



Village of Wagon Mound
Regular Meeting Agenda
Tuesday, March 14, 2023 - 6:00PM
Presiding Mayor – Andres Martinez

* - Indicates an action item

During this meeting the Mayor and Council may convene into Executive Session
as allowed by Section, 10-15-1, H 1-10. NMSA 1978

I. Call to Order and Pledge of Allegiance

II. Roll Call: Mayor Andres Martinez, Mayor Pro Tem Eldie R. Cruz, Councilor Adrian A. Clouthier, Councilor Claudia M. Martinez, and Councilor Paul A. Miera.

III. *Approval of Agenda

IV. *Approval of Minutes for:

A. Regular Meeting Minutes February 21, 2023

V. Public Input: Please sign in if you would like to participate (limited to 3 minutes per person)

VI. Comments or Concerns of Council

VII. Business Matters

1. *Discussion/Approval/Disapproval: Adoption of Ordinance #2023-01 – Protecting the Municipal Water Supply.

2. *Discussion/Approval/Disapproval: Review and accept Wagon Mound Senior Center Phase 4 Change Order #5.

3. *Discussion/Approval/Disapproval: Review and approve Purchase Requisition from Mora County Sheriff's Office to purchase and install vehicle equipment using Law Enforcement Protection funds.

4. *Discussion/Approval/Disapproval: Review and approve Purchase Requisition from Wagon Mound Fire Department for vehicle repairs Fire Protection funds.

VIII. Monthly Reports

A. *Approval Item –Approval of Vouchers (payment to vendors) Clerk Treasurer Amber Alcon

B. Utility Delinquent List – Deputy Clerk, Colleen Engelhardt

C. Utility Superintendent – Utility Superintendent, Gary Sanchez

D. MVD Reports – MVD Manager, Amber Alcon

E. Mora County Sheriff's Office Report

F. Housing Authority – Northern Regional Housing Authority

G. Wagon Mound Fire Department – Fire Chief

H. Bean Day Association – President, Luis Lopez

IX. Old Business

X. Mayor's Report

XI. Adjourn



I. Call to Order and Pledge of Allegiance

II. Roll Call: Mayor Andres Martinez and Mayor Pro Tem Eldie R. Cruz, Councilor Claudia M. Martinez, Councilor Paul A. Miera were present, and Councilor Adrian A. Clouthier was absent.

III. *Approval of Agenda

Motion to approve the agenda was made by Councilor C Martinez, seconded by Councilor Miera (Vote 3-0) Motion carried with all in favor.

IV. *Approval of Minutes for:

A. Regular Meeting Minutes February 21, 2023

Motion to approve the Regular Meeting Minutes February 21, 2023 was made by Mayor Pro Tem Cruz, seconded by Councilor C Martinez (Vote 3-0) Motion carried with all in favor.

V. Public Input: Please sign in if you would like to participate (limited to 3 minutes per person)

- None

VI. Comments or Concerns of Council

- None

VII. Business Matters

Discussion/Approval/Disapproval: Adoption of Ordinance #2023-01 – Protecting the Municipal Water Supply.

- Deputy Clerk Colleen Engelhardt stated this ordinance was discussed at the last meeting, but amendments were proposed. She read the amendments aloud, and she stated the ordinance is not intended to limit, restrict, or enforce grazing of cattle or any live stock at standard stocking rates within the protected area. Also, the map of the protected area has changed extending 5 miles from the Spring in the approximate direction of the groundwater flow, and 1½ miles to the southwest and ½ mile to the northeast.

Motion to approve the Adoption of Ordinance #2023-01 – Protecting the Municipal Water Supply was made by Mayor Pro Tem Cruz, seconded by Councilor C Martinez (Vote 3-0) Motion carried with all in favor.

ROLL CALL: Cruz = Yes; Martinez = Yes; Miera = Yes

2. *Discussion/Approval/Disapproval: Review and accept Wagon Mound Senior Center Phase 4 Change Order #5.

- Deputy Clerk Colleen Engelhardt stated that the Village ran into an issue in the kitchen with the installation of the kitchen hood grease duct. The architect filed a claim with his insurance company to cover the cost of the repair work. The contractor submitted a cost estimate, and this is what was the insurance company has agreed to pay. A walk-through of the entire building was conducted to create the final punch list. The mechanical subcontractor will be coming next week to install the hood and Highland Construction will also be there working on the punch list items.

Motion to approve Review and accept Wagon Mound Senior Center Phase 4 Change Order #5 was made by Councilor C Martinez, seconded by Councilor Miera (Vote 3-0) Motion carried with all in favor.

3. *Discussion/Approval/Disapproval: Review and approve Purchase Requisition from Mora County Sheriff's Office to purchase and install vehicle equipment using Law Enforcement Protection funds.

- Undersheriff Joey Romero stated the emergency lights went out on the Dodge Ram patrol vehicle. They took it to Code3 to get diagnosed and were told it would cost around \$3,000 to replace the lights and rewire them into the vehicle. The Sheriff and Deputy Sheriff made the decision to put in a new light bar as this was less expensive.

Motion to approve Review and approve Purchase Requisition from Mora County Sheriff's Office to purchase and install vehicle equipment using Law Enforcement Protection funds was made by Councilor Miera, seconded by Councilor C Martinez (Vote 3-0) Motion carried with all in favor.

4. *Discussion/Approval/Disapproval: Review and approve Purchase Requisition from Wagon Mound Fire Department for vehicle repairs Fire Protection funds.

- Mayor Martinez stated that we will table this item due to the Fire Department not bringing in information.

Motion to table the Review and approve Purchase Requisition from Wagon Mound Fire Department for vehicle repairs Fire Protection funds was made by Mayor Pro Tem Cruz, seconded by Councilor C Martinez (Vote 3-0) Motion carried with all in favor.

III. Monthly Reports

A. *Approval Item –Approval of Vouchers (payment to vendors) Clerk Treasurer Amber Alcon

- Clerk Treasurer Amber Alcon stated that the only purchase that wasn't one of the normal monthly purchase was the Toyota Highlander which came out to \$44,859.44. She stated the Village received the title on Monday so the vehicle is now officially owned by the Village. The Village also paid for the garage door replacement which cost \$4,500.

Motion to approve the Approval of Vouchers (payment to vendors) was made by Councilor C Martinez, seconded by Councilor Miera (Vote 3-0) Motion carried with all in favor.

P Utility Delinquent List – Deputy Clerk, Colleen Engelhardt

- Deputy Clerk Colleen Engelhardt stated 8 letters were sent to Active Accounts for a total of \$851.53 with a due date of February 21st. Payments received totaled \$1,715.64, and no shut-offs occurred. For Inactive Accounts, 15 letters sent with a total of \$2,077.74, and she stated payments were received on two accounts in the amount of \$546.19.

C. Utility Superintendent – Utility Superintendent, Gary Sanchez

- Utility Superintendent Gary Sanchez stated a wastewater inspection was conducted by the State on March 1st and everything went well. He stated they requested the Village get a new sampler pump so samples do not need to be collected by hand. Gary had nothing to report on natural gas.

D. MVD Reports – MVD Manager, Amber Alcon

- MVD Manager Amber Alcon stated that for the month of February we had a total of \$5,061.75 with a total of 65 transactions.

E. Mora County Sheriff's Office Report

- Undersheriff Joey Romero stated that they want to send Deputy Armijo and Deputy Coca to a training on interrogation and investigation skills. Deputy Olguin has moved into a housing unit in the Village. Deputy Olguin will have a K-9 outside of the housing in a kennel, and he is also a Level 3 VIN Inspector.

F Housing Authority – Northern Regional Housing Authority

- Absent

G. Wagon Mound Fire Department – Fire Chief

- Absent

H. Bean Day Association – President, Luis Lopez

- Absent

IX. Business

- None

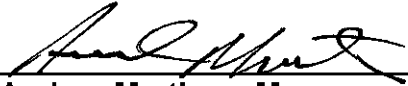
X. Mayor's Report

- Mayor Martinez stated that he is considering buying a flatbed trailer. It is a 2022 20-foot by 8-foot trailer with ¾ ton axels and brand new tires. The Mayor stated that he thinks the trailer will come in handy for the Village. The amount for the trailer will be \$7,000.00.
- The Village has received Capital Outlay money for the Rodeo Grounds in the amount of \$75K which puts the project at approximately \$250,000, and \$50K for the water tank.
- The Mayor also wants to upgrade the park by putting new basketball goals, nets, swings, a volleyball net, benches and another playground or a merry-go-round and wants to hopefully get it done by the summer.


XI. Adjourn

Motion to approve adjournment was made by Councilor Miera, seconded by Mayor Pro Tem Cruz. (Vote 3-0) Motion carried with all in favor. The meeting adjourned at 6:42PM.

Approved and attested this 18th Day of April 2023.



Andres Martinez, Mayor

Attest: 

Amber L. Alcon, Clerk Treasurer
(SEAL)

