



Village of Wagon Mound
Regular Meeting Agenda
Tuesday, August 11, 2020
6:00 pm

Presiding Mayor Andres Martinez

*** - Indicates an action item**

During this meeting the Mayor and Council may convene into Executive Session as allowed by Section, 10-15-1, H 1-10. NMSA 1978

- I. Call to Order and Pledge of Allegiance
- II. Roll Call: Mayor Martinez, Mayor Pro Tem Timothy Cruz, Councilor Adrian A. Clouthier, Councilor Paul A. Miera, and Councilor F. Luis Lopez.
- III. *Approval of Agenda
- IV. *Approval of Minutes for:
 - A. Special Meeting Minutes for July 2, 2020
 - B. Regular Meeting Minutes for July 14, 2020
 - C. Special Meeting Minutes for July 30, 2020
- V. Public Input: Please sign in if you would like to participate (limited to 3 minutes per person)
- VI. Public Hearing – Amending Personnel Ordinance – Replacing title of Personnel Ordinances 423-94, 423-A, 423-B, 423-C-2000, 423-C, and 423-11 to Personnel Ordinance No. 2020-01, and to add Section 56 – Village of Wagon Mound shall provide insurance coverage to full time employees only.
- VII. Public Hearing – Fiscal Year 2020 – 2021 Budget Workshop
- VIII. Comments or Concerns of Council
- IX. Business Matters
 - 1.*Discussion/Approval/Disapproval: Acceptance of termination of Municipal Clerk Kathleen Eggert.
 2. *Discussion/Approval/Disapproval: Combining the duties of Municipal Clerk and Finance Clerk into one position, and approval of Clerk/Treasurer Job Description
 - 3.*Discussion/Approval/Disapproval: Acceptance of appointment of Monica Martinez as Clerk/Treasurer.
 4. *Discussion/Approval/Disapproval: Acceptance of contract extension with former Clerk/Treasurer Nora Sanchez.
 5. *Discussion/Approval/Disapproval: Acceptance of resignation of Utility Assistant Edward Valdez.

6. *Discussion/Approval/Disapproval: Acceptance of changes to Utility Assistant Job Description.
7. *Discussion/Approval/Disapproval: Advertising for hire of a full-time Utility Assistant.
8. *Discussion/Approval/Disapproval: Acceptance of reinstating contract with Rio Armijo to provide solid waste pick-up service.
9. *Discussion/Approval/Disapproval: Acceptance of contracting a temporary part-time Utility Assistant.
10. *Discussion/Approval/Disapproval: Adopting Personnel Ordinance 2020-01.
11. *Discussion/Approval/Disapproval: Review and acceptance of amended Budget Adjustment Resolutions No. 2020-06 and No. 2020-07.
12. *Discussion/Approval/Disapproval: Resolution 2020-10 – Participation in Local Government Road Fund Program Administered by New Mexico Department of Transportation.
13. *Discussion/Approval/Disapproval: Resolution 2020-11 – Request for Match Waiver New Mexico Department of Transportation.

X. Monthly Reports

- A. *Approval Item –Approval of Vouchers (payment to vendors) Clerk/Treasurer Monica Martinez
- B. Utility Delinquent List – Utility Clerk, Colleen Engelhardt
- C. Utility Superintendent – Utility Superintendent, Gary Sanchez
- D. MVD Reports – MVD Manager, Sandra Romero
- E. Mora County Sheriff's Office Report
- F. Housing Authority – Director, Theresa Carmody
- G. Fire Chief – Robert Mondragon
- H. Bean Day Association – President, Luis Lopez

XI. Old Business

XII. Mayor's Report

XIII. Adjourn



- I. Call to Order and Pledge of Allegiance
- II. Roll Call was taken by temporary/appointed Clerk/Treasurer Monica Martinez. Mayor Martinez, Mayor Pro Tem Cruz, Councilor Clouthier, Councilor Miera, and Councilor Lopez were present.
- III. *Approval of Agenda
Motion to approve the agenda was made by Mayor Pro Cruz, seconded by Councilor Clouthier. (Vote 4-0)
Motion carried and all in favor.
- IV. *Approval of Minutes for:
 - A. Special Meeting Minutes for July 2, 2020
Motion to approve minutes for July 2, 2020 Special Meeting was made by Councilor Miera, seconded by Mayor Pro Tem Cruz. (Vote 4-0) Motion carried and all in favor.
 - B. Regular Meeting Minutes for July 14, 2020
 - Mayor Martinez requested an amendment on page 3, under action item #6. He stated the town Cloudcroft was written as two words, but it is only one word.**Motion to approve the minutes for Regular Meeting July 14, 2020 with the recommended amendment was made by Mayor Pro Tem Cruz, seconded by Councilor Clouthier. (Vote 4-0) Motion carried and all in favor.**
 - C. Special Meeting Minutes for July 30, 2020
Motion to approve the minutes for Special Meeting July 30, 2020 was made by Mayor Pro Tem Cruz, seconded by Councilor Lopez. (Vote 4-0) Motion carried and all in favor.
- V. Public Input: Please sign in if you would like to participate (limited to 3 minutes per person)
 - None
- VI. Public Hearing – Amending Personnel Ordinance – Replacing title of Personnel Ordinances 423-94, 423-A, 423-B, 423-C-2000, 423-C, and 423-11 to Personnel Ordinance No. 2020-01, and to add Section 56 – Village of Wagon Mound shall provide insurance coverage to full time employees only.
 - Utility Clerk Colleen Engelhardt stated when an ordinance is amended the Village is required to hold a Public Hearing in order to provide citizens an opportunity to provide input and voice concerns regarding the proposed amendment. She stated, unfortunately, no members of the public are present.
 - Colleen stated the purpose of this amendment is to add a clause to the Personnel Ordinance to provide insurance to full-time employees only, and to not offer coverage to the employee’s family members in order to address financial deficiencies. In addition, she stated, the Village has approved a variety of amendments to the Personnel Ordinance over the years resulting in a variety of incongruous numbers, and this is the purpose of combining them into one document.
- VII. Public Hearing – Fiscal Year 2020 – 2021 Budget Workshop
 - Clerk/Treasurer (Appointed/Temp) Monica Martinez stated the FY20-21 budget was submitted to the Village’s DFA Analyst on July 31st for approval. She stated once the approval is received, it will be added to the next meeting’s agenda. She asked if there were any questions regarding the submitted budget.
 - Mayor Martinez stated he reviewed the document thoroughly, and he was pleased with work and the way in which it was presented.

- Monica stated, in the past, a summary page was provided to Council, but she included a more detailed report showing how much is allocated to each line item. She stated this will help keep Council aware of when and why BAR adjustments are needed.
- Utility Clerk Colleen Engelhardt stated the purpose of the Public Hearing is to allow for input from citizens, but no members of the public are present.

VIII. Comments or Concerns of Council

- Councilor Miera stated he had seen the speed bumps had arrived. Mayor Martinez stated, yes, they have arrived, and they will be installed once the solar speed indicator signs have been installed near the school.
 - The Mayor stated the Utilities Superintendent met with the NMDOT, and they finalized the location of where the signs need to be installed. He stated he also spoke with the Wagon Mound Public Schools Superintendent, and she will be providing her custodial staff to assist with the installation.
 - Mayor Martinez stated the speed indicators will be installed on Friday, and the speed bumps will be installed by the end of the month. The Mayor stated the pump for the Pump House arrived today, and the Utilities Superintendent and the contracted Utilities Assistant are currently working on installing it.

IX. Business Matters

1. *Discussion/Approval/Disapproval: Acceptance of termination of Municipal Clerk Kathleen Eggert.
 - Mayor Martinez stated the Municipal Clerk was terminated on Friday, July 24th, and he stated the Council had been provided with a copy of the termination letter in their meeting packets.

Motion to approve the acceptance of the termination of Municipal Clerk Kathleen Eggert was made by Mayor Pro Tem Cruz, seconded by Councilor Miera. (Vote 4-0) Motion carried and all in favor.

2. *Discussion/Approval/Disapproval: Combining the duties of Municipal Clerk and Finance Clerk into one position, and approval of Clerk/Treasurer Job Description.
 - Mayor Martinez stated he is recommending recombining the duties of Municipal Clerk and Finance Clerk into one position as the Clerk/Treasurer because he feels the temporarily appointed employee has a good sense of both positions. He stated the temporary employee, the Utility Clerk, and the former Clerk/Treasurer have been working hard to bring the Village's finances back in order, and he believes they are all doing a good job.

Motion to approve combining the duties of Municipal Clerk and Finance Clerk into the position of Clerk/Treasurer and approve the Clerk/Treasurer job description was made by Mayor Pro Tem Cruz, seconded by Councilor Clouthier. (Vote 4-0) Motion carried and all in favor.

Mayor Martinez stated the job description will need to be signed by the Governing Body, and he stated in the future, any document that requires signatures will be signed immediately following the approval.

3. *Discussion/Approval/Disapproval: Acceptance of appointment of Monica Martinez as Clerk/Treasurer.
 - Mayor Martinez stated Monica Martinez has been doing a great job as a temporary appointment, and he stated he is recommending approval of her appointment.

Motion to approve acceptance of appointment of Monica Martinez as Clerk/Treasurer was made by Councilor Miera, seconded by Mayor Pro Tem Cruz. (Vote 4-0) Motion carried and all in favor.

4. *Discussion/Approval/Disapproval: Acceptance of contract extension with former Clerk/Treasurer Nora Sanchez.
 - Mayor Martinez stated this item is to approve extending Nora Sanchez's contract for an additional three months, and Clerk/Treasurer Monica Martinez stated the contract specifies the extension until October 15, 2020.
 - Utility Clerk Colleen Engelhardt stated the Governing Body has already signed the contract, but it needs to be approved.

Motion to approve contract extension with former Clerk/Treasurer Nora Sanchez was made by Mayor Pro Tem Cruz, seconded by Councilor Clouthier. (Vote 4-0) Motion carried and all in favor.

5. *Discussion/Approval/Disapproval: Acceptance of resignation of Utility Assistant Edward Valdez.

- Mayor Martinez stated Mr. Valdez left before the end of his third day. The Mayor stated he tried calling him with no answer. He stated Mr. Valdez did respond to a text, but the response only stated thank you for everything.

Motion to approve acceptance of Utility Assistant Edward Valdez’s resignation was made by Councilor Lopez, seconded Mayor Pro Tem Cruz. (Vote 4-0) Motion carried and all in favor.

6. *Discussion/Approval/Disapproval: Acceptance of changes to Utility Assistant Job Description.

- Utility Clerk Colleen Engelhardt stated the proposed changes are highlighted in grey under the Qualifications section and include omitting the requirements of having a high-school diploma or GED and to be willing to obtain a commercial driver’s license.
- Mayor Martinez stated the Village will need to hire a Utilities Assistant, and it will be open to any applicant wishing to apply. He stated Michael Romero has been performing many of the duties of the Utility Assistant as a contracted, temporary employee for about a month and a half. The Mayor stated he feels Mr. Romero has done an excellent job, and he would like Mr. Romero to have the opportunity to apply. However, he stated, Mr. Romero does not have a diploma or a GED, and the Mayor stated he is familiar with other municipalities with good employees that do not have these qualifications. Additionally, the Mayor stated the Village has invested in the Utilities Superintendent obtaining his CDL, and he will be able to run the trash truck once he is released for regular duty in early October. Mayor Martinez stated the decision is up to the Council, and he asked for input.
 - Mayor Pro Tem Cruz stated he agrees that Mr. Romero is a good worker, but he stated he believes the Village should hold employees to a higher standard by encouraging them to get their GED. He stated he does not necessarily feel the Village should put a time requirement on obtaining the GED, but he stated the employee can show they are working towards it. He stated he would like to see the Utility Assistant get a CDL so both Utilities workers are capable of driving commercial vehicles.
 - Mayor Martinez stated he understands the Mayor Pro Tem’s perspective particularly because the Utility Assistant will be required to obtain certifications in water, wastewater, and natural gas.
 - Mayor Pro Tem Cruz stated obtaining the GED, CDL, and certifications can be justification for incremental raises.
 - Utility Clerk Colleen Engelhardt suggested the language could be changed to state “must be willing to obtain high school diploma or GED,” and this would allow anyone to apply. Mayor Pro Tem Cruz stated some level of experience should be included as well, and Mayor Martinez stated 3 years of experience would be necessary if the applicant does not have a diploma or a GED.
 - Councilor Clouthier asked if the new hire will be required to pass a drug test, and Mayor Martinez stated all employees are required to pass a drug test upon hire. Councilor Clouthier requested this qualification also be listed on the job description.
- Colleen read the suggested changes to the qualifications listed on the Utility Assistant job description. She stated the applicant must have a high school diploma, a GED, or they must have a minimum of 3 years of experience and be willing to obtain a GED, the requirement to be willing to obtain a CDL will not be omitted, and the applicant must pass a drug and alcohol test upon hire. Mayor Martinez recommended approval with these changes.

Motion to approve the Utility Assistant job description with the changes read by the Utility Clerk was made by Mayor Pro Tem Cruz, seconded by Councilor Clouthier. (Vote 4-0) Motion carried and all in favor.

7. *Discussion/Approval/Disapproval: Advertising for hire of a full-time Utility Assistant.

Motion to approve advertising to hire a full-time Utility Assistant was made by Mayor Pro Tem Cruz, seconded by Councilor Lopez. (Vote 4-0) Motion carried and all in favor.

- *Discussion/Approval/Disapproval: Acceptance of reinstating contract with Rio Armijo to provide solid waste pick-up service.
- Utility Clerk Colleen Engelhardt stated the contract has been updated to reflect the current Mayor and Council, and she stated she refined the description of job duties to read, “Solid waste collection including

operation of trash truck, and trash collection of all residential and commercial customers in the community as well as other utilities assignments as needed.”

Motion to approve acceptance of contract with Rio Armijo to provide solid waste pick-up was made by Mayor Pro Tem Cruz, seconded by Councilor Clouthier. (Vote 4-0) Motion carried and all in favor.

9. *Discussion/Approval/Disapproval: Acceptance of contracting a temporary part-time Utility Assistant.

- Mayor Martinez stated he would like to hire a part-time contracted employee to help with line trimming and keeping the Village clean for 16 hours per week working Mon-Thur 8AM-noon through September 4th.

Motion to approve hiring a contracted employee to line trim at \$10 per hour and 16 hours per week starting August 17th and ending by September 4th was made by Mayor Pro Tem Cruz, seconded by Councilor Clouthier. (Vote 4-0) Motion carried and all in favor.

10. *Discussion/Approval/Disapproval: Adopting Personnel Ordinance 2020-01.

- Utility Clerk Colleen Engelhardt read the full language of the amendment which includes combining all previously amended versions of the Personnel Ordinance, and adding section 56 to offer insurance coverage, including basic life, disability, health, dental, and vision to full time employees only. She stated the amendment also includes a provision that this clause must be review annually.

Motion to approve adopting Personnel Ordinance 2020-01 was made by Mayor Pro Tem Cruz, seconded by Councilor Miera. (Vote 4-0) Motion carried and all in favor.

11. *Discussion/Approval/Disapproval: Review and acceptance of amended Budget Adjustment Resolutions No. 2020-06 and No. 2020-07.

- Clerk/Treasurer Monica Martinez stated the Village had to process a BAR adjustment for both the third and fourth quarters, and Resolutions 2020-06 and 2020-07 were approved at previous Council meetings. She stated she created these resolutions based off of BAR adjustments from previous years. However, Monica stated, the Village now has a new Budget Analyst, Stephanie Ortiz, and she has requested the BAR adjustments be created with an attachment showing the specific line item adjustments. Monica stated she lik this method because it is very clear which line items are being adjusted and by how much. She stated this is the purpose for amending Resolutions 2020-06 and 2020-07 to state, “adjustments are attached hereto as Attachment A.”

Motion to approve amended BAR Resolutions 2020-06 and 2020-07 was made by Mayor Pro Tem Cruz, seconded by Councilor Lopez. (Vote 4-0) Motion carried and all in favor.

12. *Discussion/Approval/Disapproval: Resolution 2020-10 – Participation in Local Government Road Fund Program Administered by New Mexico Department of Transportation.

- Utility Clerk Colleen Engelhardt stated these resolutions were approved at the Special Meeting held on Thursday, July 2nd, but the resolutions were not prepared to be signed at the meeting. She stated the prior Mayor resigned on Monday, July 6th, and therefore, the resolutions could not be signed by the Governing Body that approved them. Colleen stated the resolutions have been update to reflect the changes to the Governing Body.
- Colleen stated this program is designed to help local governments maintain roads and sidewalks, and the NMDOT has approved \$26,502 in funding with \$8,834 in matching funds from the Village for a project total of \$35,336. Colleen stated she spoke with Samantha Sandoval, and stated the Village is not certain of being able to afford the match. She stated Samantha encouraged applying for the match waiver, and if the match waiver is not granted the Village can discontinue the contract at that time. Colleen stated Samantha cautioned that when a municipality turns down an offer of funding, future applications will not be given a high priority.
- Mayor Martinez stated these project funds can be used for roads or sidewalks. He stated it is his understanding that these funds can be extended to add them to next year’s funding in order to have more money to complete a larger project. He stated the Village will not be accountable to pay the matching funds until the project is underway.
 - Colleen stated Samantha confirmed the funds either need to be utilized or an extension request submitted by December 31, 2021. She stated the waivers are often approved every other year, and she stated she does not believe the Village has received a match waiver in some time.

Motion to approve Resolution 2020-10 was made by Mayor Pro Tem Cruz, seconded by Councilor Clouthier. (Vote 4-0) Motion carried and all in favor.

13. *Discussion/Approval/Disapproval: Resolution 2020-11 – Request for Match Waiver New Mexico Department of Transportation.

- Utility Clerk Colleen Engelhardt stated Resolution 2020-11 is to request the match waiver from the NMDOT while Resolution 2020-10 is to agree to participation in the grant.

Motion to approve Resolution 2020-11 was made by Mayor Pro Tem Cruz, seconded by Councilor Lopez. (Vote 4-0) Motion carried and all in favor.

X. Monthly Reports

A. *Approval Item –Approval of Vouchers (payment to vendors) Clerk/Treasurer Monica Martinez

- Clerk/ Treasurer Monica Martinez presented July payments to the Governing Body, and she stated most vouchers are regular monthly payments. She stated the IRS and State taxes are due by the 15th of the month, but they were not paid in July so the Village incurred a penalty. She paid them on July 28th. Monica stated there were a several payments issued from the Law Enforcement fund to pay off purchases made in June. She stated the Village has submitted a carryover request for the remaining FY20 LEPPF, and she is anticipating an approval on the request.
 - Mayor Martinez clarified that the carryover will be added to the \$20K that was approved for FY21, and Monica stated this is correct.
 - Councilor Miera asked if the Village is Mora County Sheriff's only funding source, and Mayor Martinez stated they do receive their own funding. He stated because the Village does not operate its own law enforcement, the State allows the Village to allocate our funding to a designated agency. The Mayor stated, in previous years, the Village allocated the funds to the State Police. He stated the State no longer allows for that arrangement so the Village has chosen to allocate the funds to Mora County.
 - Utility Clerk Colleen Enghardt stated the Village could choose to reinstate a Village operated Marshal's Office and utilize the LEPPF for our own law enforcement. However, she stated, in order to do this the Village must also have a judge to hear cases. She stated the LEPPF may not be utilized for salaries so the Village would need to include the judge and Marshal's Office staff on payroll.
- Monica presented paperwork to the Governing Body showing the FY21 Capital Outlay funding of \$128K that had been allocated to complete the Senior Center was vetoed by the Governor in March.
 - Mayor Martinez expressed his disappointment, and he confirmed the Village still has \$270K from prior funding. Monica stated the contractor and architect had stated they would be able to complete the building and achieve occupancy with these funds. The Mayor stated the old kitchen equipment will need to be utilized because the new funds were earmarked to purchase new equipment. He stated he is confident the Village will be able to seek future funding to properly outfit the kitchen with new equipment.
 - Monica stated she spoke with Lesah Sedillo with the Economic Development District regarding the ICIP. Monica stated it is due by September 18th, and there are trainings the previous Clerk should have attended. She stated she is now attending the trainings online, and she provided a copy of last year's ICIP to the Governing Body. She stated this year's submittal will cover 2022 to 2026, and she stated the Village will need to hold a Public Hearing to gather public input. Then, the Governing Body will need to rank the projects for priority. Monica stated Lesah made recommendations to distribute the ranked projects over the course of four years, but previously, all desired Village projects were ranked and listed for one year. She stated this may improve the likeliness of receiving funding because the projects will be laid out more realistically.

Motion to approve the July vouchers was made by Mayor Pro Tem Cruz, seconded by Councilor Miera. (Vote 4-0) Motion carried and all in favor.

. Utility Delinquent List – Utility Clerk, Colleen Engelhardt

- Utility Clerk Colleen Engelhardt presented the report for July delinquency with a due date of July 22nd.
 - Active Accounts – 18 letters sent for total delinquent amount of \$904.10, and payments received total \$1,435.95, which is a 158% return

- Acct#115001 & #D25001 – Both accounts were allowed a short extension until 4PM on July 23rd, with #115001 being dismissive and #D25001 being angry. Both customers paid their delinquent balances by midday, and they have both been informed that the Joint Utility Ordinance does not allow for extensions and exceptions will not be made in the future.
- Inactive Accounts – 10 letters sent for a total delinquent amount of \$1,842.52, and payments received total \$86.82.
 - Acct# 109000 – Customer paid down half the balance owed, and he submitted an application for separation of utility charges, which will be presented at the September meeting for Council’s review.
- Colleen presented the potential delinquent list for August, and customers on this list have until August 15th to make a payment to avoid delinquency.
- Acct#200100 – Colleen stated, apparently, a family member was in town over the weekend and turned on both the water and gas at this location. Mayor Martinez stated the family member told him what they had done, and the gentleman stated they recorded the readings when they opened and closed service, and he had been told they would call in to report the usage. The Mayor stated the Village is ordering meter locks, and they will be installed on any meter that is shut-off temporarily. He stated customers wishing to reinstate service will need to contact the Village during business hours to have a designated Village employee turn their service on or off. Colleen stated this situation has occurred previously, and in that case, she was asked to write the customer a letter stating they have violated the ordinance as well as charge the customer’s account with the reconnect fee and regular monthly charges.
 - Mayor Martinez agreed this situation calls for a similar letter and charges, and locks will be installed on the meters once they arrive.
 - Mayor Martinez stated Council Members are Village employees, and they are designated to turn-on or off service in emergency situations.
- Colleen stated Francisco Campos has stopped by the office twice offering to take the Villages old, unusable 96-gal trash bins. She stated he is starting his own recycling company, and he is willing to take the bins for 25¢ per bin, or the Village can just give them to him. Colleen stated this will reduce the cost of disposing of the bins at the landfill.

C. Utility Superintendent – Utility Superintendent, Gary Sanchez

- Mayor Martinez stated the Utility Superintendent is not in attendance because he and the temporary Utility Assistant are working in the Pump House to replace the pump, as the part just arrived this afternoon. However, he stated, the Utility Superintendent provided him with a written report:
 - The Mayor stated the Village is in the process of getting quotes for the gas master meters that need to be replaced. He stated they will be expensive, but he believes the cost will be paid off within the year because the reads will be more accurate. He also stated the Village is obligated to replace old, malfunctioning meters, and he would like to have all the old master meters replaced this fall.
 - Utility Clerk Colleen Engelhardt stated a meter proving company had performed tests on the gas master meters a few years ago, and the testing showed that some, if not all, could not properly handle the volume of gas being used, therefore, the usage recorded is not a correct reflection of the actual volume used.
 - The Mayor reported the Village is also ordering spare water meters to have on hand.

D. MVD Reports – MVD Manager, Sandra Romero

- Clerk/Treasurer Monica Martinez stated the MVD Manager did not provide a report, but she reported the Village received a distribution from the State in the amount of \$2,630.00.
- Mayor Martinez stated the MVD Manager does not need to attend the monthly meetings, but she does need to provide the Clerk/Treasurer with a report to provide to Council.

E. Mora County Sheriff’s Office Report

- Absent

F. Housing Authority – Director, Theresa Carmody

- Absent
- Councilor Clouthier stated he was made aware that Esther Mondragon is currently filling in for Theresa.

G. Fire Chief – Robert Mondragon

- Absent

H. Bean Day Association – President, Luis Lopez

- None

XI. Old Business

- None

XII. Mayor's Report

- Mayor Martinez stated he would like to move the September Regular Council meeting from September 8th to the following Tuesday, September 15th.
- Mayor Martinez stated an individual illegally dumped bags of household trash at the Collection Center, and the Village will not tolerate this.
- Mayor Martinez stated Michael Romero will be working for Sam Clouthier at the Collection Center tomorrow.
- Mayor Martinez stated Mora County has picked up the tires stored at the Collection Center and transported them to the landfill at a cost of approximately \$700.00.
 - Utility Clerk Colleen Engelhardt stated she has left a message with Jerry Martinez, Mora County Superintendent of Road & Solid Waste, and she will follow-up with him to initiate a conversation regarding the cooperative agreement between the County and the Village with regards to the Collection Center. She stated she is trying to track down a contract and gain a better understanding of the arrangement.
 - The Mayor stated he has spoken with AAF Hauling, and they are a viable option to transport the bins at the Collection Center to the landfill on a monthly basis. He stated he would like to see the Village move away from working with Mora County because he believes the Village can run it more efficiently, and he would like to see the Village be more autonomous.
- Mayor Martinez stated the Village is still looking into purchasing a timeclock, and Councilor Miera stated he noticed employees were signing out for lunch prior to the time they indicated, and he expressed concern. The Mayor stated he has addressed this, and employees understand they must be signing in and out in real time.

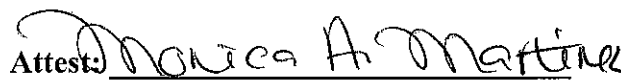
XIII. Adjourn

Motion to adjourn was made by Councilor Clouthier, seconded by Mayor Pro Tem Cruz (Vote 4-0) Motion carried and all in favor. The meeting adjourned at 7:30PM.

Approved and attested this 15th Day of September, 2020.



Andres Martinez, Mayor

Attest: 

Monica A. Martinez, Clerk/Treasurer
(SEAL)



