



Village of Wagon Mound  
Regular Meeting Agenda  
Tuesday March 10, 2020  
6:00 pm  
Presiding Mayor Laudente T. Quintana

---

**\* - Indicates an action item**

**During this meeting the Mayor and Council may convene into Executive Session as allowed by Section, 10-15-1, H 1-10. NMSA 1978**

---

**I. Call to Order and Pledge of Allegiance**

**II. Roll Call**

**III. \*Approval of Agenda**

**IV. \*Approval of Minutes**

A. Regular Meeting Minutes February 18, 2020

**V. Public Input:** Please sign in if you would like to participate (limited to 3 minutes per person)

**VI. Comments or Concerns of Council**

**VII. Business Matters**

1. \*Discussion/Approval/Disapproval: Report by Michael Freeman and Michael Quintana regarding the new monies of \$128,000.00 for the Senior Center.
2. \*Discussion/Approval/Disapproval: Review and acceptance of Resolution 2020-02 FY 19 Annual Audit completed by Southwest Accounting Solutions (presentation by Geoff Mamerow).
3. \*Discussion/Approval/Disapproval: Bean Day Association Request for a Community Agreement to Charge \$1.00 for the use the Rodeo Grounds and Park, the Village of Wagon Mound Municipal not to charge for their water and electrical use, and to pay for their portable bathrooms during the Bean Day Celebration.
4. \*Discussion/Approval/Disapproval: Trash Bin Purchase (Quotes attached).
5. \*Discussion/Approval/Disapproval: Final Payment approval for M & S Construction Final amount due \$68,837.02.
6. \*Discussion/Approval/Disapproval: Pay Raise for Utility Assistant Eugene Armijo.

7. \*Discussion/Approval/Disapproval: Water and sewer hookups at Theresa Carmody's Restaurant.

### **VIII. Monthly Reports**

- A. Utilities Delinquent List – Utility Clerk Engelhardt
- B. Utilities Report – Utility Superintendent Sanchez
- C. MVD Reports – MDV Manager Romero
- D. \*Approval of Vouchers (payment to vendors) – Finance Clerk Martinez
- E. Mora County Sheriff's Office Report
- F. Housing Authority Report – Theresa Carmody
- G. Fire Chief – Robert Mondragon
- H. Bean Day Association's Report – Luis Lopez

### **IX. Old Business**

### **X. Mayor's Report**

### **XI. Adjourn**



Village of Wagon Mound  
Regular Meeting Agenda  
Tuesday March 10, 2020, 6:00 pm  
Presiding Mayor Laudente T. Quintana

---

## **I. Call to Order and Pledge of Allegiance**

- The meeting was called to order at 6:00 p.m. by Mayor Quintana
- The Pledge of Allegiance was led by Mayor Quintana

## **II. Roll Call**

- Roll call was taken by Municipal Clerk Eggert. Present were Mayor Quintana, Mayor Pro Tem Martinez, Councilor Clouthier, Councilor Cruz, and Councilor Miera.

## **III. \*Approval of Agenda**

- Motion to approve March 10, 2020 Agenda was made by Councilor Cruz, seconded by Councilor Miera. (Vote 4-0) Motion carried and all in favor.

## **IV. \*Approval of Minutes**

### **A. Regular Meeting Minutes February 18, 2020**

- Motion to approve the Regular Meeting Minutes was made by Council Cruz, seconded by Councilor Clouthier with changes to wording in the Utility and Mayor's Report. (Vote 4-0) Motion carried and all in favor.

## **V. Public Input:**

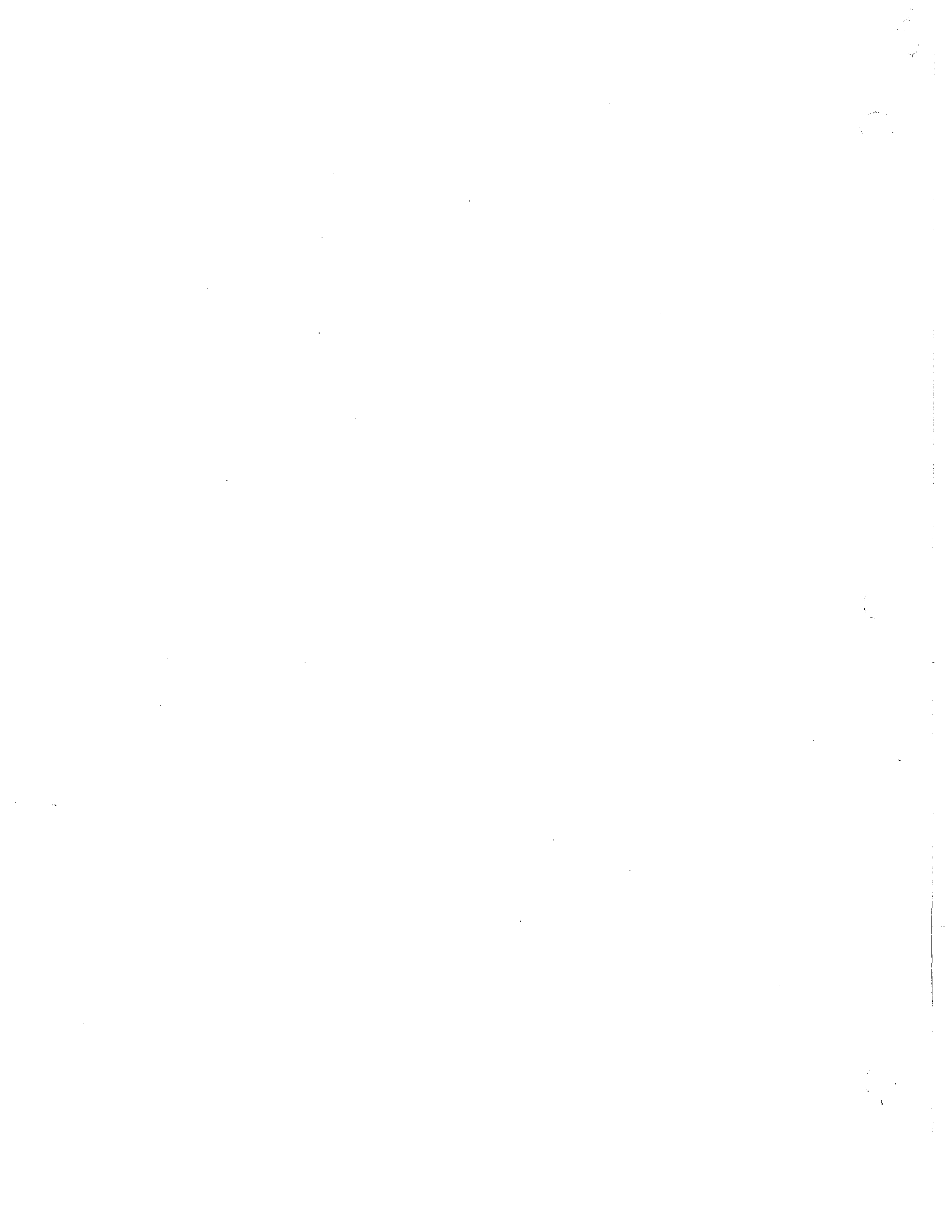
Community member Theresa Carmody informed the council members of a hearing that was held regarding the water rights that Mr. Quintana, a Las Vegas business owner is trying to pursue and that no one from the Village was present to appeal it, she stated she didn't see anyone from the Village present. Further discussion followed.

## **VI. Comments or Concerns of Council**

Councilor Miera stated some community members are asking about curfew for the Village, he then talked about bonfires. Councilor Cruz stated before anyone has a bonfire they need to call the Fire Chief and let him know you are having one.

## **VII. Business Matters**

1. \*Discussion/Approval/Disapproval: Report by Michael Freeman and Michael Quintana regarding the new monies of \$128,000.00 for the Senior Center.



Architect Freeman spoke about the \$128,000 more funding that the Village is supposed to receive, and stated the monies for construction will be \$117,583.00. He then moved onto how much the shelving will be \$6,000.00, stove \$7,000.00 and the rest of whatever is left over he'd like to see it go into the building.

Contractor Quintana informed the council members that the insulation is completed and they will be working on sheet rock this coming week, then the texture. He also stated that the Certificate of Occupancy will be in about 8 weeks. Architect Freeman commended Contractor Quintana for having to deal with the difficult situations with the Senior Center.

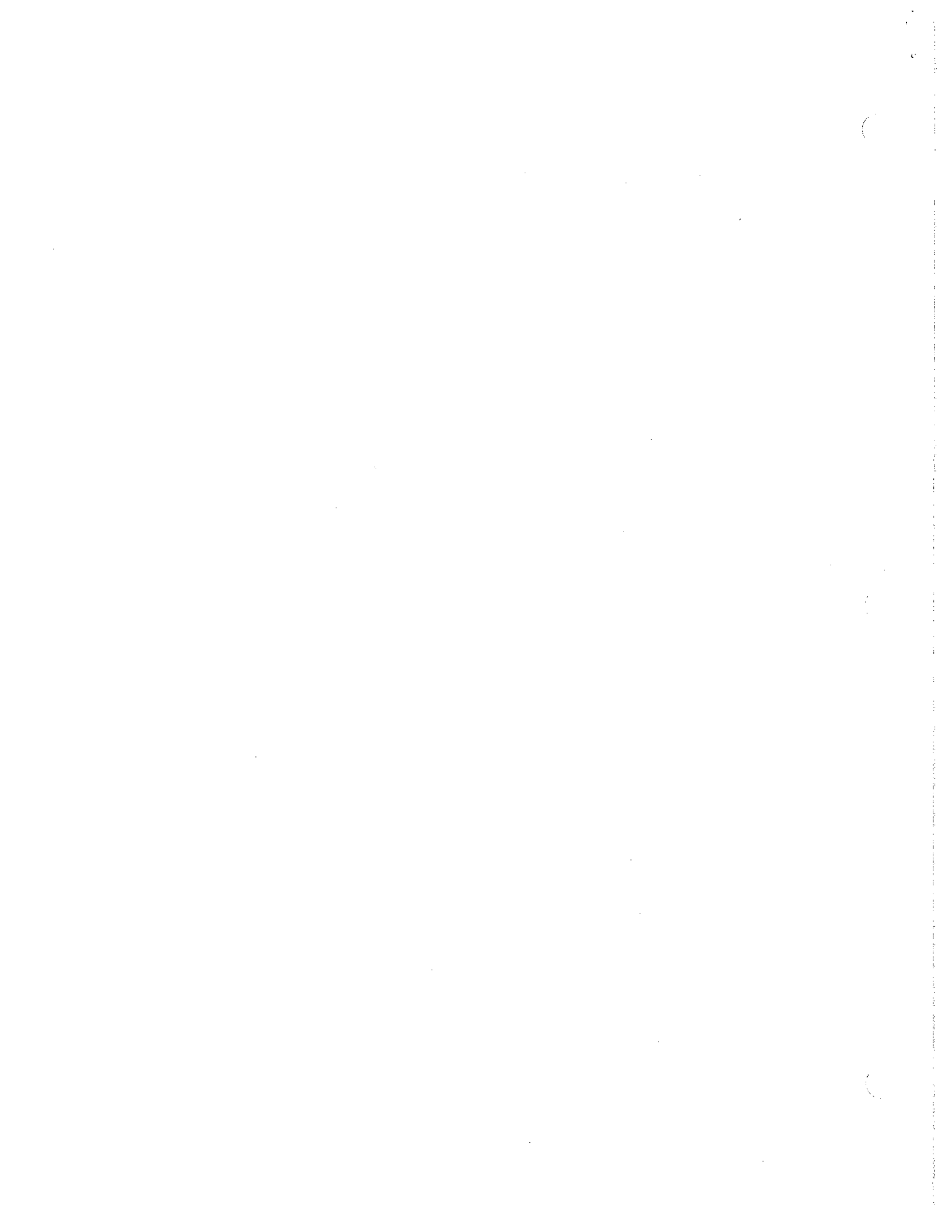
- Motion to approve Architect Freeman to handle the Capital Outlay funding of \$128,000 with the construction monies \$117,583.00 for Phase 5 was made by Council Cruz, seconded by Councilor Miera. (Vote 4-0) Motion carried and all in favor.
2. \*Discussion/Approval/Disapproval: Review and acceptance of Resolution 2020-02 FY 19 Annual Audit completed by Southwest Accounting Solutions (presentation by Geoff Mamerow).
    - Motion to approve the Review and Acceptance of Resolution 2020-02 FY 19 Annual Audit completed by Southwest Accounting Solutions was made by Council Cruz, seconded by Councilor Miera. (Vote 4-0) Motion carried and all in favor.
  3. \*Discussion/Approval/Disapproval: Bean Day Association Request for a Community Agreement to Charge \$1.00 for the use the Rodeo Grounds and Park, the Village of Wagon Mound Municipal not to charge for their water and electrical use, and to pay for their portable bathrooms during the Bean Day Celebration.

Discussion followed between the council members, the auditor, and the employees of the Village, but there were no Bean Day Association members present to give their input on what was discussed or suggested.

    - Motion to have item #3 as a Discussion item only for the Bean Day Associations request for a Community Agreement to Charge \$1.00 for the use the Rodeo Grounds and Park, the Village of Wagon Mound Municipal not to charge for their water and electrical use, and to pay for their portable bathrooms during the Bean Day Celebration was made by Mayor Pro Tem Martinez, seconded by Councilor Cruz. (Vote 4-0) Motion carried and all in favor.
  4. \*Discussion/Approval/Disapproval: Trash Bin Purchase (Quotes attached).

Utility Clerk Engelhardt discussed purchasing of trash bins and amending the Ordinance to reflect that the customers must collect trash bins and put it on their property, not to leave them on the curb side.

    - Motion to approve the purchase of 150 trash bins from Toter Waste Equipment was made by Councilor Cruz, seconded by Councilor Miera. (Vote 4-0) Motion carried and all in favor.
  5. \*Discussion/Approval/Disapproval: Final Payment approval for M & S Construction Final amount due \$68,837.02.
    - Motion to approve Final Payment for M & S Construction of \$68,837.02 was made by Mayor Pro Tem Martinez, seconded by Councilor Cruz. (Vote 4-0) Motion carried and all in favor.
  6. \*Discussion/Approval/Disapproval: Pay Raise for Utility Assistant Eugene Armijo.
    - Motion to approve Pay Raise for Utility Assistant Eugene Armijo was made by Mayor Pro Tem Martinez, seconded by Councilor Cruz. (Vote 4-0) Motion carried and all in favor.



7. \*Discussion/Approval/Disapproval: Water and sewer hookups at Theresa Carmody's Restaurant.
  - Motion to approve Water and Sewer hookups at Theresa Carmody's Restaurant was made by Councilor Cruz, seconded by Councilor Clothier. (Vote 4-0) Motion carried and all in favor.

## VIII. Monthly Reports

### A. Utilities Delinquent List – Utility Clerk Engelhardt

In February - 23 Active account letters were sent, totaling \$1,996.42 in delinquency, bringing in payments of \$2,648.80. Account #: 222900 was shut off for non-payment, customer did come in and was aware of payment needing to be paid before shut off.

Account #: 201100 regarding the customer requesting month to month trash service and what the customer was throwing in the trash bins and it was not house hold items. Further discussion followed with the conclusion of letting customer know that house hold items only will be picked up and if not he has access to the transfer station.

Going out of town Washington State, to spend time with her folks. Informed council members she will prepare all notices.

Moved onto the attorney coming up here to make arrangements for him discuss lien issues on past due accounts.

### B. Utilities Report – Utility Superintendent Sanchez

Chlorine Residuals – 0.28 mgl.

The installed new water lines have helped a great deal on water usage.

Rodeo grounds new water line is almost complete, by tomorrow it should be done.

Waste Water – samples will be taken next week.

Natural Gas – Spoke with John Jones regarding DIMP plan and it'll cost us \$2,500.00 plus gross receipt tax for him to get our DIMP plan created.

3 Quotes needed – Leak Survey and a Cathodic Protection Survey. Pricing is roughly \$12,000.00 to \$14,000.00 and they need to be done every 4 years, this is required by the PRC/PSB NM – Federal PHMSA which can be turned in electronically.

### C. MVD Reports – MVD Manager/Office Assistant Romero

Tax and Revenue check received 1175.84 February there were a total of 13 transactions \$646, \$94 made for MVD fee into General Fund at \$5 or \$10.

March 8 transactions making \$1,726.10 \$59.50 into the General Fund.

### D. \*Approval of Vouchers (payment to vendors) – Finance Clerk Martinez

- Motion to approve Vouchers was made by Mayor Pro Tem Martinez, seconded by Councilor Cruz. (Vote 4-0) Motion carried and all in favor.

### E. Mora County Sheriff's Office Report

**Absent**

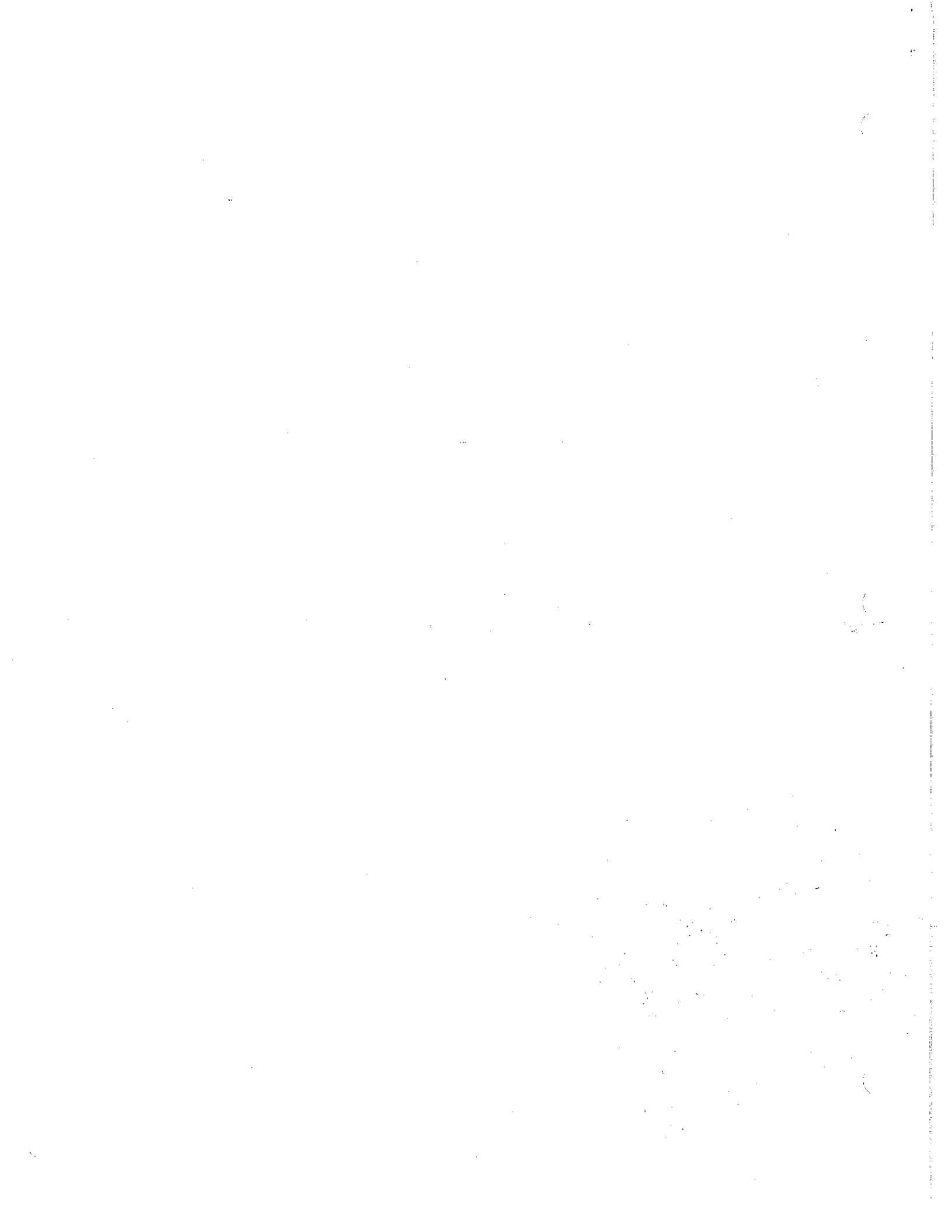
### F. Housing Authority Report – Theresa Carmody

Month late on their meeting.

Mayor informed Theresa that he spoke with Betty Cruz regarding the Oath of Office and that is all he needs to do for her. Theresa replied with an appreciation.

Theresa then mentioned she received the letter of resignation from Norma Jean.

She then stated it was pretty difficult to have people serve on the board because if they're related to someone renting in the Housing, it excludes them from being on the board.





Further discussion on the location of the cages followed.

G. Fire Chief – Robert Mondragon  
**Absent**

H. Bean Day Association’s Report – Luis Lopez  
**Absent**


**IX. Old Business – Nothing to report.**

**X. Mayor’s Report – Nothing to report.**

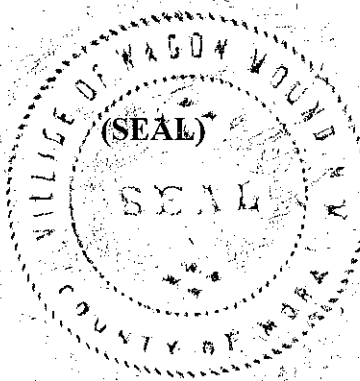
**XI. Adjourn**

- Motion to Adjourn was made by Councilor Miera, seconded by Pro Tem Martinez. (Vote 4-0)  
Motion carried and all in favor. The meeting adjourned at 8:00 p.m.

**Approved and attested this 14<sup>th</sup> Day of April 2020.**

  
\_\_\_\_\_  
**Laudente T. Quintana, Mayor**

Attest:   
\_\_\_\_\_  
**Kathleen Eggert, Municipal Clerk**



RECEIVED  
MAY 10 1964  
CITY OF  
MEMPHIS