



Village of Wagon Mound  
Regular Meeting Agenda  
Tuesday, March 9, 2021  
6:00 pm

Presiding Mayor Andres Martinez

**SEE INFO ON REVERSE FOR ZOOM MEETING ATTENDANCE**

**\* - Indicates an action item**

**During this meeting the Mayor and Council may convene into Executive Session  
as allowed by Section, 10-15-1, H 1-10. NMSA 1978**

- I. Call to Order and Pledge of Allegiance
- II. Roll Call: Mayor Andres Martinez, Mayor Pro Tem Timothy Cruz, Councilor Adrian A. Clouthier, Councilor Paul A. Miera, Councilor F. Luis Lopez.
- III. \*Approval of Agenda
- IV. \*Approval of Minutes for:
  - A. Regular Meeting Minutes February 9, 2021
- V. Public Input: Please sign in if you would like to participate (limited to 3 minutes per person)
- VI. Comments or Concerns of Council
- VII. Public Hearing – Amending Personnel Ordinance No. 423-B to modify Section 18 – OVERTIME.
- VIII. Public Hearing – Repeal and Amend Ordinances 150, 308, and 409 to create new policies relating to dogs running loose in Village limits.
- IX. Business Matters
  1. \*Discussion/Approval/Disapproval: Adopting Ordinance No. 2021-02 – Personnel Ordinance.
  2. \*Discussion/Approval/Disapproval: Publishing intent to repeal and amend dog Ordinance Nos. 150, 308, and 409.
  3. \*Discussion/Approval/Disapproval: Re-opening Village Hall to the public.
  4. \*Discussion/Approval/Disapproval: Approval to apply for FY22 LEPP.
  5. \*Discussion/Approval/Disapproval: Review and acceptance of payment of Sandoval's Auto Repair invoice for service call to repair trash truck.

6. \*Discussion/Approval/Disapproval: Review and select quote for purchase of six tires for Ford F550.
  7. \*Discussion/Approval/Disapproval: Review and acceptance of contracts with Colfax County Senior Citizens, Inc. for use and operation of the Wagon Mound Senior Center.
- X. Monthly Reports
- A. \*Approval Item –Approval of Vouchers (payment to vendors) Clerk/Treasurer- Monica Martinez
  - B. Utility Delinquent List – Deputy Clerk, Colleen Engelhardt
  - C. Utility Superintendent – Utility Superintendent, Gary Sanchez
  - D. MVD Reports – MVD Manager, Amber Alcon
  - E. Mora County Sheriff’s Office Report
  - F. Housing Authority – Director, Theresa Carmody
  - G. Fire Chief – Robert Mondragon
  - H. Bean Day Association – President, Luis Lopez
- XI. Old Business
- XII. Mayor’s Report
- XIII. Adjourn

DUE TO CURRENT COVID-19 ORDERS, VILLAGE HALL WILL BE CLOSED TO IN-PERSON PUBLIC ATTENDANCE AT THIS MEETING. THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA ZOOM EITHER BY PHONE OR BY COMPUTER FOLLOWING THE DIRECTIONS BELOW:

MEETING ID: 872 0656 4441

PASSCODE: 871281

PLEASE CONNECT STARTING AT 5:45PM SO THE MEETING CAN BEGIN AT 6:00PM

- TO CONNECT USING A CELL PHONE OR LANDLINE - DIAL 1-346-248-7799 - WHEN PROMPTED, ENTER THE MEETING ID AND PASSCODE
- TO CONNECT USING A COMPUTER OR TABLET - FOLLOW ONE OF TWO OPTIONS:
- 1) CONTACT VILLAGE HALL (575-666-2408 or [deputyclerkwagonmound@gmail.com](mailto:deputyclerkwagonmound@gmail.com)) AND PROVIDE US WITH YOUR EMAIL ADDRESS. WE WILL SEND YOU AN EMAIL WITH A LINK TO ACCESS THE MEETING. ON MARCH 9<sup>th</sup>, CLICK ON THE LINK AND ENTER THE MEETING ID AND PASSCODE WHEN PROMPTED.
- OR-----
- 2) ON MARCH 9<sup>th</sup>, GO TO [www.zoom.com](http://www.zoom.com), CLICK ON JOIN A MEETING, AND ENTER THE MEETING ID AND PASSCODE WHEN PROMPTED.



I. Call to Order and Pledge of Allegiance

II. Roll Call was taken by Clerk Treasurer Monica Martinez. Mayor Martinez, Mayor Pro Tem Cruz, Councilor Clouthier, Councilor Miera, and Councilor Lopez were present.

III. \*Approval of Agenda:

**Motion to approve the agenda was made by Mayor Pro Tem Cruz, seconded by Councilor Clouthier. (Vote 4-0) Motion carried with all in favor.**

IV. \*Approval of Minutes for:

A. Regular Meeting Minutes February 9, 2021

**Motion to approve the Regular Meeting Minutes for February 9, 2021 was made by Mayor Pro Tem Cruz, seconded by Councilor Miera. (Vote 4-0) Motion carried with all in favor.**

V. Public Input: Please sign in if you would like to participate (limited to 3 minutes per person)

- None

VI. Comments or Concerns of Council

- Councilor Miera asked about the status of the Village vehicles in the alley, and Clerk Treasurer Monica Martinez stated it is still in progress. She stated the office is working on tracking down all the original titles, and then she will need to contact DFA in order to proceed with the sale.

VII. Public Hearing – Amending Personnel Ordinance No. 423-B to modify Section 18 – OVERTIME.

- Deputy Clerk Colleen Engelhardt stated at the February meeting, Council approved for publication an amendment to modify employee overtime accrual. Colleen read the proposed amendment aloud and asked for public comment.
- Councilor Miera stated the utilities staff have been called in for snow removal recently. He asked how employees will be compensated in this circumstance. Mayor Martinez stated when an employee is called in to work after regular business hours for an emergency, the hours will be paid out as overtime.
- Colleen stated she spoke with a representative with the Department of Labor, and he stated that under no circumstance shall the compensatory hours be lost because they are a result of actual hours worked. She stated the Clerk Treasurer will monitor the accrual of comp time, and when an employee is nearing the cap of 80 hours, the employee will be required to take leave time.

VIII. Public Hearing – Repeal and Amend Ordinances 150, 308, and 409 to create new policies relating to dogs running loose in Village limits.

- Citizen Phillip Trujillo stated there are regularly 4 to 5 dogs running loose in the alley behind their house. He stated they run down by the train tracks, and he's seen them chasing other animals. He also stated they often bark throughout the night.
- Mayor Martinez thanked Mr. Trujillo for his comments, and the Mayor stated the dogs he has seen are likely the same dogs others have complained about as well. He stated this is exactly the reason for adopting this ordinance to address this problem.

IX. Business Matters

<sup>1</sup> \*Discussion/Approval/Disapproval: Adopting Ordinance No. 2021-02 – Personnel Ordinance.

**Motion to approve adoption of Ordinance No. 2021-02 was made by Mayor Pro Tem Cruz, seconded by Councilor Clouthier. (Vote 4-0) Motion carried with all in favor.**

2. \*Discussion/Approval/Disapproval: Publishing intent to repeal and amend dog Ordinance Nos. 150, 308, and 409.
- Deputy Clerk Colleen Engelhardt stated this is a planning session to determine what the Council would like to approve to publish as an intent to amend the old and outdated dog ordinances. She stated the Mayor, the Clerk Treasurer, and she had discussed imposing a fine for unattended or unleashed dogs running loose in town as well as a fine for a dog attacking humans or livestock. In addition to a fine, she stated, the dog owner would be responsible for compensating any damages or bills associated with the attack.
  - Clerk Treasurer Monica Martinez stated the ordinance could also include language to keep the dog within the owner's property.
  - Undersheriff Padilla stated he had shared with the Village the San Miguel County Animal Control Ordinance to be used as a template to address the needs within the Village.
    - Colleen stated she had received and reviewed the document. She stated it was about 40 pages, and the policies applied to the County level. She stated when Mayor, Clerk Treasurer and she had their discussion, the common view was that the Village's concerns would be better addressed with a simple, cut-and-dry ordinance that would be easy to enact and put in place quickly.
    - Undersheriff Padilla stated he likes the idea of acting quickly. However, he stated, he received a call from the Animal Coalition, and there are many grey areas that need to be addressed. He suggested organizing a meeting to include the Village, the County, and the Animal Coalition because he foresees this triggering a bigger issue than what it currently is.
  - Mayor Martinez stated the Village does not have its own law enforcement or judge, and he recognized the County has a greater responsibility with animal welfare than the Village. He stated the Village is looking for a streamlined process that fits with the Village's needs.
  - Sheriff Espinoza stated the County has been working toward updating their animal control policies using the San Miguel Ordinance and others as templates. The Sheriff stated they will be able to uphold and enforce the County Ordinances once they are in place.
  - Mayor Martinez recognized that neither entity has current animal control policies, and the County does not have an animal control officer on staff. He stated without the proper staff and facility for collecting and holding dogs, we are unable to address problem animals in this manner.
  - Sheriff Espinoza clarified that San Miguel County is willing to work with Mora County, and their dog catcher has been cross commissioned. The Sheriff stated the County Commissioners discussed hiring a dog catcher for the County because State law requires the County to provide this service. He stated it is in progress, but additional pieces need to be established such as purchasing a vehicle and certifying the dog catcher employee.
  - Mayor Martinez stated the Village is trying to address a few incidents that have occurred recently, and he believes enforcing fines will be the quickest way to address the problems the Village is facing. He stated, once the County ordinance is developed and in place, it will apply to the Village as well.
  - Colleen agreed with the Mayor, and she stated the Village is not trying to create an all-encompassing ordinance at this point. She stated it appears a fine or penalty is the best method to mitigate the current problem until the County approves an ordinance because it is her understanding that the Village does not want to step over the roles and responsibilities of the County.
  - Sheriff Espinoza agreed that implementing a fine would help hold citizens accountable.
  - Councilor Miera stated he would like to see a registration or tagging program initiated for all dogs in the Village. He stated the registration fee could be \$10.00 per dog, and he believes this will create a sense of responsibility for the owners because the animal can be traced. He stated the Village could purchase the tags and give residents a month to get them registered. He stated a picture could also be taken of each dog to help with identification.
  - Sheriff Espinoza stated this would be helpful because citizens may deny ownership of a problem dog.
  - Mayor Pro Tem Cruz stated Village staff could work with the organization that holds the annual vaccination clinic at the Fire Department to get dogs registered.
  - Mayor Martinez stated not everyone will get their dogs vaccinated or registered, and he asked how this will be addressed. Councilor Miera stated a fine could be imposed. Mayor Pro Tem Cruz stated if a dog is not registered and is not claimed, the Village would contact Mora County to pick up the dog.

- Mayor Martinez stated it will be the Village's responsibility to coordinate the vaccine clinic and the registration program and then communicate it to the public to provide them enough time.
- Monica stated there is a clinic in Las Vegas that provides shots at a reduced rate for Mora County residents so this information could be shared as well, and the shot records could be provided for the registration process.
- Undersheriff Padilla stated Tina of the Animal Coalition is willing to help with any step in the process. He suggested Tina be contacted once the ordinance is passed because she can help assist with tagging and providing shelter for dogs that are picked-up. He also stated the Magistrate Judge is willing to work with the Village to enforce the ordinance.
- Colleen summarized the discussion by restating the terms to be included in the draft ordinance:
  - All dogs must be registered with the Village for fee of \$20.00 per dog.
  - Residents have through June 30<sup>th</sup> to register dogs.
  - If a dog is caught running loose outside the owner's property or unaccompanied by the owner, the first offense will be a fine of \$50.00 and the second offense will be a fine of \$100.00.
  - If a dog is caught attacking a human or livestock the fine will be \$300.00.

**Motion to approve publishing intent to repeal and amend Ordinance Nos. 150, 308, and 409 with the terms discussed and summarized by the Deputy Clerk was made by Mayor Pro Tem Cruz, seconded by Councilor Clouthier. (Vote 4-0) Motion carried with all in favor.**

3. \*Discussion/Approval/Disapproval: Re-opening Village Hall to the public.

- Mayor Pro Tem Cruz asked how many people will be allowed in the building at a time. Because, he stated, the State is regulating capacity at 25% and people must always be 6-feet apart.
- Clerk Treasurer Monica Martinez suggested allowing one customer at a time because the hallway area at the payment counter is a small space. Additionally, she stated, the Village does not typically have many customers all at once.
- Mayor Martinez stated re-opening to the public potentially means opening the entire building for various reasons including in-person attendance at Council Meetings. He suggested the Council Chambers could hold up to 10 people and still be spaced 6-feet apart. He stated the MVD office is currently operating with one customer at the window at a time, and a second customer may wait in the hallway with the door closed between them. The Mayor agreed only one person should be allowed in the front hallway at a time to make payments at the window to the Clerk's Office.

**Motion to approve re-opening Village Hall by following the guidelines discussed was made by Councilor Miera, seconded by Mayor Pro Tem Cruz. (Vote 4-0) Motion carried with all in favor.**

4. \*Discussion/Approval/Disapproval: Approval to apply for FY22 LEPPF.

- Mayor Martinez stated these are the funds the Village allocates to Mora County Sheriff's Office (MCSO) via a Joint Powers Agreement because the Village does not have its own law enforcement or judge. The Mayor stated this item will approve re-applying for FY22 in the amount of \$20K.
- Sheriff Espinoza stated the deadline is March 31<sup>st</sup>. He stated the former Sheriff purchased vehicles with County LEPPF fund, and the payment is \$15,500.00. He stated the Village's LEPPF has been helpful for MCSO operations.
- Mayor Martinez stated MCSO attends meetings and patrols the Village when requests for training and equipment purchases are made, but the Village is still not seeing the consistency of having Deputies in town on a daily basis. He stated the Village has been told Deputies will be here Mon-Thur. However, he stated, it seems the Deputies will be in town for about a week, and then they are not seen for another month. The Mayor stated he understands the department is currently short staffed with two deputies in the academy, but the County is responsible to have Deputies patrolling this area even without the JPA in place. He stated he has a concern with the lack of consistency.
- Sheriff Espinoza stated he believes he has had more law enforcement coverage on this side of the county than any other previous Sheriff. He stated he is very short staffed with two attending academy and one deputy and one dispatcher quit two weeks ago.
- Mayor Martinez stated it has frustrated him when the Village has contacted MCSO, and we have been told it would be better to contact the State Police. He also stated when State Police were called the Village was told they could not respond due to the JPA with Mora County.

- Sheriff Espinoza stated the MCSO is only in operation between 8AM-4PM so there are times when calling State Police is necessary. He also stated State Police cannot refuse service. He stated Mora County is initiating an agreement with the State to dispatch for MCSO so they will now have dispatch coverage for \$30K per year.
- Mayor Martinez stated the Village is not looking for 24-hour service, but when he is told a Deputy will be here, he expects it to happen. He stated he will not be approving any purchase requests unless the service is being provided. He stated the Village is asking for consistency.
- Undersheriff Padilla stated he spoke with the State Police Captain Wagner with regards to the LEPF funding, but he stated he will follow-up with him to ask why they did not respond to the Village's call.
- Councilor Miera stated it would be helpful to provide the office with a general schedule, and Deputy Clerk Colleen Engelhardt stated it would also be helpful to an email or quick phone call when it is not possible to have a Deputy in town on a scheduled day. He also suggested initiating a Community Watch program.
- Mayor Martinez asked if it is possible to assign an individual Deputy to the Village rather than a rotating schedule, and the Sheriff stated once the two individuals have completed the academy, he will be in a better position to discuss that possibility. The Mayor stated he may inquire with the State Police to see if they are able to station an officer in town as well. He asked for the Sheriff to please provide the Village with a schedule, and to please mix up the timing so residents do not know when to expect them.

**Motion to approve applying for FY22 Law Enforcement Protection Funds to be utilized by MCSO via Joint Powers of Agreement was made by Mayor Pro Tem Cruz, seconded by Councilor Clouthier. (Vote 4-0) Motion carried with all in favor.**

5. \*Discussion/Approval/Disapproval: Review and acceptance of payment of Sandoval's Auto Repair invoice for service call to repair trash truck.

- Mayor Martinez stated the trash truck broke down in front of Village Hall about two weeks ago, and Sandoval came from Raton to replace the starter and a few other minor things. The Mayor stated he also asked Sandoval to look at the Expedition, the flat bed, the white utility truck, the Case loader, the John Deere backhoe, and the vehicles need quite a bit of work. He stated the Village will need to get these vehicles worked on in the coming weeks and months because the work required cannot be performed by the utilities staff.

**Motion to approve payment of Sandoval's Auto Repair invoice for trash truck service repair was made by Pro Tem Cruz, seconded by Councilor Clouthier. (Vote 4-0) Motion carried with all in favor.**

6. \*Discussion/Approval/Disapproval: Review and select quote for purchase of six tires for Ford F550.

- Mayor Martinez stated the Ford F550 can be used to haul the backhoe to Sandoval's in Raton which will be far less expensive than having him come here to repair it. However, he stated, the truck needs new tires before it is safe to haul heavy equipment.
- Mayor Martinez stated the quotes for the tires are from Sandoval's, Garcia Tire, Franken Tire, and Big O with the Big O quote being the least expensive.

**Motion to approve the purchase of six tires for the Ford F550 from Big O Tires was made by Mayor Pro Tem Cruz, seconded by Councilor Miera. (Vote 4-0) Motion carried with all in favor.**

7. \*Discussion/Approval/Disapproval: Review and acceptance of contracts with Colfax County Senior Citizens, Inc. for use and operation of the Wagon Mound Senior Center.

- Mayor Martinez stated this contract was provided to the prior administration last year in June, and it was never presented or approved through Council.
- Mayor Martinez stated the contract shows services that should be provided as mandated by State and Federal regulations, but they are not. The Mayor stated with COVID cases decreasing, he believes the employees need to start doing more, and the Council agreed. The Mayor stated the contract is renewed annually so the contract is only valid for another three months.
- Mayor Martinez recommended approving these contracts. However, he stated the new senior center should be completed by May or June as they have been back at work for the last two weeks. He stated he and the Deputy Clerk attended a walk-through meeting with the Contractor, and they were asked if

the Village still wants to purchase the walk-in fridge and freezer because it will cost approximately \$30K. The Mayor stated the walk-in will be huge, far larger than the needs of the Senior Center. The Mayor stated the decision was made to utilize the \$30K for other needed items, and the refrigerators and freezers will be transferred from the old Senior Center. The Mayor stated he will be meeting with the Architect and Contractor weekly until the project is finished.

- Mayor Martinez stated he is interested in exploring the option of the Village operating the Senior Center in the near future because the building belongs to the Village, and he stated he believes the Village can provide better services to the community's seniors.

**Motion to approve contracts with Colfax County Senior Citizens, Inc for use and operation of the Wagon Mound Senior Center was made by Mayor Pro Tem Cruz, seconded by Councilor Miera. (Vote 4-0) Motion carried with all in favor.**

#### X. Monthly Reports

A. \*Approval Item –Approval of Vouchers (payment to vendors) Clerk/Treasurer- Monica Martinez

- Clerk Treasurer Monica Martinez stated in addition to regular monthly payments, payments were issued to the Walker Agency for Amber's bond license required to operate the MVD and to Adams & Crow Law Firm for their work on the well drilling protestant case. She stated the fire distribution was received in the General Fund, and it will be paid out to the Fire Fund, and the Village received the Small Cities Assistance in the amount of \$90K.
- Mayor Martinez asked if the Village has been reimbursed from the insurance for the HVAC unit, and Monica stated she is still waiting for the Self Insurer's Fund to get back to her.

**Motion to approve the monthly vouchers was made by Councilor Clouthier, seconded by Councilor Lopez. (Vote 4-0) Motion carried with all in favor.**

B. Utility Delinquent List – Deputy Clerk, Colleen Engelhardt

- Deputy Clerk Colleen Engelhardt reported on the February delinquent list:
  - Active Accounts – 8 letters sent for total delinquent amount of \$704.15, and payments received total \$882.70
  - Inactive Accounts – 9 letters sent for total delinquent amount of \$1,225.07. One payment was received in the amount of \$180.00 for Acct# 105400, but the check was just returned as non-sufficient funds. Colleen stated they will make another attempt to deposit the check, and if it is returned again, the account will be charged the \$25.00 NSF fee.
  - March Potential Delinquent List – currently, the report shows 14 active accounts and 9 inactive accounts, but payments may be submitted by March 15<sup>th</sup>.

C. Utility Superintendent – Utility Superintendent, Gary Sanchez

- Drinking Water – fixed leak on a service line behind 403 Railroad Ave
- Wastewater – will be collecting 1<sup>st</sup> Quarter samples to take to Albuquerque later in the month
- Natural Gas – installed new meters at Village Hall, the old Senior Center, the Housing sites, and one at the school. The final two at the school will be installed by the end of the week.
  - Gary reported that he responded to a report of a smell of natural gas in the housing units. He stated the new leak detector was used, and he said no leak was detected on Village equipment.
  - Gary said the new meters at the school will have individual shut-offs so they will be able to be shut-off separately in the case of an emergency.
  - Deputy Clerk Colleen Engelhardt reported the Village received a call from the Pipeline Safety Board (PSB) stating they had made a mistake in submitting the Village's audit paperwork. She stated the Village will be receiving a letter from the PSB in the near future, and then the Village will have the opportunity to respond to any finding listed.

D. MVD Reports – MVD Manager, Amber Alcon

Amber reported MVD operations have been moving along smoothly. She stated she is starting to get return customers and people that were referred by other customer. She stated she has not heard many complaints regarding the fees, in fact, customers have been stating they would rather pay the fee than go somewhere else.

- Total value of transactions processed in February was \$2,414.60 with appointments offered on Tues and Thurs. Amber stated starting in March she is offering appointments on Mon, Wed, and Fri, and she is able to process VIN inspections as well.
- Mayor Martinez stated Amber is doing a really great job with MVD, and as the Administrative Assistant she has updated the Village website, which is also looking good. Amber stated the website can be referenced when people ask questions about the Village as she has posted calendars and schedules, and updated services offered. She stated she will be working with MCSO to schedule days for driving tests.

#### E. Mora County Sheriff's Office Report

- Sheriff Espinoza reported MCSO polices are currently being updated and reviewed by County attorneys.
- The Sheriff stated the two deputies in the academy will be done the first week of May, and he is in the process of hiring another deputy.
- He stated the County has re-instated a burn ban due to the dry conditions.
- Sheriff Espinoza stated MCSO received funding to purchase two new vehicles. He stated they are currently being built, and they should be ready by mid-April.
- The Sheriff stated MCSO responded to a drunk driver at the rest area south of town.
- Sheriff Espinoza stated they are hosting a NARCAN training on Thursday at 1:30PM at the County Commission Chambers, and anyone interested may attend. Mayor Martinez stated that would be a good opportunity for the Fire Department.
- The Sheriff stated he completed his instructor training course so he is now able to instruct firearms courses, and he and his staff will be attending an instructor training course online for verbal de-escalation. He stated the goal is to be able to conduct all their required trainings in-house.
- He stated a COVID vaccine clinic will be held in the small gym at Mora Schools at 10AM on Friday, and the Mayor stated there is also going to be one in Wagon Mound from 12:30PM-3:30PM.
- Sheriff Espinoza stated they have acquired funds and are now working with an architect to build the new Sheriff's Office.
- Sheriff Espinoza asked if his Deputies have internet access at Village Hall. Deputy Clerk Colleen Engelhardt stated the Village updated the firewall and router, and we now have the correct password for non-guest wifi access. She stated the Marshall's Office has been cold, and the Deputies are welcome to utilize Village Chambers where it is warm.
- Undersheriff Padilla reported on three House Bills that are likely to pass that will require training implementation for all law enforcement. He stated HB12 may legalize marijuana, HB 4 addresses qualified immunity, and HB 227 addresses no-knock warrants, and all will require funding for training. Sheriff Espinoza also explained SB 220 will require body cameras to begin recording automatically, however, additional funding is not being provided.
- Sheriff Espinoza stated MCSO has been working with Pinwheel, an organization that helps address addictions and provides assistance to those who need it. He also stated Kids Counselling has initiated an office in Holman Schools to help kids ages 1 to 18 with any problems they may be having. He stated several county and municipalities in the area have passed resolutions in support of establishing a rehabilitation center in Las Vegas. He stated he will email a copy of Mora County's resolution.

#### F. Housing Authority – Director, Theresa Carmody

- Absent

#### G. Fire Chief – Robert Mondragon

- Absent
- Assistant Fire Chief Timothy Cruz reported the City of Las Vegas will be doing work along the natural gas line near Colmor at the end of the month.
- The Assistant Chief asked why three quotes are necessary for making purchases, and Clerk Treasurer Monica Martinez stated three quotes are only required for items \$500.00 or more. She stated the Fire Chief or the Assistant Fire Chief need to submit a purchase request with their signature, but it needs to include the items that will be purchased. She stated she has provided this information to the Fire Chief.



H. Bean Day Association – President, Luis Lopez

- Bean Day Association President Luis Lopez stated the Bean Day Association has decided to cancel the 2021 Bean Day Celebration with the safety of the community in mind.

XI. Old Business

- None

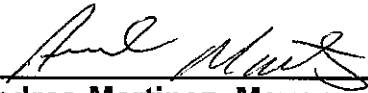
XII. Mayor's Report

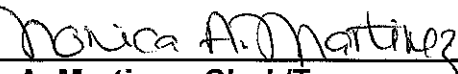
- None

XII. Adjourn

**Motion to adjourn was made by Mayor Pro Tem Cruz, seconded by Councilor Miera. (Vote 4-0)**  
**Motion carried and all in favor.** The meeting adjourned at 7:54PM.

Approved and attested this 20<sup>th</sup> Day of April, 2021.

  
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Andres Martinez, Mayor

Attest:   
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Monica A. Martinez, Clerk/Treasurer  
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