief reported the key broke in the ignition on Truck #3. He stated it is still usable, but they need to have it repaired. He asked if three quotes will be needed, and the Mayor stated Sandoval's Auto is already on contract so the three quotes are not needed. The Mayor stated Sandoval will be coming next weekend to work on fire vehicles, and he'll be here this weekend to work on the loader and backhoe.
- Fire Chief Cruz stated a representative from Artesia Fire came to provide information on the needed bunker gear, and he's waiting to hear back from him.
- The Fire Chief stated the Mescalero Fire Department was here for about a week assisting with the Charette fires, and they shared information about their radios. He stated WMFD will be looking at similar radios to purchase to ensure they will last at least 4-5 years.
- Fire Chief Cruz stated they will be cleaning up around town for their Aug 27th fire meeting, and they will be flooding the rodeo arena as well. He stated he will check out the hydrant meter on behalf of the Bean Day Association so the fire department can provide water services for the rodeo grounds, mud bogs, etc, but the usage will be billed to Bean Day.
- The Fire Chief stated there is a bear in town, and he asked that people contact the fire department so they can utilize the trucks and sirens to scare it away.

- Deputy Clerk Colleen Engelhardt stated the Fire Chief reported last month that the department is interested in installing new light poles at the Substation. She stated she contacted the landowner who is supportive of the improvements, but she does want a written request to be in accordance with the lease agreement. Colleen stated the landowner also wants the request to address ownership of the poles should this lease agreement ever be severed.
- Colleen stated Assistant Fire Chief Armijo submitted a quote for Diamond Pro Pest control for a one-time visit to address pest problems at the main station, and Colleen asked the Chief if this will be an ongoing service. He stated he will work with the Fire Marshal's Office to determine if this is an expense that can be paid from the Fire Fund.

H. Bean Day Association – President

- Bean Day Association (BDA) President Robert Garcia Jr reported:
 - EMS services have been arranged for the weekend, and it is his understanding they'll have access to the fire station.
 - Band contracts have been approved and signed.
 - Clerk Treasurer Amber Anguiano made note of a few details that need to be clarified in the contracts, and Robert stated he will address and update them.
 - Auction at rodeo grounds was held last weekend to move old materials. Three lots were up for auction, and two sold. The buyer is arranging to have them moved by end of next week.
 - The rodeo and mud bog contracts are in place, and he asked if the Village has received the invoices.
 - Amber stated the upfront payment to the rodeo was mailed.
 - BDA hired Joey May to prepare the mud bog site on September 4th, and he'll be working with the mud bog contractor.
 - Insurance quotes were reviewed and approved, and the insurance will be paid this week.
 - Amber confirmed the Village is listed as a secondary, and she asked for a copy of the insurance documents for Village files.
 - BDA submitted paperwork for the food permits for the meal Friday evening, the breakfast on Sunday morning, and the meal served on Monday. He stated they're just waiting on approval, and they have already received their food handlers permits.
 - The billboard will be put up no later than the end of this week.
 - Working with NMDOT to shut down state roads for the car show and the parade.
 - Amber also requested a copy of this permit for Village files as well.
 - Still seeking entertainment for those that aren't attending the rodeo or mud bogs.
 - Amber asked where the vendors will be located, and Robert stated they will be in the space between the Bachan/Vorenberg building and the old post office building. He stated the park next to the new Post Office will have the entertainment vendors including bouncy houses and the water ball floats along with a few food vendors and the cornhole tournament.
 - Deputy Clerk Colleen Engelhardt clarified that all locations are included on the insurance. She stated the Village leases the park next to the Post Office, and it just need to be included on the insurance to adhere to the lease terms. She stated the small spot between buildings is owned by Daniels Ranches, and the Village does not lease it.
 - BDA is asking the Village to block off the basketball courts at the park for the cornhole tournament on Saturday and Sunday because it is the most level space for their boards.
 - Robert confirmed the Village is still willing to use the forklift to move the ice machine.
 - Contract with the school has been completed.
 - The Albuquerque vendor from whom BDA is purchasing the meat has agreed to loan BDA their refrigerated trailer to store the meat and other perishable items. Robert stated he does not anticipate needing the refrigerators in the old Senior Center, but he would like to keep that option as a backup plan.
 - Fire Chief Cruz stated the fire department has a generator, and the trailer can be stored at the fire station for easy access.
 - Robert thanked the Village for all the assistance provided, and stated BDA is looking forward to a great event.

- Bean Day Association Member Amanda Lovato, participating by phone, requested BDA be provided with an updated list of Village Business Registrations on Friday.

IX. Old Business

- Clerk Treasurer Amber Anguiano stated Mora County EMS secured funding last year for EMS staff and services in Wagon Mound, but the funds had to be reverted because the Fire Station was not yet complete and ready to house them. She stated she has spoken with Brenda Cassados, and they are still committed to providing service here, but now they need to try to secure funding again in order to cover the associated costs. Amber stated Brenda requested the Village issue a letter addressing the need and why it is so important to have EMS services in Wagon Mound to help them seek funding. Amber stated she looked into the Village applying for EMS funds similar to the way we manage LEPPF funds, and she stated the EMS funding process is much more complicated so Mora County will be seeking the funds.
- Mayor Martinez stated the grant funds allocated for the Fire Station improvements has a balance of \$2,000, and he will be seeking quotes for window or portable air conditioners for the Fire Station.
- Deputy Clerk Colleen Engelhardt stated she has not heard any response regarding the tourism grant application for the RV park at the rodeo grounds.

X. Mayor's Report

- The Mayor stated he provided an update on the water pipeline situation. He stated the Spring is fine, and it is pumping out a lot of water. The Mayor stated the Village needs to clean around the Spring, and he stated Dr. Ziegler will be coming next Tuesday to collect water samples for testing.
- Mayor Martinez stated once the dump trailer is purchased, the Utilities staff will be cleaning and removing all the debris from the lot at the corner of Catron Ave and Nolan St. He stated it will be used for parking vehicles and equipment, and he offered space for fire department vehicles as well.
- Mayor Martinez stated he will contact Springer Electric to have them turn the power on at the parks and the rodeo grounds.
- The Mayor stated Village staff will line trim around the concession stand at the rodeo grounds, but BDA is responsible for cleaning out the building. He stated the Utilities staff will bring the trash truck on Friday morning to collect any trash they have.
- Mayor Pro Tem Cruz asked about the BBQ pit, and the Mayor stated it will be prepared right before the event.

XII. Adjourn

Motion to adjourn was made by Councilor Lopez, seconded by Councilor Muniz. (Vote 3-0) Motion carried with all in favor. The meeting adjourned at 7:23PM.

Approved and attested this 22nd Day of September 2026.


 Andres Martinez, Mayor

Attest: 
 Amber L. Anguiano, Clerk Treasurer

