



I. Call to Order and Pledge of Allegiance

II. Roll Call was taken by Clerk Treasurer Amber Anguiano. Mayor Andres Martinez, Mayor Pro Tem Eldie R. Cruz, Councilor Claudia M. Martinez, Councilor Paul A. Miera and Councilor Gabriel D. Maestas were present.

III. *Approval of Agenda

Motion to approve the agenda was made by Councilor C Martinez, seconded by Councilor Miera. (Vote 4-0) Motion carried with all in favor.

IV. *Approval of Minutes for:

A. Regular Meeting Minutes September 9, 2025

B. Special Meeting Minutes September 23, 2025

Motion to approve the minutes for September 9th and September 23rd was made by Councilor C Martinez, seconded by Councilor Miera. (Vote 4-0) Motion carried with all in favor.

V. Public Input: Please sign in if you would like to participate (limited to 3 minutes per person)

- Citizen Charlie Duran spoke on behalf of his sister-in-law, and the problems they are having at her property in town. He stated some time ago she received a utilities bill for about 40K gallons of water. He stated he checked for a leak under the house and throughout the yard, but no leak was discovered so he is not certain where the 40K gallons went. Mr. Duran stated his sister-in-law came to visit for Bean Day, and she was here for about 4 or 5 days. He stated she called to have her water shut-off when she left, but her bill shows a usage of 9,000 gallons. He stated they are concerned that someone is drawing water, and they decided to put locks on the two spigots. Mr. Duran stated that when his grandson arrived to place the locks, he saw a white truck with a large water tank in the back parked near one of the spigots. He stated he believes something needs to be done regarding the bill for water his sister-in-law did not use. He stated there is a problem with stealing water, and it is sad and disappointing that this would happen in a small community. He stated he does not want to make trouble for anyone, but he asked for it to be addressed.
- Citizen Emilio Martin, Mr. Duran's grandson, stated he does not believe they will find out who did it. He stated he knows what the individual looks like, – backwards hat, long hair and a beard – but he has never seen him before. He stated what they are requesting is to have locks placed on the meters at all abandoned houses in the Village. He stated he understands this is a big request, and he knows the utilities staff are already stretched in their job. He stated they are requesting a solution, and while he is not certain what that may be, they are requesting assistance from Council. He stated they feel like they have been robbed, and he stated his grandfather feels very uneasy about the situation. Mr. Martin stated he is guilty of turning off a meter in an emergency, but he understands it is a problem.
 - Mayor Martinez stated it is illegal for anyone other than Village staff to turn a meter on/off.
- Mr. Martin stated he understands it's illegal, but he's hoping there's a way to deter the ability for people to illegally access meters.
- Utilities Superintendent Gary Sanchez stated he previously worked with someone at this property. He stated there is a shut-off valve about 15 feet from the meter. Gary stated when the meter was turned on with the shut-off valve close, the meter did not spin, but when the shut-off valve was opened the meter ran continuously which indicates a leak beyond the shut-off valve. He stated it could be anywhere, and he stated water will not always surface from an underground leak.
- Deputy Clerk Colleen Engelhardt stated this started a few years ago when Mrs. Duran came to town for Bean Day. She stated this is when she incurred the big bill for high water usage, and Gary observed the meter spinning, indicating what appeared to be a leak. Colleen stated the usage was lower the following year. She stated she has reviewed the meter read records, and anytime the

service has been shut-off, there has been no usage. She stated the usage only appears when the customer is in town and service has been reinstated. Colleen stated she spoke with Mrs. Duran last week who stated she left town on September 2nd and called to have the water shut off on September 5th. Colleen stated service was on for about a week, and the meter read showed about 9,000 gallons usage which is a high volume of water for the length of time it was open. However, she stated it is consistent with patterns previously observed with leaks. She stated the lock was installed last week, and the meter showed no usage between September 5th when service was shut-off and the installation of the lock, which means there was no illegal drawing during that timeframe. Colleen stated she has recommended the customer file a police report to document their observations and what they believe has occurred. She stated the Village can work through the billing aspect but not the law enforcement aspect. She stated without a police report or involvement, the Village must address this from our observations through meter reads as well as working with the customer when it is brought to our attention concern for the high volume of water. Colleen stated the Village remains concerned that the high read is an indication of a leak. She stated she is equally concerned in either case – water theft or a leak, and she said the Village is happy to help troubleshoot.

- Mr. Martin stated he has photos of the meter on the day service was shut-off and on the day he arrived with someone parked by the spigot. He stated they have installed cameras on the property, and he stated he is willing to share the photos.
- Mayor Martinez suggested meeting in the morning to turn on the meter and troubleshoot with everyone present. Mr. Duran and Mr. Martine agreed. Mayor Martinez thanked them for bringing their concerns to the attention of Council.

VI. Comments or Concerns of Council

- Councilor Maestas asked if there were any updates on the gas pipeline project and the spring ordinance, possibly have a public hearing on the upcoming meetings to discuss possible strategies and or report on how changes have been implemented. Councilor Maestas has also stated that on an upcoming meeting wants to put for discussion EMS program, to get input from the public.
- Mayor Martinez stated that Councilor Maestas has expressed great concerns, Mayor addressed Gary for his input, Gary states the City of Las Vegas does not do that anything over 800 feet has to be a contractor, Mayor states possibly the gas company located in Maxwell, Zia Gas. Gary stated he is unsure that Zia would do a job like that either, he is referring to a private contractor. Mayor Martinez stated that Source Water Protection Plan has already been completed, and the ordinance is still in debate whether we need it or not, due to the SWPP covers a lot of the concerns that the Village of Wagon Mound has. Mayor Martinez stated that on the EMS program he doesn't think there's a consideration on the EMS program due to lack of interest from locals that want to participate, Councilor Maestas clarifies that he understands that aspect but wants to consider possibility of working with another entity, maybe the county for service. Mayor Martinez stated we received 50k from the State Legislature to improve the Village's Fire Station for the purpose of housing EMT's out of Mora County. Those EMT's would have a place to stay 2-3 day's out of the week. The Village requested the money to renovate the Fire Station to have living quarters. Emilio Martin, stated Diana Martin his wife is interested in becoming an EMT and wanted to speak to Fire Chief Cruz and what she would need to do. Martin asked, who do who does his wife need to talk to. Colleen stated, Amber has been working with Mora County to get a program specifically for EMT services through the Wagon Mound Fire Department the downfall was we did not get enough people interested, but Amber could put Diana in contact with the correct people, with Brenda and Bernadette with Mora county EMS. Mayor Martinez stated a couple years ago we went to Mora County trying to get EMS in Wagon Mound, when we met with Mora County EMS they were going to set up a program for people from Wagon Mound that were interested in becoming an EMT, the Village was going to pay for the individuals that were interested, the course were being offered through UNM Toas but were never got any volunteers, the instructor at the time offered to come to Golondrinas near Watrous to the Fire Department to instruct the class so that people from

Wagon Mound wouldn't have to drive all the way to Toas. Mayor Martinez stated that if we do have people who are interested, please get in contact with Amber and the Village would provide transportation to attend the classes.

VII. Business Matters

1. *Discussion/Approval/Disapproval: Resolution 2025-12 – Request Extension of Local Government Road Fund Cooperative Agreement.

Motion to approve Resolution 2025-15 was made by Mayor Pro Tem Cruz, seconded by Councilor Maestas. (Vote 4-0) Motion carried with all in favor.

- Colleen stated the work paving the road down to the rodeo grounds and the side walks that was piecing together 3-4 DOT Coop grants, last year we applied for one with the understanding that we wouldn't need anymore for this project and we could branch out and do another project. The DOT coop funds are very loose you can utilize funds for sidewalks and pave potholes smaller projects; we did we get 50k for this project and received a match waiver. However, we do not have a project that is shovel ready, what we have done in the past is request an extension so these funds would be good for another year and if we receive more funding we can piece those funds together to do a large project or we can also use the 50k to do smaller repair projects around town. We need to pass this resolution to request the extension.

2. *Discussion/Approval/Disapproval: Final Payment to Belfor Property Restoration for work performed at Village Hall.

Motion to approve final payment to Belfor Property Restoration was made by Councilor C Martinez, seconded by Councilor Miera. (Vote 4-0) Motion carried with all in favor.

- Colleen stated Amber told me to refer to the email that was included in the Council's packets. Colleen stated the Village owes 2,500.00 for our deductible, and there is still a remaining balance that the Village owes Belfor directly for \$6,313.43 for flooring supplement which is not considered a loss which is not an insurance claim. The Village currently owes Belfor a total of \$8,813.43. Mayor Martinez stated that for those of you who are unaware the monies that was used for paint the offices, the carpets, furniture, and stucco repairs has been done with grant money, has not been done with our money it's been money granted to the Village for municipal building upgrades. Colleen stated do we want to apply these costs to the municipal building grant funds available, Mayor Martinez stated how much do we still have available in the grant money, Colleen states that around 15k is available, Mayor Martinez stated that if we have that money available, surely we can utilize that money for this. Colleen stated I believe we have enough to cover it, though Council has already discussed saving the remaining of the grant to make repairs to the old senior center. Mayor Martinez stated the old senior center does not need that much work, so we can possibly utilize that grant funding to make the following payment to Belfor for the repairs. Mayor states the Village can cover the cost of the deductible and for the remaining balance to be covered by the grant with the approval of Council.

3. *Discussion/Approval/Disapproval: Payment to Wagner Equipment Company for skid steer repair travel fees.

Motion to approve payment to Wagner Equipment Company was made by Councilor C Martinez, seconded by Mayor Pro Tem Cruz. (Vote 4-0) Motion carried with all in favor.

- Colleen Stated Wagner was required to come to Wagon Mound to make repairs to our skid steer the repairs were under warranty, the travel time from Mora, NM to Wagon Mound, NM for four trips in the amount of \$1040.64. Mayor Martinez stated that when Wagner came to fix the auger, they charged the Village \$1040.64 for travel from Mora to Wagon Mound for two trips to and from. Gary asked why the Village is being charged if it is under warranty, Colleen responded by saying warranty does not cover travel time. Gary stated if that was the case they couldn't have sent us the new part and they could have the old part back, this is the second time that something has happened, and they have had to come out. Mayor Martinez stated that he doesn't understand why Wagner is charging the Village so much due to the issue being on their end. He stated that for future reference we need to clarify if they are going to charge us to come out and fix repairs. Councilor Miera asked if the contract states any information regarding travel pay when

they must come out and make repairs for warranty items, that was no fault of the Village. Colleen stated I have not been involved with this contract. Mayor Martinez stated that if we are going to have to pay next time we can haul the machine and take it to Mora to get it repaired to avoid the travel time.

4. *Discussion/Approval/Disapproval: Purchase truck-mounted air compressor.

Motion to approve a truck-mounted air compressor as recommended was made by Councilor C Martinez, seconded by Councilor Miera. (Vote 4-0) Motion carried with all in favor.

- Gary stated that the original air compressor that is mounted to Village truck purchased in about 2018-2019 at DOT auction has given out, Gary stated we need this air compressor in case you need the air, most of all right now that we are working on the fence at the springs, need this to cut pipes. We need 250 psi to use the plasma cutter; he provided four quotes and is recommending Ingersoll Rand for \$ 3744.00, it is cheaper to get it through Home Depot.

5. *Discussion/Approval/Disapproval: Repayment Contract regarding terms of donated mobile home relocation reimbursement.

Motion to approve the Repayment Contract for reimbursement of donated mobile home relocation was made by Mayor Pro Tem Cruz, seconded by Councilor Miera. (Vote 4-0) Motion carried with all in favor.

- Colleen stated that there was a special meeting to approve transportation of mobile home off Village property, it was in the Villages best interest to get the mobile home moved off the 600 Catron property as quickly as possible, we had a community member interested in taking the mobile home they were not able to pay the fee for the transportation in the time period the Village was requesting. The Village paid the cost to transport the mobile home with the understanding that the individuals were going to pay the Village back the cost. The contract states the stipulations of repayment, including due date, late fees, tracking of repayment, payment can be paid back in one lumpsum, small lumpsums, the Village will require payment of 100 dollars be paid by the 15th of every month until paid in full, if payment is not received by the 15th of every month \$10 dollar late fee will be added to the minimum payment due.

6. *Discussion/Approval/Disapproval: Wagon Mound Fire Department Purchase Requisitions.

Motion to table until Purchase Requisitions are submitted was made by Mayor Pro Tem Cruz, seconded by Councilor C Martinez. (Vote 4-0) Motion carried with all in favor.

- Items tabled

7. *Discussion/Approval/Disapproval: Mora County Sheriff's Office Purchase Requisitions.

Motion to approve the MCSO Purchase Requisitions was made by Councilor Miera, seconded by Councilor C Martinez. (Vote 4-0) Motion carried with all in favor.

- Undersheriff Romero stated first quote for Frontline Upfitting is to install partitions between the prisoners and the driver in the amount of \$5,452.75.
- Undersheriff Romero stated second quote for State Emergency Upfitting is to place graphics on rescue unit F-350 and for 15 sticker labels to have numbers on the MCSO units. In the amount of \$750 dollars.
- Undersheriff Romero stated third quote is for Santa Fe Pawn for nine millimeter magazines that the deputies can replace the magazines that are giving out, also for 10 suppressed light pads intended for the rifles that the deputies have, third item is for 3 havoc gas launchers Undersheriff Romero states that Mora County is not getting any safer in the last 3 months MCSO has been involved at least 3-4 incidents involving pursuits and barricade subjects, things like that we don't have time to wait for NMSP SWAT to deploy and travel all the way from ABQ, NM to get a subject out of a vehicle or home. These 3 gas launchers will give MCSO to deploy the gas launcher into vehicle or home and have the subject surrender safely. These gas launchers will only be issued out to supervisors, Santa Fe Pawn quote totaling the amount of \$3314.00. Councilor Maestas asked Undersheriff Romero if the purchase of gas launcher is going to require extra training, US Romero stated that himself and the Sherrif are trained in the gas and deploying lethal objects, the Sergent that isn't trained is going to require having to get the series of certificates to become certified.

- Undersheriff Romero stated quote from Frontline Upfitting #2 is to remove equipment from Dodge Ram to turn the vehicle into a search and rescue unit. And to place a radar into a Silverado, due to the radar currently in Silverado no longer working, quote total \$982.66
- Colleen stated that the total cost for all quotes come in at \$10,469.35 this is the first request from the LEPP of \$95,000.00. US Romero stated that he wants to look into revamping the Wagon Mound office, Amber was reviewing exactly what the terms of the grant are.

VIII. Monthly Reports

A. *Approval Item – Approval of Vouchers (payment to vendors) Clerk Treasurer

Motion to approve the September payment vouchers was made by Councilor Maestas, seconded by Councilor C Martinez. (Vote 4-0) Motion carried with all in favor.

- Colleen stated if anyone has any questions, everything on the voucher report is monthly payments or has already been approved.

B. Utility Delinquent List – Deputy Clerk

- Colleen stated that last month there was a total of 9 letter sent and the total of delinquent accounts was \$533.50, and total payments received was \$917.42. The difference in the number is sometime customers only pay the delinquent portion and sometimes customers pay the full account balance. Four letters were sent on the inactive accounts in the amount of \$872.41 and received a total of \$159.18.

C. Utility Superintendent – Utility Superintendent

- Gary stated that he wanted to report we started on the fence up at the springs, we had to pause due to hunters hunting they can resume once the hunters are done and chlorine levels 0.38 mgls.

D. MVD Reports – MVD Manager

- Colleen stated that for the month of September Amber did a total of 50 transactions for a total of \$3778.64.

E. Mora County Sheriff's Office Report

- US Romero stated MCSO Deputy D. Chavez is set to graduate from the academy, and if anyone wants to join MCSO they are taking applications.

F. Housing Authority – Northern Regional Housing Authority

G. Wagon Mound Fire Department – Fire Chief

H. Bean Day Association – President

- Robert Garcia, President Elect in January 2026 stated he wanted to introduce himself, he stated at the last business meeting he was elected as the Bean Day Association President. He stated he looks forward to working with the community and the Village. Mayor Martinez stated that he appreciates his attendance and hopes to see him monthly basis for current updates.

X. Old Business

X. Mayor's Report

- Mayor Martinez stated we have been having some issues with Colfax County Senior Citizens Inc., they are no longer wanting to renew their RFP with the Wagon Mound Senior Center. He stated that the Village has been reaching out to the State and Triple A to see what the Village will need to do to avoid lapse in service, the Village is not getting any response from the Director of CCSCI or Triple A's director, the Village wants to make sure that the senior continues to receive services and we need the guidance to insure any transition is done proper. Colleen states that the Village would have to submit a request for proposal (RFP) we are capable of this task the Village needs guidance more on the budget and how operations work.

XII. Adjourn

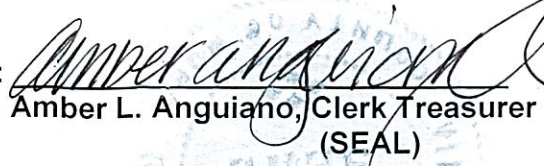
Motion to adjourn was made by Mayor Pro Tem Cruz, seconded by Councilor Miera. (Vote 4-0) Motion carried with all in favor. The meeting adjourned at 7:27PM.

Approved and attested this 18th Day of November 2025.



Andres Martinez, Mayor

Attest:



Amber L. Anguiano, Clerk Treasurer
(SEAL)

